

Accomack County Airport Commission  
Regular Meeting  
January 14, 2010

**Present:**

Roy Custis, Vice-Chairman  
Carter Crabbe, Secretary-Treasurer  
Nancy D. Duncan  
William A. Sprague  
Kenneth Tucker  
David Moon  
Lee Johnson  
Randall Powell

**Absent:**

Michael Tolbert, Chairman

**Also Present:**

Lynn Sherwood, Airport Departmental Secretary

The Regular Meeting of the Accomack County Airport Commission was called to Order by Mr. Custis, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

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The first item of business was the Election of Officers.

Ms. Sherwood opened the floor for nominations for Chairman. Ms. Duncan nominated Mr. Tolbert; Mr. Moon seconded the nomination. No other nominations were made. Ms. Sherwood closed the floor for nominations. A vote was taken:

Mr. Custis	aye
Mr. Sprague	aye
Ms. Duncan	aye
Mr. Moon	aye
Mr. Crabbe	aye
Mr. Tucker	aye
Mr. Johnson	aye
Mr. Powell	aye
Mr. Tolbert	absent

Mr. Tolbert was voted Chairman.

Ms. Sherwood opened the floor for nominations for Vice-Chairman. Mr. Crabbe nominated Mr. Custis; Mr. Powell seconded the nomination. No other nominations were made. Ms. Sherwood closed the floor for nominations. A vote was taken:

Mr. Custis	abstained
Mr. Sprague	aye
Ms. Duncan	aye
Mr. Moon	aye
Mr. Crabbe	aye
Mr. Tucker	aye
Mr. Johnson	aye
Mr. Tolbert	absent

Mr. Custis was voted Vice-Chairman.

Ms. Sherwood turned the meeting over to Mr. Custis, the Vice-Chairman, in the absence of the newly elected Chairman.

Mr. Custis called for nominations for Secretary-Treasurer. Mr. Moon nominated Mr. Crabbe; Mr. Tucker seconded the nomination. No other nominations were made. Mr. Custis closed the floor for nominations. A vote was taken:

Mr. Custis	aye
Mr. Sprague	aye
Ms. Duncan	aye
Mr. Moon	aye
Mr. Crabbe	abstained
Mr. Tucker	aye
Mr. Johnson	aye
Mr. Tolbert	absent

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The next item of business was the review of the proposed Minutes of the December 10, 2009 regular Meeting of the Airport Commission. Mr. Tucker moved to approve the Minutes; Mr. Johnson seconded the motion; the motion carried unanimously.

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The next Item of business was the Financial Report.

Mr. Custis presented the January 2010 Schedule of Bills Payable. Mr. Powell moved to approve the Bills as distributed; Mr. Crabbe seconded the motion; the motion carried unanimously.

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The next item of business was the Chairman's report.

Mr. Custis, the Vice-Chairman had no report to present.

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The Vice-Chairman called for a report from Talbert & Bright, Inc. (TBI)

Ms. Sherwood said that she had spoken with Mr. Thacker and the fence project was on schedule and that he would be here to inspect it next week. A discussion ensued.

Mr. Powell moved to find another method of eliminating the deer left inside the fence line; Ms. Duncan seconded the motion; the motion carried unanimously.

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The next item of business was the proposed Enterprise Zone Change.

Mr. Forbes was unable to attend and will present the changes at the next meeting.

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The next item of business was the Airport Manager's report.

Mr. Custis said he would present the Airport Manager's report on her behalf.

Ms. Haxter spoke with Hurricane fence regarding the repairs to the fence where it has been cut. They have already adjusted the north gate, which was being pushed out of its secured rod by high winds

Ms. Haxter said that ANEC would like to bury cable and conduits below the road at the entrance to Terminal Drive. Mr. Taylor has reviewed the agreement and suggested language that only addresses the burying of the cable not all the other rights that are included in their standard agreements. A revised agreement has been sent to ANEC for their review. Should they wish to construct anything other than buried cable a separate agreement should be drafted. ANEC has indicated they would like to move forward on this project as soon as possible. Ms. Haxter suggested authorizing the agreement as revised by Mr. Taylor. Ms. Haxter said she was also pursuing what fair compensation may be from ANEC which was in the original agreement. A discussion ensued.

Mr. Powell motioned to approve the agreement with ANEC as revised by Mr. Taylor with an agreed upon reimbursement; Ms. Duncan seconded the motion; the motion carried unanimously.

Ms. Haxter said that she will be meeting with the USDA and the DOAV at the end of the month regarding the wildlife assessment conducted by the USDA.

Ms. Haxter said the Airport has met the requirements of the DMV in order to obtain the title to the 1990 Jeep Cherokee. Unfortunately, there is no money in the budget at the moment to get it roadworthy. It will cost roughly \$200 to replace the ignition so the garage can assess what work needs to be done. Money to cover the courtesy vehicle has been requested in FY11's budget.

Ms. Haxter said that JAARS Missions at the Airport would like to host another event on June 5-6<sup>th</sup>. A discussion ensued. Mr. Powell motioned to approve the JARRS request and said the runway should not be closed during the event; Mr. Tucker seconded the motion; Mr. Crabbe and Ms. Duncan abstained; the motion carried by majority.

Ms. Haxter said there were 428 aircraft operations in the month of December; 426 during business hours and 2 after hours with 1,261.8 gallons of 100LL sold for a profit of \$821.48 and 915 gallons of Jet-A sold for a profit of \$1,372.50.

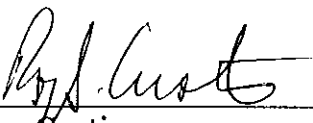
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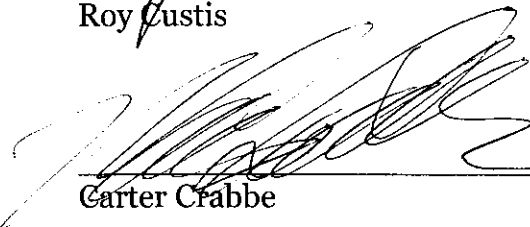
The Vice-Chairman called for public comment.

There were no members of the public present.

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There being no further business for discussion, Ms. Duncan moved to adjourn the meeting; Mr. Moon seconded the motion; the motion carried unanimously. The meeting adjourned at 7:37 p.m.

  
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 Roy Custis Vice-Chairman

  
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 Carter Crabbe Secretary / Treasurer