

Accomack County Airport Commission
Regular Meeting
January 08, 2009

Present:

William A. Sprague
Carter Crabbe
Kenneth Tucker
Nancy D. Duncan
David Moon
Roy Custis
Lee Johnson

Absent:

E. Garrison Drummond
Michael Tolbert

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary

The Regular Meeting of the Accomack County Airport Commission was called to Order by Ms. Haxter, the Airport Manager, at 7:15 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the Election of Officers.

Ms. Haxter opened the floor for nominations for Chairman. Ms. Duncan nominated Mr. Tolbert; Mr. Tucker seconded the nomination. No other nominations were made. Ms. Haxter closed the floor for nominations. A vote was taken:

Ms. Duncan	aye
Mr. Custis	aye
Mr. Tucker	aye
Mr. Crabbe	aye
Mr. Moon	aye
Mr. Sprague	aye

Mr. Johnson	aye
Mr. Drummond	absent
Mr. Tolbert	absent

Mr. Tolbert was voted Chairman.

Ms. Haxter opened the floor for nominations for Vice-Chairman. Mr. Tucker nominated Mr. Custis; Ms. Duncan seconded the nomination. No other nominations were made. Ms. Haxter closed the floor for nominations. A vote was taken:

Ms. Duncan	aye
Mr. Custis	abstained
Mr. Tucker	aye
Mr. Crabbe	aye
Mr. Moon	aye
Mr. Sprague	aye
Mr. Johnson	aye
Mr. Drummond	absent
Mr. Tolbert	absent

Mr. Custis was voted Vice-Chairman

Ms. Haxter turned the meeting over to Mr. Custis, the Vice-Chairman, in the absence of the newly elected Chairman.

Mr. Custis called for nominations for Secretary-Treasurer. Mr. Tucker nominated Mr. Moon. Ms. Duncan nominated Mr. Crabbe. No other nominations were made. Mr. Custis closed the floor for nominations.

Mr. Custis called for a vote for Mr. Moon for Secretary-Treasurer:

Mr. Tucker	aye
Mr. Moon	abstained

Mr. Custis called for a vote for Mr. Crabbe for Secretary-Treasurer:

Ms. Duncan	aye
Mr. Johnson	aye
Mr. Custis	aye
Mr. Crabbe	abstained
Mr. Sprague	aye

Mr. Crabbe was voted Secretary-Treasurer.

The next item of business was the review of the proposed Minutes of the December 11, 2008 Regular Meeting of the Airport Commission. Mr. Tucker moved to approve the Minutes; Mr. Moon seconded the motion; the motion carried unanimously.

The next Item of business was the Financial Report.

Mr. Custis presented the January 2009 Schedule of Bills Payable. Ms. Duncan moved to approve the Bills as distributed; Mr. Tucker seconded the motion; the motion carried unanimously.

The next item of business was the Chairman's report.

Mr. Custis, the Vice-Chairman, had no report to present. Mr. Custis asked Mr. Sprague, as past Chairman, if he had any items to report. Mr. Sprague read a variety of aviation related articles.

The Chairman called for a report from Talbert & Bright, Inc. (TBI)

Ms. Haxter said she would present Talbert & Bright's report on their behalf.

Mr. Thacker informed her that TBI are currently finalizing the plans and specifications for the T-hangar Taxiway Site Preparation project at the request of Mr. Switzer, of the FAA, in order to close out the grant. Mr. Thacker said that when the Commission is ready to move forward with the project Mr. Switzer will add the bidding phase into the construction grant.

The next item of business was the Airport Manager's report.

Ms. Haxter said the cupola and roof repairs are scheduled for next week as well as the repair to the REIL on the southwest side of the runway.

Ms. Haxter said all lease agreements have been received from the tenants and are ready for signature by the Airport Commission.

Ms. Haxter said she spoke with Dr. Mark Reiter, Soil Scientist at Virginia Tech's Eastern Shore Agricultural Research and Extension Center (ESAREC), regarding Mr. Kirkpatrick's request to apply wastewater/sludge on the 7.2 acres of land the Airport Commission leases to him. Dr. Reiter said that if the application is done properly with the appropriate buffers, it is not environmentally harmful and has very little odor. Dr. Reiter said he will speak with Mr. Snader of Enviro-Organic Tech, the company who contracts with Tyson Foods to do the mapping and actual application, and will provide an update.

Ms. Haxter contacted Mr. Brian Scharle, of the USDA Wildlife Services at Wallops, regarding deer removal. Mr. Scharle said he could provide a three man unit to remove the deer at a cost of \$1,378.00 for one night, and \$2,725.00 for two nights. Ms. Haxter also spoke with Mr. Jim Stern, from the Farmers Market, who is involved with the Hunters Education program through the Department of Game and Inland Fisheries. Mr. Stern said the program has 10 instructors who could provide the deer removal service at no cost. All deer taken will be donated to the Hunters for the Hungry program. A discussion ensued.

Mr. Johnson moved to have Mr. Stern and the instructors from the Hunters Education program address the deer issue at the Airport; Mr. Moon seconded the motion; the motion carried unanimously.

Ms. Haxter said she spoke with Bruce Herbert, from the County's Building and Zoning Department, regarding the inspection of the T-hangars to ensure they meet the fire code. Mr. Herbert said he would be available to conduct an inspection. Mr. Herbert said he would provide a report of his findings, and would give the Airport an opportunity to address any issues before coming back to re-inspect. A discussion ensued.

Ms. Duncan moved to have Ms. Haxter schedule an inspection with the County's Building Inspector for early spring. A letter is to be sent to the tenants advising them of the date of the inspection along with a list of items that the Building Inspector will be looking for; Mr. Tucker seconded the motion; the motion carried unanimously.

Ms. Haxter said there were a total of 477 aircraft operations in the month of December; 467 during business hours; 10 after hours, with 1,659.2 gallons of 100LL sold for a profit of \$1,023.27, and 753.8 gallons of Jet-A sold for a profit of \$942.25.

Ms. Haxter said that the price of 100LL is coming down. Currently the Airport was among the highest priced within a 50 mile radius. In order to price the Airport's fuel more competitively in the market, Ms. Haxter suggested the Commission consider a blended fuel price averaging the remaining higher priced fuel in the tank with the lower priced fuel recently delivered.

Mr. Moon stated his conflict of interest as a fuel consumer and signed a conflict of interest disclosure form that is to be kept with the minutes. A discussion ensued.

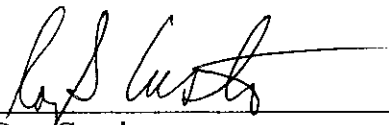
Mr. Moon moved to blend the fuel pricing on both the 100LL and Jet-A fuels, keeping the additional \$.25 added to the Jet-A; Mr. Johnson seconded the motion; the motion carried by majority with Mr. Crabbe abstaining.

The Vice-Chairman called for Public Comment.

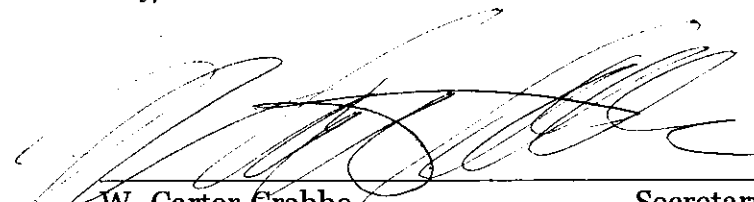
There were no members of the public present.

Mr. Sprague thanked the Commission for the opportunity to serve as its Chairman, and extended his best wishes to the incoming Chairman.

There being no further business for discussion, Mr. Tucker moved to adjourn the meeting; Mr. Custis seconded the motion; the motion carried unanimously. The meeting adjourned at 7.56 p.m.



Roy Custis Vice-Chairman



W. Carter Crabbe Secretary-Treasurer