

Accomack County Airport Commission
Regular Meeting
July 09, 2009

Present:

Michael Tolbert, Chairman
Roy Custis, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
Nancy D. Duncan
William A. Sprague
Kenneth Tucker
Lee Johnson
Randall Powell

Absent:

David Moon

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary
Charlotte Powell
Robert Dobbs

The Regular Meeting of the Accomack County Airport Commission was called to Order by the Chairman, Mr. Tolbert, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the review of the proposed Minutes of the June 11, 2009 Regular Meeting of the Airport Commission. Mr. Sprague moved to approve the Minutes; Mr. Powell seconded the motion; the motion carried unanimously.

The next Item of business was the Financial Report.

Mr. Tolbert presented the July 2009 Schedule of Bills Payable. Mr. Custis moved to approve the Bills as distributed; Mr. Johnson seconded the motion; the motion carried unanimously.

The next item of business was the Chairman's report.

The Chairman had no report to present.

The Chairman called for a report from Talbert & Bright, Inc. (TBI)

Ms. Haxter said she would present Talbert & Bright's report on their behalf.

Mr. Thacker spoke with the County's Planning Department regarding the plans for Phase III of the perimeter security fence project and a silt fence will be added to the plans per their request. Mr. Thacker said that the project will be advertised in late July with the bid opening mid-August.

The next item of business was the Airport Manager's report.

Ms. Haxter said the Economic Development Authority (EDA) would like to offer ownership of the entrance sign to the Airport Industrial Park to the Airport Commission. Ms. Haxter said the estimated cost to light the sign was approximately \$300 per year. A discussion ensued. Ms. Duncan moved to decline the EDA's offer; Mr. Tucker seconded the motion; the motion carried unanimously.

Ms. Haxter distributed information on the cost of a Jet-A refueler truck similar to the one leased from Avfuel. Ms. Haxter said that under the lease agreement the Airport is responsible for routine maintenance and Avfuel will cover any major engine repairs unless the damage was due to negligence on the Airport's part. A discussion ensued.

Ms. Haxter said Bagwell Oil has expressed interest in purchasing 100LL for resale primarily to marinas as many people are experiencing problems with their boat motors and small engines due to the ethanol in car fuel. Ms. Haxter said her research found that 100LL is the only leaded product manufactured solely for use in aviation, and it is against Federal EPA guidelines to sell leaded fuel for any other use.

Ms. Haxter received quotes from Gerald Moore and Sons to crack seal the apron and T-hangar area, which is approximately 7,800 linear feet for a total of

\$15,667.75, and for asphalt improvements between the T-hangar buildings where drainage is becoming an issue. The overlay area is approximately 22,000 square feet at cost of \$19,300.00. A lengthy discussion ensued. Ms. Haxter said she would also obtain a quote from Branscome.

Ms. Haxter spoke with the DOAV in regards to obtaining a grant for additional outlets in the T-hangars and was advised that funding is not available on revenue generating projects. Ms. Haxter said the cost for one additional outlet in each of the 18 T-hangars would be approximately \$4,500.00. A discussion ensued.

Ms. Haxter said there were 717 aircraft operations in the month of June; 699 during business hours and 18 after hours; with 5,339.83 gallons of 100LL sold for a profit of \$3,079.51 and 495.8 gallons of Jet-A sold for a profit of \$743.70.

The Chairman called for Public Comment.

Mr. Dobbs asked if there had been an impact on fuel sales due to BaySys' cut in operations, and if they owed the Airport any money. Ms. Haxter said that BaySys pays for their fuel with a credit card, and that two months tie-down was outstanding. Mr. Tolbert asked if late fees were charged. Ms. Haxter said the Commission decided several years ago not to impose late fees.

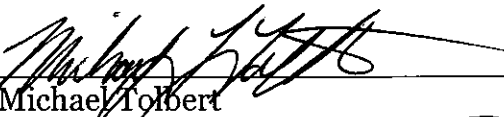
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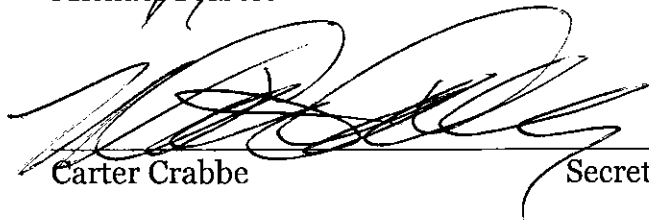
Mr. Powell said he has noticed that the siding on the terminal building needs some work and that several boards are starting to cup. Mr. Powell also said the porch should be pressure washed. A discussion ensued.

Ms. Duncan moved to have the terminal building pressure washed and sealed; Mr. Tucker seconded the motion. Mr. Powell asked to amend the motion to have the siding replaced. Ms. Duncan declined the amendment. Mr. Tolbert asked those in favor of pressure washing and sealing the terminal building to signify by saying aye; the motion carried unanimously.

Mr. Powell moved to obtain quotes to replace the siding on the terminal building; Mr. Johnson seconded the motion; Mr. Tolbert asked those in favor to signify by saying aye; the motion carried unanimously.

There being no further business for discussion, Mr. Powell moved to adjourn the meeting; Mr. Johnson seconded the motion; the motion carried unanimously. The meeting adjourned at 7:45 p.m.


Michael Tolbert Chairman


Carter Crabbe Secretary-Treasurer