

Accomack County Airport Commission
Regular Meeting
February 11, 2010

Present:

Michael Tolbert, Chairman
Roy Custis, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
Kenneth Tucker
David Moon
Lee Johnson
Randall Powell

Absent:

Nancy D. Duncan
William A. Sprague

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary

The Regular Meeting of the Accomack County Airport Commission was called to Order by the Chairman, Mr. Tolbert, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the review of the proposed Minutes of the January 14, 2010 regular Meeting of the Airport Commission. Mr. Tucker suggested the minutes be amended to reflect that Mr. Custis presented Ms. Haxter's report in her absence and moved to approve the minutes; Mr. Moon seconded the motion with this suggested change; the motion carried unanimously.

The next Item of business was the Financial Report.

Mr. Tolbert presented the February 2010 Schedule of Bills Payable. Mr. Tucker moved to approve the Bills as distributed; Mr. Johnson seconded the motion; the motion carried unanimously.

The next item of business was the Chairman's report.

Mr. Tolbert had no report to present but thanked everyone for their confidence in him by electing him Chairman at the last meeting which he could not attend.

The Chairman called for a report from Talbert & Bright, Inc. (TBI)

Ms. Haxter said she would present Talbert & Bright's report on their behalf. Ms. Haxter said that Mr. Thacker has spoken with Hurricane Fence regarding the punch list items that include burning the brush piles, installing a pipe in the area of the fence by the nursery, and general site clean up. Hurricane Fence will address these items during the next two weeks.

The next item of business was the Airport Manager's report.

Ms. Haxter thanked Mr. Powell for the donation of a camera security system.

Ms. Haxter said that during the recent snow events a request had been made to plow the runway. Ms. Haxter said that there are no agreements in place with VDOT for snow removal and that VDOT does not have personnel trained to clear runways. Ms. Haxter said significant damage could be done to the pavement, the crack seal and runway lights if not plowed correctly. Mr. Powell suggested using a sweeper. A discussion ensued. The consensus of the Commission was to not plow the runway during snow events.

Ms. Haxter said she would be meeting with the Airport's new FAA representative after the Virginia Aviation Board meeting next week. As there are no FAA projects planned for this fiscal year Ms. Haxter recommended requesting the FAA to roll forward the Airport's non-primary entitlement funds. The consensus of the Commission was to ask the FAA to roll these funds forward.

Ms. Haxter said she met with representatives from the Virginia Department of Aviation (DOAV), the USDA, and Virginia Department of Game and Inland Fisheries (VDGIF) to discuss the wildlife assessment recently conducted at the Airport by the USDA.

Ms. Haxter said the USDA's report recommends that the Airport regularly monitor the perimeter security fence for any openings or erosion that would allow wildlife to enter the airfield, and that the Airport apply for a migratory bird permit. A discussion ensued.

Ms. Haxter said she has secured a refrigerated unit from the Hunters for the Hungry program and that a law enforcement officer has volunteered to help with the Airport's wildlife management program. All proceeds would benefit the Food Bank. A discussion ensued.

Mr. Tucker moved to proceed with the wildlife management program; Mr. Johnson seconded the motion; the motion carried unanimously.

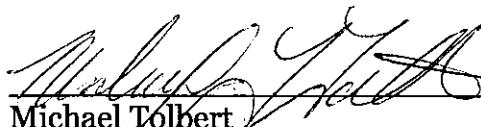
Ms. Haxter said she has obtained a DOAV grant to remove the tree obstructions at the north end of the Airport. Ms. Haxter has also obtained permission from the property owners to top the trees that are an issue.

Ms. Haxter said she has had further discussions with the DOAV regarding the localizer and that tree removal will be necessary in order to have this navigational aid put back into service. A discussion ensued.

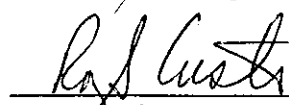
Mr. Custis moved to take the necessary actions to have the localizer placed back in service; Mr. Tucker seconded the motion; the motion carried unanimously.

Ms. Haxter said there were 362 aircraft operations in the month of January; 354 during business hours and 8 after hours with 1,451.4 gallons of 100LL sold for a profit of \$921.62, and 243.4 gallons of Jet-A sold for a profit of \$367.05. Ms. Haxter said that aircraft operations and fuel sales are typically low at this time of the year.

There being no further business for discussion, Mr. Johnson moved to adjourn the meeting; Mr. Powell seconded the motion; the motion carried unanimously. The meeting adjourned at 7:50 p.m.



Michael Tolbert Chairman



Roy Custis Vice-Chairman