

EASTERN SHORE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of Meeting
November 2, 2009

The Board of Trustees of the Eastern Shore Public Library met on November 2, 2009 at 1:00 p.m. at the library in Accomac. Seven members of the board were present; Mrs. Poyer and Ms. Spencer-Holley were absent.

Minutes

The minutes of the October 5, 2009 meeting were approved on a motion by Mrs. Lawrence which was seconded by Mrs. Nelson.

Branch Reports

The addition to the Island Library is nearly complete. The library will be closed the week of November 9th to move items into the new section which will open on Saturday, November 14th. The expanded hours will begin on December 1st.

The Cape Charles Memorial Library has hired a new part-time employee who will work 25 hours per week.

Friends Reports

The NFL Friends received a grant from the Eastern Shore Community Foundation for \$20,000 to pave the parking lot.

The ESPL Friends held their annual meeting on Saturday, October 31st where they elected three new board members. The four officers all agreed to serve an additional term. The Friends will have Santa visit the library on Saturday, December 19th. Parents will be encouraged to register their children in advance so Santa will be prepared to meet each child.

Financial Reports

Financial reports were distributed prior to the meeting. There was no discussion on the contents of the reports.

Survey

The draft survey was discussed briefly. Everyone is to review it before the next meeting and get their suggested revisions to Mrs. Vincent as soon as they can.

Foundation

Now that five people have agreed to serve on the Foundation board in addition to the two ex officio members, it is time to hold the organizational meeting. Ms. Lucas will contact everyone to arrange a meeting date.

Expansion Plans

Mrs. Vincent reported that the property adjacent to the library is not listed with a real estate agent, therefore the official purchase offer was sent directly to Shore Development. The offer was rejected and no counter offer was made. The board decided to do some more research on the suitability of the property before making a new purchase offer.

Edward Lazon of The Design Collaborative, an architectural firm in Virginia Beach, has agreed to come to the December board meeting to give a presentation on the process of designing and building a new facility or an addition to a current facility. His firm has designed many of the branches of the Virginia Beach Public Library as well as many others in Virginia and North Carolina.

Circulation Policy

The revised circulation policy was approved. A copy of the policy is attached to these minutes.

Next Meeting

The next meeting of the Eastern Shore Public Library Board of Trustees will be on December 7th at the main branch in Accomac.

Adjournment

On a motion by Mr. Fisher, seconded by Mrs. Nelson, the meeting adjourned at 2:40.