

Accomack County Airport Commission
Regular Meeting
May 13, 2010

Present:

Roy Custis, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
Nancy D. Duncan
Kenneth Tucker
David Moon
Randall Powell

Absent:

Michael Tolbert, Chairman
Lee Johnson

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary
Steven Walton
Garnett Kellam
Marcus Ebert
Al McMath
Dwayne McCullough

The Regular Meeting of the Accomack County Airport Commission was called to Order by the Vice-Chairman, Mr. Custis, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the review of the proposed Minutes of the April 08, 2010 Regular Meeting of the Airport Commission. Mr. Moon moved to approve the minutes; Mr. Tucker seconded the motion; the motion carried unanimously.

The next Item of business was the Financial Report.

Mr. Custis presented the May 2010 Schedule of Bills Payable. Mr. Tucker moved to approve the bills as presented; Ms. Duncan seconded the motion; the motion carried unanimously.

The next item of business was a Closed Session:

Mr. Tucker moved to go into Closed Session pursuant to Section 2.2-3711.-A.5 of the Code of Virginia for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; Ms. Duncan seconded the motion. The purpose of the meeting was to discuss a new business at the airport.

Closed Session convened at 7:05 p.m.

The Vice-Chairman declared the meeting open to the public at 8:15 p.m.

Certification of Closed Session:

On a motion made by Mr. Tucker and seconded by Mr. Moon, a roll call vote was taken pursuant to Section 2.2-3712.D of the Code of Virginia immediately after reconvening in Open Meeting, at which time each member certified by his vote that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body;

Mr. Custis	aye
Mr. Crabbe	aye
Ms. Duncan	aye
Mr. Tucker	aye
Mr. Moon	aye
Mr. Powell	aye
Mr. Johnson	absent
Mr. Tolbert	absent

The next item of business was the Vice-Chairman's report.

The Vice-Chairman had no report to present.

The Vice-Chairman called for a report from Talbert & Bright, Inc. (TBI)

Ms. Haxter said she would present Talbert & Bright's report on their behalf. Mr. Thacker said he spoke with Hurricane Fence and asked them to wrap up the perimeter fence project now that the area has dried out. The punch list items are to be addressed this week.

The next item of business was the Airport Manager's report.

Ms. Haxter thanked Mr. Moon for the donation of a computer; and Mr. Powell and Mr. McCullough for setting it up. Mr. McCullough has created a very efficient way to access various websites for weather and flight planning.

Ms. Haxter said the JAARS Missions at the Airport event has been rescheduled to September 25th and 26th due to their budget constraints.

Ms. Haxter said ANEC will have staff available the beginning of June to conduct an energy audit. ANEC is currently in the process of training staff to conduct this service.

Ms. Haxter said she attended the Virginia Airport Operators Council (VAOC) conference where topics such as wildlife management, runway incursions, airfield markings and the importance of social media networks were discussed.

Ms. Haxter said the Navy has expressed interest in meeting with the Airport Commission next week to provide an informal presentation and discussion on their leasing requirements. A brief discussion ensued. Ms. Haxter is to arrange this meeting.

Ms. Haxter said that the Airport's hours of operation will need to be adjusted due to budget cuts that become effective July 1st. A brief discussion ensued. Mr. Tucker moved to have the Airport Manager set the hours; Mr. Crabbe seconded the motion; the motion carried unanimously.

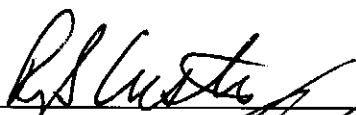
Ms. Haxter circulated a breakdown of the fuel discount classes. Mr. Moon, Mr. Crabbe and Mr. Powell each signed a Conflict of Interests Disclosure form which is to be kept with the minutes. A brief discussion ensued. Ms. Duncan moved that the discount classes remain the same; Mr. Tucker seconded the motion; the motion carried by majority with Mr. Crabbe and Mr. Moon abstaining.

Ms. Haxter said there were 665 aircraft operations in the month of April; 644 during business hours and 21 after hours with 4,254.7 gallons of 100LL sold for a profit of \$2,981.33; and 586.6 gallons of Jet-A sold for a profit of \$879.90.

The Vice-Chairman called for Public Comment.

There were no members of the public present.

There being no further business for discussion, Mr. Crabbe moved to adjourn the meeting; Mr. Tucker seconded the motion; the motion carried unanimously. The meeting adjourned at 8:35 p.m.



Roy Custis Vice-Chairman



Carter Crabbe Secretary-Treasurer