

The Accomack County Board of Social Services met at its facility on Tuesday, December 21, 2010, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Reneta Major, Vice-Chairman; Ms. Betty Wood; Ms. Laura Belle Gordy; Ms. Kay W. Lewis; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Lewis gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of November 16, 2010.** On motion by Ms. Lewis, seconded by Ms. Major, the Minutes of November 16, 2010 were approved as written.

Mr. Obenshain continued to **Item 4 – Fraud Update.** Mrs. Parker stated Fraud Investigator Jack Thomas had been ill and out of the office when a sentencing hearing was held. The client pled guilty and was sentenced to 90 days in jail and restitution of \$872.00.

Mr. Obenshain proceeded to **Item 5 – Director’s Update. Community Relations:** On December 8, 2010 Mrs. Parker joined a meeting between APS Supervisor Wayman Trent, Social Worker III Nadine Greenley and Ed Rossmore, Executive Director of Rural Family Development for the Virginia Council of Churches regarding VCC and Eastern Shore Community College’s plans to provide child care services to ESCC students. Migrant Head Start has entered into an agreement with ESCC to provide child care to the students. It will be at their Tasley site. They had already done it before they contacted us about it. We do not know at the present time how many students will be involved in this program. This is another avenue to assist college students. Mr. Rossmore stated they were also thinking about Perdue employees who might be eligible.

On December 14, 2010 Mrs. Parker attended the Mobilization for Planning and Partnership meeting organized by the Health Department. This was the first step in a strategic plan for meeting the health needs on the Eastern Shore. They grouped everyone by field of interest. Mrs. Parker stated she sat at the table with Joe Zager of Riverside Shore Memorial Hospital, Nancy Stern of Eastern Shore Rural Health, Kenny Annis of the VEC Migrant Housing and two people from the Health Department. Effective communication among partner agencies was the primary area of discussion.

**Regular Meetings:** On December 2, 2010 Mrs. Parker attended a CPMT meeting.

**Regional/State Meetings:** On December 6, 2010 Mrs. Parker attended the Eastern Region Directors meeting in Virginia Beach. Program Mangers from Home Office attended and updated program information. Following the meeting with state staff Eastern Region Directors discussed CPS complaints unfounded at the appeal level. Mrs. Parker spoke about her recent discussion with the Program Manager for Appeals regarding a reversal of a founded complaint in an Out of Family investigation. The Program Manager stated the Hearings Officer had sustained the agency, however, when the Program Manager reviewed the decision he changed it to unfounded. Mrs. Parker stated she has spoken with the Program Manager’s supervisor regarding this action because the decision of the Hearings Office cannot be changed by anyone. Mr. Obenshain inquired what would happen now. Mrs. Parker stated she had contacted Attorney Thomas B. Dix, Jr. who represented us at this hearing; however, to date he had not returned her call. She wanted to ask whether the rights of the child and mother had been violated. Mrs. Parker stated she hoped there would be positive changes in the New Year.

Mr. Obenshain proceeded to **Item 6 – Bonus Approved by the Board of Supervisors.** Mr. Obenshain stated he attended the Board of Supervisors meeting concerning ACDSS and a 3% bonus. He stated they approved a 3% bonus with a \$500.00 cap for all employees countywide. He further stated he still did not know whether it included the school teachers who recently received a 4.5% bonus. Ms. Gordy stated she was going to meet with County Administrator Steve Miner after the ACDSS meeting.

A lengthy discussion followed. Mrs. Parker stated Accomack County would only be paying 15.5% of our bonus as the remainder of our funding will be from Federal and State reimbursement. Mr. Obenshain inquired whether the remaining Board Members were in agreement for Mrs. Parker to speak with the League of Social Services relative to ACDSS not being tied to decisions by Accomack County relative to such issues. The Board

agreed for Mrs. Parker to do so. Ms. Lewis stated this was not something the League had to do; however, if an agency wanted to do it they would have the ability to do so.

Mr. Obenshain continued to **Item 7 – Financial Statement – Administrative Office Manager Shirley Harmon.** Ms. Harmon stated we have completed the month of November – the sixth month of our Fiscal Year. Our Total Expenditures were \$282,870.65. Our Total Local Adjustment was \$228,487.18 and our Total Balance to Date is \$420,116.82. Mr. Obenshain stated he had a question about a couple of items which were above the 50% mark; i.e., VIEW and Adult Service Supplemental. Ms. Harmon stated once we have used the funds in Adult Service Supplemental we can go into Home Based Care. We will also be short in VIEW funding; however, we had requested additional dollars during the Mid-Year Budget review for the VIEW Working Transitional Daycare. Ms. Major inquired whether we would be returning any money from the VIEW program. Ms. Harmon stated we would be giving \$20,000 back in Child Daycare VIEW and giving \$53,000 back in Block Grant. Mrs. Parker stated we would not have companion money commencing 2011. This is a non-mandated program and the State raided the non-mandated programs in order to absorb cuts in funding.

On motion by Ms. Wood, seconded by Ms. Lewis, the Board went into Closed Session for the purpose of discussing Personnel (Employment, Leave without Pay and Confidential Personnel Matter), Acceptance of Custody; Finalized Adoption and Release of Custody, as permitted by Code of Virginia Section 2.2-3712.

On motion by Ms. Wood, seconded by Ms. Lewis, the Board returned to Open Session. On motion by Ms. Lewis, seconded by Ms. Wood, the Board confirmed the matters discussed in Closed Session (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes).

On motion by Ms. Major, seconded by Mrs. Gordy, the Board returned to Open Session. On motion by Ms. Lewis, seconded by Mrs. Wood, the Board confirmed the matters discussed in Closed Session (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes).

On motion by Ms. Wood, seconded by Ms. Major, the Board was polled and approved the following personnel issues (Employment and Leave without Pay) (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes):

- I. Personnel:
  1. Employment:
    - a. Elizabeth Algarin, Benefit Programs Specialist I/II – Effective 12/06/10
  2. Leave Without Pay:
    - a. Walleshia Bailey, Benefit Programs Specialist I/II - 28.25 Hrs. – 11/17-23/10

On motion by Ms. Major, seconded by Ms. Gordy, the Board confirmed discussion of the Confidential Personnel Matter of Mashonda Davis, Administrative Program Assistant II and approved employing the firm of Robinson, Farmer & Cox (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes).

- 3. Confidential Personnel Matter:
  - a. Mashonda Davis, Administrative Program Assistant II

On motion by Ms. Lewis, seconded by Ms. Major, the Board was polled and confirmed the Acceptance of Custody (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes):

- II. Acceptance of Custody:
  - a. Foster Care Case #001-048570000

On motion by Ms. Major, seconded by Ms. Wood, the Board was polled and confirmed the Finalized Adoption (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes):

- III. Finalized Adoption:
  - a. Foster Care Case #001-046641007

On motion by Ms. Gordy, seconded by Ms. Major, the Board was polled and confirmed the Release of Custody (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes):

- IV. Release of Custody:
  - a. Foster Care Case #001-043275000

Mr. Obenshain stated the next Regular meeting will be held on Tuesday, January 18, 2011, at 9:30 A.M.

On motion by Ms. Lewis, seconded by Ms. Wood, the meeting adjourned at 10:30 A.M.

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_