

Accomack County Airport Commission
Regular Meeting
February 12, 2009

Present:

Michael Tolbert, Chairman
Roy Custis, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
William A. Sprague
Kenneth Tucker
Nancy D. Duncan
David Moon

Absent:

E. Garrison Drummond
Lee Johnson

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary
Randy Powell

The Regular Meeting of the Accomack County Airport Commission was called to Order by the Chairman Tolbert, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the review of the proposed Minutes of the January 08, 2009 Regular Meeting of the Airport Commission. Ms. Duncan moved to approve the Minutes; Mr. Tucker seconded the motion; the motion carried unanimously.

The next Item of business was the Financial Report.

Mr. Tolbert presented the February 2009 Schedule of Bills Payable. Ms. Duncan moved to approve the Bills as distributed; Mr. Custis seconded the motion; the motion carried unanimously.

The next item of business was the Chairman's report.

Mr. Tolbert thanked the Commission members for expressing their confidence in him by electing him Chairman, and thanked Mr. Sprague for the terms he served as past Chairman.

Mr. Tolbert read the letter of resignation he received from Mr. Drummond, who has served on the Airport Commission since its inception. Mr. Tolbert asked that a resolution be prepared acknowledging Mr. Drummond's years of service on the Airport Commission.

Mr. Tolbert said he had been by the Airport to look at the recent repairs made to the cupola and roof, and that there are additional areas on the terminal building that need attention. Mr. Tolbert said the cedar siding on the south side above the porch roof is deteriorating, and the soffit under the porch needs to be re-stained or painted. Mr. Tolbert said that these issues need to be addressed sooner rather than later.

The Chairman called for a report from Talbert & Bright, Inc. (TBI)

Ms. Haxter said she would present Talbert & Bright's report on their behalf.

Ms. Haxter said Mr. Thacker informed her that TBI has completed the T-hangar taxiway site preparation design and has forwarded the final plans, specifications and design engineer's report to the FAA and the DOAV. Mr. Thacker said he is responding to one comment from the County's Planning Department and will send a formal letter as requested. Mr. Thacker said TBI will hold the plans until the Airport Commission is ready to advertise the project.

The next item of business was the Airport Manager's report.

Ms. Haxter said that the cupola and roof repairs have been completed and a reimbursement request has been sent to the DOAV. Ms. Haxter said she will contact the DOAV regarding the availability of maintenance funds for the additional repairs to the terminal building that Mr. Tolbert had mentioned.

Ms. Haxter said that the master hunters from the Hunter's Education program would be utilized for deer removal on and around the airfield. Ms. Haxter said she spoke with Dr. Barras, from the USDA Wildlife Services, who said that an effective measure for controlling the deer population would be to enclose the

Airport's security fencing and conduct another deer removal once that was completed. A discussion ensued.

Ms. Duncan moved to submit a grant to the DOAV to complete the perimeter security fence project; Mr. Moon seconded the motion; the motion carried unanimously.

Ms. Haxter said the locks for the T-hangars would be distributed to the tenants by the end of the month. Ms. Haxter said she will send a letter to the tenants with information regarding the T-hangar inspection that will be conducted by the County's building inspector. Mr. Tolbert suggested the letter include language from the Lease Agreement regarding non-aviation related items in the hangars, as well as advising tenants when the inspection would be conducted.

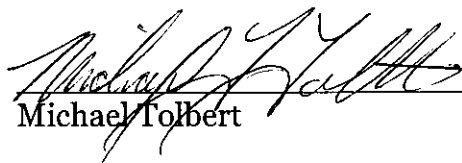
Ms. Haxter said that Mr. Kirkpatrick has obtained permission from the Hermitage to apply the wastewater/sludge application on the 50-acres he leases from them, and forwarded a copy of his lease agreement with the Hermitage. Ms. Haxter said she has forwarded the agreement to the County Attorney. A discussion ensued. Ms. Haxter said she would provide further information at the next meeting.

Ms. Haxter said there were a total of 540 aircraft operations in the month of January; 530 during business hours; 10 after hours, with 1,173.12 gallons of 100LL sold for a profit of \$733.07, and 450 gallons of Jet-A sold for a profit of \$675.60.

The Chairman called for Public Comment.

There was no public comment offered by those present.

There being no further business for discussion, Ms. Duncan moved to adjourn the meeting; Mr. Tucker seconded the motion; the motion carried unanimously. The meeting adjourned at 7:30 p.m.


Michael Tolbert Chairman


Roy Custis Vice-Chairman

**E. Garrison Drummond
PO Box 186
Nelsonia, VA 23414**

January 12, 2009

**TO: Michael Tolbert, Chairman
Accomack County Airport Commission
4491 Chicken City Road
Chincoteague, VA 23336**

Dear Mike,

This letter is to inform you that I am resigning my seat on the Accomack County Airport Commission effective February 1, 2009. As one of the last two original members who have continually served the commission since its inception, I feel the time has come to step down and give someone new the opportunity to serve.

We have a beautiful facility and have accomplished much over the last 20+ years, and I feel honored to have been part of it all. I wish the commission the best of luck in all of its future endeavors.

Very truly yours,



E. Garrison (Garry) Drummond

**Cc: Barbara Haxter, Airport Manager
John C. Gray, Supervisor, District 5**