

EASTERN SHORE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of Meeting
December 7, 2009

The Board of Trustees of the Eastern Shore Public Library met on December 7, 2009 at 1:00 p.m. at the library in Accomac. Seven members of the board were present; Mrs. Lawrence and Mrs. Wiegner were absent. Others in attendance at the beginning of the meeting were four library staff members, two ESPL Friends members, and two members of the ESPL Foundation board.

Architect's Presentation

Ed Lazon of The Design Collaborative in Virginia Beach gave a presentation entitled, "Planning Libraries for the 21st Century."

Minutes

The minutes of the November 2, 2009 meeting were approved as distributed on a motion by Mrs. Poyer which was seconded by Mrs. Nelson.

Branch Reports

The Island Library's expanded hours began on December 1st. An official grand opening will be held sometime in April after the original building is renovated.

Friends Reports

The NFL Friends held a successful Halloween party and are awaiting news on when the parking lot can be paved utilizing the grant money obtained from the Eastern Shore Community Foundation. Because of ground conditions, it may have to wait until the spring.

The ESPL Friends will have Santa visit the library on Saturday, December 19th. At their December meeting, they voted to pay \$250.00 to have the library sign in Accomac renovated. The Friends have received donations totaling \$2,000 earmarked for library expansion.

Financial Reports

Financial reports were distributed prior to the meeting. There was no discussion on the contents of the reports.

The draft audit was also distributed prior to the meeting. While reference was made to a management letter, it was not included in the draft. Mrs. Vincent will check with the auditors to see if there is indeed a management letter as part of the official audit report.

Mrs. Vincent reported that the budget request for Accomack County is due on December 16th. She is waiting to receive the most recent statistics from the Library of Virginia on local expenditures. It is anticipated that the system will still be in violation of the requirement to have “local operating expenditures of at least 50% of the median statewide local operating expenditures per capita, two-thirds of which must be from taxation or endowment.” Once the most recent figure is obtained, Mrs. Vincent will submit a budget request to Accomack County which will meet this requirement.

Survey

A revised draft survey will be prepared for the February meeting.

Foundation

The Eastern Shore Public Library Foundation held an organizational meeting on Monday, November 30th with six members present. The by-laws were adopted and the directors were elected to one-, two-, and three-year terms. The next meeting will be held on Monday, January 11th at 9:30.

Expansion Plans

Mrs. Vincent reported that she has spoken to Mr. Greenspan at Shore Development about the property behind the library and that she has spoken to Mr. Charles Cooley at Shore Engineering about the drainage plan for the approved subdivision and how it might be affected by the sale of five lots to the library. It does not appear that acquisition of the five lots would have a negative impact on the remaining lots in the development. The Board will continue to obtain information about the feasibility of constructing an addition on this land.

On a motion by Ms. Spencer-Holley, seconded by Mr. Fisher, the Board voted to offer Shore Development \$25,000 for the five lots (Lots 1-5) located immediately behind the present building in Accomac.

Next Meeting

The next meeting of the Eastern Shore Public Library Board of Trustees will be on January 4th at the main branch in Accomac.

Adjournment

On a motion by Mr. Jester, seconded by Mrs. Nelson, the meeting adjourned at 3:30.