

Accomack County Airport Commission
Regular Meeting
December 10, 2009

Present:

Michael Tolbert, Chairman
Roy Custis, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
Nancy D. Duncan
William A. Sprague
Kenneth Tucker
David Moon
Lee Johnson
Randall Powell

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary
Charles Thacker, Talbert & Bright, Inc.

The Regular Meeting of the Accomack County Airport Commission was called to Order by the Chairman, Mr. Tolbert, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the review of the proposed Minutes of the October 08, 2009 regular Meeting of the Airport Commission. The November regular meeting was cancelled due to inclement weather. Ms. Duncan moved to approve the Minutes; Mr. Custis seconded the motion; the motion carried unanimously.

The next Item of business was the Financial Report.

Mr. Tolbert presented the October 2009 Schedule of Bills Payable. Mr. Custis moved to approve the Bills as distributed; Mr. Moon seconded the motion; the motion carried unanimously.

Mr. Tolbert presented the November 2009 Schedule of Bills Payable. Ms. Duncan moved to approve the Bills as distributed; Mr. Johnson seconded the motion; the motion carried unanimously.

The next item of business was the Chairman's report.

Mr. Tolbert read excerpts from articles in Aviation Week and Fox news regarding a proposed bill drafted by the House Energy and Commerce Committee to cap emissions of greenhouse gases. The articles stated that this proposed bill is causing "significant concern" in the airline industry because it would essentially impose a carbon tax on jet fuel. While the proposal does not specifically include aviation, it would make oil companies responsible for the emissions created by the transportation fuels they produce and presumably those costs would be passed down to airlines when they buy jet fuel. A brief discussion ensued.

The Chairman called for a report from Talbert & Bright, Inc. (TBI)

Mr. Thacker said he conducted a site inspection on the fence project and inspected the area of the fence line by the Eastern Shore Nursery. Mr. Thacker recommended the fence line be moved to allow for easier maintenance in this area due to the terrain around the nursery's pond. A lengthy discussion ensued.

Mr. Moon moved that the fence line be moved and the contract amended; Mr. Tucker seconded the motion; the motion carried unanimously.

The next item of business was the Airport Manager's report.

Ms. Haxter said the USDA recently conducted a wildlife assessment at the Airport which is part of a pilot program between the USDA and the Virginia Department of Aviation (DOAV) to develop wildlife management practices. Ms. Haxter said that the DOAV will schedule a meeting to discuss the USDA's findings and potential funding opportunities.

Ms. Haxter spoke with the DOAV regarding the localizer and it was suggested that trees be removed by the entrance to the AWOS and around the old terminal building location which the DOAV would fund. A discussion ensued.

Ms. Haxter said that insurance coverage for a courtesy vehicle could be obtained for a cost of \$958 annually and that she has initiated DMV proceedings on an abandoned vehicle in the Airport's parking lot. Ms. Haxter said that if the vehicle is not claimed by the end of December the Airport can assume ownership.

Ms. Haxter said that Margaret Vargas, Buildings and Grounds Maintenance Assistant, saved the Airport money and did a good job of pressure washing the porch around the terminal building, as well as removing FOD (foreign object debris) from around the apron and T-hangar areas.

Ms. Haxter said the Santa Fly-In, hosted by the Junior Women's Club, was well attended and 108 children had their photos taken with Santa. Ms. Haxter thanked Mr. Crabbe for flying Santa to the Airport again this year.


Ms. Haxter said there were 675 aircraft operations in the month of November; 668 during business hours and 7 after hours with 2,259 gallons of 100LL sold for a profit of \$1,522.71 and 399.6 gallons of Jet-A sold for a profit of \$599.40.

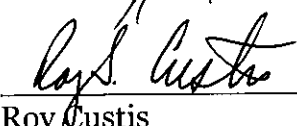
The next item of business was the discussion of the proposed Budget for FY2011.

Ms. Haxter presented the FY2011 budget document. The budget requests include an increase for electrical, sewer and credit card fees, electrical improvements in the T-hangars and insurance and maintenance for the proposed courtesy vehicle. A lengthy discussion ensued.

Mr. Johnson moved to submit the budget as presented to the Board of Supervisors for approval; Ms. Duncan seconded the motion; the motion carried unanimously.

There being no further business for discussion, Mr. Powell moved to adjourn the meeting; Mr. Johnson seconded the motion; the motion carried unanimously. The meeting adjourned at 8:00 p.m.


 Michael Tolbert Chairman


 Roy Custis Vice-Chairman