

Accomack County Airport Commission
Regular Meeting
December 11, 2008

Present:

William A. Sprague, Chairman
Michael Tolbert, Vice-Chairman
Carter Crabbe, Secretary-Treasurer
Kenneth Tucker
Nancy D. Duncan
David Moon
Roy Custis

Absent:

E. Garrison Drummond
Lee Johnson

Also Present:

Barbara Haxter, Airport Manager
Lynn Sherwood, Airport Departmental Secretary
Jeff Tarkington, Talbert & Bright, Inc.
Charles Thacker, Talbert & Bright, Inc.
Randy Powell

The Regular Meeting of the Accomack County Airport Commission was called to Order by Chairman Sprague at 7:00 PM. This meeting was in the conference room of the Accomack County Airport Terminal, Melfa, Virginia.

The first item of business was review of the proposed Minutes of the November 13, 2008 Regular Meeting of the Airport Commission. Mr. Custis moved to approve the Minutes; Mr. Tolbert seconded the motion; Ms. Duncan and Mr. Tucker abstained as they did not attend the meeting; the motion carried by majority.

The next Item of business was the Financial Report.

Mr. Sprague presented the December 2008 Schedule of Bills Payable. Mr. Tucker moved to approve the Bills as distributed; Ms. Duncan seconded the motion; the motion carried unanimously.

The next item of business was the Chairman's report.

Mr. Sprague had no report to present, and wished everyone a good holiday.

The Chairman called for a report from Talbert & Bright, Inc. (TBI)

Mr. Tarkington said Mr. Thacker has responded to comments the County's Planning Department had regarding the T-Hangar site prep design.

Mr. Tarkington said that he has recently visited several Virginia airports and all have indicated a drop in aircraft operations as well as tightening budgets. Mr. Tarkington said that several localities have questioned why their airports are not making money, and many do not view airports as part of the transportation infrastructure that brings travelers into their counties. Mr. Tarkington said the Virginia Department of Aviation (DOAV) is undertaking a new economic development study that will assist airports in addressing this issue.

Mr. Tarkington said the Tangier airport has reopened, and the runway rehabilitation is almost complete. A discussion ensued.

Mr. Tarkington wished everyone a safe and happy holiday.

The next item of business was the Airport Manager's report.

Ms. Haxter presented the Airport's FY 09-10 budget for discussion. Ms. Haxter recommended submitting a level funded budget, and said that the T-hangar revenue has been adjusted to include the recent rent increase. A discussion ensued. Ms. Duncan moved to submit the budget to the Board of Supervisors for approval; Mr. Tucker seconded the motion; the motion carried unanimously.

Ms. Haxter suggested increasing the ramp fees for large jet aircraft to \$50.00. A discussion on aircraft weight classes ensued. Mr. Moon moved to increase the ramp fee to \$50.00 for larger jets; Mr. Tolbert seconded the motion; the motion carried unanimously.

Ms. Haxter said she attended the recent Virginia Aviation Board (VAB) meeting in Richmond. Ms. Haxter said the VAB recommended the Virginia Resources Authority (VRA) approve the requested loan amount for the new T-hangar building.

Ms. Haxter said that Mr. Lipuma, who leases a T-hangar, would like to leave his vehicle in the T-hangar along with his aircraft. Ms. Haxter said she would present his request to the Commission, and advised Mr. Lipuma that the new lease agreement does not allow for any non-aviation related items to be stored in the hangar. A discussion ensued regarding the implementation of the Rules and Regulations.

Ms. Haxter said that several airports conduct annual inspections of their T-hangars to ensure that policies are being followed. Ms. Haxter said that the T-hangars have not been inspected since they were constructed, and there is no way of knowing whether the Airport is in compliance with its liability coverage. Mr. Tolbert suggested using County officials to conduct an inspection of the T-hangars. Ms. Haxter said she would contact the County's Planning Department and report back.

Ms. Haxter said the Airport's permit to remove deer from the property has been renewed. Ms. Haxter said that deer activity has increased around the runway and is becoming an issue. Ms. Haxter said the USDA was brought in several years ago at a cost of \$3,000.00. A discussion ensued. Ms. Haxter said she would contact the Farmers Market to find out what organizations they may have used, and will also contact the USDA to see if they have any alternative programs available.

Ms. Haxter said she received a letter from Mr. Kirkpatrick, who farms property leased by the Airport, requesting permission to inject a wastewater/sludge treatment eight inches into the soil to reduce fertilization costs. Ms. Haxter said this property is located between the Hermitage and the Town of Onancock's treatment facility. Ms. Haxter contacted Mr. Belote, from the Extension office, who advised that while such an application does not have a negative environmental impact it is typically applied to larger tracts of land that are not surrounded by neighborhoods. Ms. Haxter also contacted the Soil Science Department at Virginia Tech's Experiment Station, who concurred with Mr. Belote evaluation and added that they regularly examine fields where this type of application has been used to check for heavy metals, which are components of the wastewater/sludge. Ms. Haxter contacted the Hermitage, who leases approximately 50 acres to Mr. Kirkpatrick, and was told they are also conducting research on his request. Ms. Haxter said she would have more information for the next Commission meeting.

Ms. Haxter circulated a letter from Mr. Drummond requesting an extension to renew his lease. Mr. Drummond is in the process of purchasing an aircraft to put in his T-hangar that is currently being sub-leased. Mr. Drummond anticipates the purchase to take place in January once the maintenance has been completed and

he's had an opportunity to test flight it. Ms. Haxter said she spoke with the County Attorney who advised that if Mr. Drummond has a bill of sale by the end of the year he will meet the requirements of the new lease agreement that takes effect on January 1st.

Ms. Haxter said that while previous discussions had taken place regarding those who may be displaced once subleasing ends, no action was taken. A lengthy discussion ensued.

Mr. Moon moved to grant Mr. Drummond a one month extension to meet the requirements of the new lease agreement, excluding any rights to further extensions as allowed under the Airport's Rules, Regulations and Minimum Standards; Mr. Sprague seconded the motion; a vote was taken:

Mr. Moon	aye
Mr. Sprague	aye
Mr. Tucker	nay
Mr. Tolbert	nay
Mr. Custis	nay
Ms. Duncan	abstained
Mr. Crabbe	abstained
Mr. Drummond	absent
Mr. Johnson	absent

Mr. Sprague declared the motion to grant an extension failed.

Ms. Haxter said she has obtained a grant from the DOAV to repair the roof and cupola, and that there is money in the budget to cover the local share of the repair. A discussion ensued. Mr. Custis moved to proceed with the repairs; Mr. Tucker seconded the motion; the motion carried unanimously.

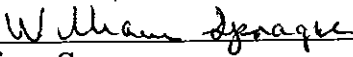
Ms. Haxter said that the owner of the snack machine is willing to sell it for \$150.00. Ms. Haxter contacted other vending companies who would charge \$30.00 per month if sales of that amount were not achieved. Ms. Haxter said a smaller snack machine is available for \$23.00, and the Airport would have to supply the snacks. Ms. Duncan said she felt it was important to have snacks available to pilots and moved to purchase the smaller machine; Mr. Tucker seconded the motion; the motion carried unanimously.

Ms. Haxter said there were a total of 492 aircraft operations in the month of November; 483 during business hours; 9 after hours, with 2,371.13 gallons of 100LL sold for a profit of \$1,580.94, and 1,315.2 gallons of Jet-A sold for a profit of \$1,644.00.

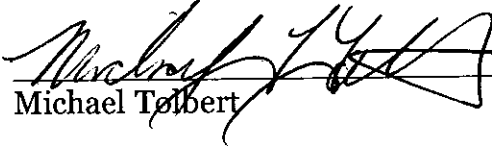
The Chairman called for Public Comment.

Mr. Powell offered to help repair the larger snack machine if it was purchased, and said he may be able to locate the necessary parts. Mr. Powell said he was not familiar with the smaller machine but would help with repairs if needed.

There being no further business for discussion, Mr. Custis moved to adjourn the meeting; Mr. Tolbert seconded the motion; the motion carried unanimously. The meeting adjourned at 8:30 p.m.



William Sprague Chairman



Michael Tolbert Vice-Chairman