

**Virginia: Meeting of the Wallops Research Park Leadership Council, held on
the second day of December, 2010, at the Accomack Northampton
Planning District Commission office:**

1.) CALL TO ORDER:

A.) MEMBERS PRESENT & ABSENT:

Council Members Present:

Amber Parker, Executive Director, Marine Science Consortium
Caroline Massey, Assistant Director, NASA WFF
Mike Lehmkuhler, Leader, Transportation Team Business Development
Tom Young, Accomack County representative for the WRP Leadership Council
Linda Thomas-Glover, President, ESCC

Others Present:

Amy Bull, WRP Executive Director and Temporary Recording Secretary
Steve Miner, Accomack County, County Administrator

B.) DETERMINATION OF QUORUM:

There being a quorum, the meeting began at 1:05 p.m.

2.) OLD BUSINESS:

A.) APPROVAL OF MEETING MINUTES:

Chairman Tom Young called for approval of meeting minutes for the Sept. 28, 2010, Council meeting. The minutes were unanimously approved after a motion by Mike Lehmkuhler and second by Linda Thomas-Glover.

3.) DISCUSSION OF ISSUES TO ADDRESS AT UPCOMING 2011 GENERAL ASSEMBLY SESSION:

Delegate Lynwood Lewis attended the meeting and asked Council members to inform him of WRP items that may need to be addressed in Richmond during the next General Assembly.

Council members discussed the continuing need for funding the WRP taxiway. It was discussed that WRP leadership had previously traveled to Richmond during the 2008 Assembly session and the item was named one of then Governor Kaine's top 3 legislative priorities for federal support - but the program did not receive funding through the federal appropriations process or the Stimulus program later that year. Due to lack of state funding and federal support, the Accomack County Board of Supervisors voted in August 2010 to fund construction of the taxiway, however the search for funding to assist the County in completing the project continues.

Council members also expressed the stated need for a workforce development presence in the Wallops region. It was explained that the WRP leadership, namely the Eastern Shore Community College representatives and the director, had shifted focus away from constructing a building to delivering any needed services in existing buildings as a way to get the initiative off the ground. It was discussed that the "problem to fix" be more clearly defined. A sub-group was to meet Dec. 6 and once the issue is more clearly defined information will be conveyed to Delegate Lewis. (Notes attached from this meeting.)

4.) NASA WALLOPS FLIGHT FACILITY UPDATE OF SITE-WIDE ENVIRONMENT ASSESSMENT AND THE INCLUSION OF WRP ACTIVITIES USING WFF FACILITIES:

WFF is in the process of updating its EA and will include elements needed for commercialization in its updated EA. As part of the focus on commercialization, possible activities in support of WRP will be included so that the "opportunity envelope" is created that will allow these activities to occur without WRP tenants incurring delays and costs involved in doing a separate EA.

Per the NASA representative, Caroline Massey, this information will be needed in February. The group will discuss this process as part of its January 2011 meeting.

5.) CLOSED SESSION:

(A.) Closed Session

The WRP Leadership Council convened in closed meeting pursuant to Virginia Code Section 2.2-3711.A.5 for the discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous

announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The WRP Leadership Council also in a closed meeting pursuant to Virginia Code Section 2.2-3711.40 discussed a prospective park tenant in which confidential details will be discussed as well as the Council's intent to request more confidential information.

The WRP Leadership Council also convened in a closed meeting pursuant to Virginia Code Section 2.2-3711 (of 1950, as amended) a. pursuant to subsection (A) (1) for discussion or consideration, of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body

The Council convened in closed meeting at approximately 2:20 p.m. At approximately 5:45 p.m. the closed session was complete and announced as such. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act were heard, considered, or discussed in the closed meeting.

B.) Certification of Closed Session

A roll call vote was taken pursuant to Section 2.2-3712-D of the Code of Virginia immediately after reconvening in Open Meeting, at which time each member certified by his vote that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

Amber Parker	aye
Caroline Massey	absent
Mike Lehmkuhler	aye
Tom Young	aye
Linda Thomas-Glover	aye

6.) SET MONTHLY MEETINGS:

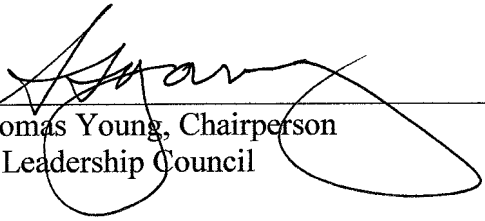
Chairman Young said he wishes for the Council to schedule monthly meetings in the short-term to continue to work on issues critical in the formation of the park. Members still in attendance agreed. The director is to set a schedule based on Council members input.

7. OTHER

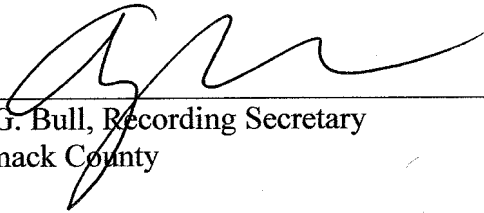
Massey shared that the ribbon cutting ceremony for Orbital's Horizontal Integration Facility, known as "the HIF," will be held Jan. 10, 2011.

8.) ADJOURNMENT:

On a Motion from Lehmkuhler and a second by Amber Parker, the Council members agreed to adjourn the meeting at approximately 6 p.m.



A. Thomas Young, Chairperson
WRP Leadership Council



Amy G. Bull, Recording Secretary
Accomack County