

Accomack County Airport Commission
Regular Meeting
July 08, 2010

Present:

Roy Custis, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
Nancy D. Duncan
Kenneth Tucker
Randall Powell
Lee Johnson

Absent:

Michael Tolbert, Chairman
David Moon

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary
Robert and Sue Morgan
Curtis Taylor

The Regular Meeting of the Accomack County Airport Commission was called to Order by the Vice-Chairman, Mr. Custis, at 7:00 PM. This meeting was held in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was the review of the proposed Minutes of the June 10, 2010 Regular Meeting of the Airport Commission. Mr. Tucker moved to approve the minutes; Mr. Johnson seconded the motion; the motion carried by majority with Ms. Duncan abstaining as she did not attend the meeting.

The next Item of business was the Financial Report.

Mr. Custis presented the July 2010 Schedule of Bills Payable. Ms. Duncan moved to approve the bills as presented; Mr. Tucker seconded the motion; the motion carried unanimously.

The next item of business was the Vice-Chairman's report.

Mr. Custis had no report to present.

The next item of business was the Airport Manager's report.

Ms. Haxter said the Navy conducted its site visit at the airport on July 7th and toured the runway, the overruns and the areas surrounding the airfield. The Navy's representatives included: four members from the Fleet Forces Command, three pilots who conduct the FCLP training, and two environmental specialists. Discussions took place on the approaches, runway strength, training operations, and the location of businesses, schools, and residences within 1.5NM of the airport.

Ms. Haxter said the Navy extended invitations to three representatives from each airport to attend a FCLP training demonstration at NALF Fentress on July 14th. A brief discussion ensued.

Ms. Haxter said the NDB has been out of service due to grounding issues and will be expensive to repair. The airport has received several complaints from pilots that the NDB is down. The DOAV will fund 100% of the repairs. A brief discussion ensued. Ms. Duncan moved to request the DOAV to make the necessary repairs to put the NDB back in service; Mr. Tucker seconded the motion; the motion carried unanimously.

Ms. Haxter said that the drink machine has not been restocked, and the vendor's phone has been discontinued. Ms. Haxter said she will look for another company to provide this service.

Ms. Haxter contacted a Jeep dealership to obtain a key for the abandoned vehicle that the airport now owns. Ms. Haxter was told that since the vehicle was an older model the ignition code is no longer on file. A new cylinder could be purchased but there is no guarantee that the vehicle will be roadworthy. Mr. Powell feels a courtesy vehicle is needed for transient pilots to access the local community. A brief discussion ensued.

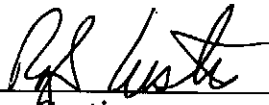
Mr. Powell moved to take no action on the vehicle at this time; Mr. Johnson seconded the motion; the motion carried unanimously. Ms. Haxter said she will check to see if there are any suitable vehicles available in surplus.

Ms. Haxter said there were 703 aircraft operations in the month of June; 681 during business hours and 22 after hours with 3,353.68 gallons of 100LL sold for a profit of \$1,676.84; and 1,381.6 gallons of Jet-A sold for a profit of \$2,072.40.

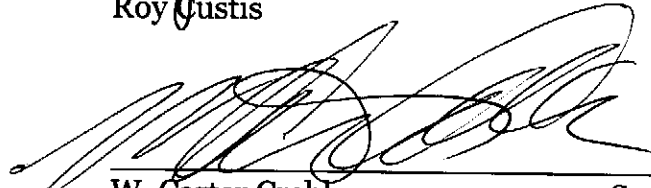
The Chairman called for Public Comment.

Mr. Taylor asked who ultimately decides on the Navy's RFP. Mr. Custis said the Airport Commission serves in an advisory capacity and will make their recommendations to the Board of Supervisors (BoS) who will have the final decision.

There being no further business for discussion, Ms. Duncan moved to adjourn the meeting; Mr. Tucker seconded the motion; the motion carried unanimously. The meeting adjourned at 7:30 p.m.



Roy Custis Vice-Chairman



W. Carter Crabbe Secretary-Treasurer