

VIRGINIA: At a Regular Meeting of the Board of Supervisors for the County of Accomack held in the Cafetorium of Metompkin Elementary School in Parksley on the 15th day of October, A.D., 2008.

Members Present: Ron S. Wolff, Chair  
Steve D. Mallette, Vice Chair  
Wanda J. Thornton  
Grayson Chesser  
Sandra Hart Mears  
Laura Belle Gordy  
Donald L. Hart, Jr.  
E. Philip McCaleb

Member Absent: John Charles "Jack" Gray

Others Present: Steven B. Miner, County Administrator  
Yvonne N. Pennell, Administrative Assistant  
Mark B. Taylor, County Attorney

### **Closed Meeting**

Mrs. Thornton made a motion that the Board go into closed meeting for the following purposes pursuant to Section 2.2-3711 of the Code of Virginia of 1950, as amended. Mrs. Gordy seconded the motion. The motion passed unanimously.

*Mr. Hart joined the meeting at 4:07 p.m.*

- 1. Pursuant to subsection (A) (1) for discussion of specific public officers regarding:**
  - a. Board Personnel Committee report on the County Administrator and County Attorney performance evaluations,*
  - b. Assessment, and*
  - c. Central Accounting*
  
- 2. Pursuant to subsection (A) (3) of the Code of Virginia of 1950, as amended, for the purpose of discussion or consideration of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, regarding:**

*Central Middle School property*

### **Open Meeting**

The Chair declared the meeting open to the public.

### **Certification of Closed Meeting**

On a motion by Mrs. Thornton and seconded by Mrs. Gordy, a roll call vote was taken pursuant to Section 2.2-3712 (D) of the Code of Virginia immediately after reconvening in Open Meeting, at which time each member certified by his vote that the only matters discussed during the Closed Meeting were (i) only public business matters lawfully

exempted from Open Meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened.

Aye: Mrs. Thornton      Mrs. Mears      Mr. Hart  
      Mr. Wolff          Mr. Mallette      Mr. McCaleb  
      Mr. Chesser        Mrs. Gordy

Nays: None

Absent: Mr. Gray

**Public Session**

**Call to Order**

The meeting was called to order by the Chair and opened with a prayer by Rev. Broad, after which the Pledge of Allegiance to the Flag was recited.

**Adoption of Agenda**

Mrs. Thornton made a motion to amend the Agenda as follows. Mrs. Gordy seconded the motion. The motion passed unanimously with Mr. Gray absent.

**UNDER CONSENT AGENDA**

- a. Remove Item 8-g – Scheduling a Public Hearing to set the tipping fee at the county landfill

**UNDER PUBLIC OFFICIALS**

Move 11-c to 11-a – School Board Report

**ADD**

11-e – John LeCato, Chairman, Economic Development Authority

**UNDER NEW BUSINESS**

Move 14-1 to 11-b under Public Officials - Resolution for Borrowing

Mrs. Thornton made a motion to adopt the Agenda, as amended. Mrs. Gordy seconded the motion. The motion passed unanimously.

**Public Comment**

The Chair read the rules governing Public Participation.

Toni Trepanier offered comments related to:

1. The County budget
2. Trash collection
3. Centralized sewer and water
4. Health care
5. Chesapeake/Atlantic Protection Area Ordinance

6. Hiring freeze
7. Planning/Legal Departments
8. Reassessment

The following persons offered spoken and written comments related to the reassessment issues by:

James Frese  
Kay Lewis

Written comments were submitted and read into the record by the Chair from Maria Paccioretti regarding the implementation of the Chesapeake Bay Preservation Act on the seaside

### **Chair's Comments**

The Chair informed the Board that he had attended the groundbreaking ceremonies at the Northrup-Grumman building and the 1<sup>st</sup> Annual Navy Appreciation luncheon organized by Community and Economic Development Director Larry D. Forbes to acknowledge the presence of the Navy on the Shore.

### **Consideration of Minutes**

Mrs. Mears made a motion to approve the Minutes of the July 16 and August 20, 2008 meetings with corrections. Mr. Mallette seconded the motion. The motion passed unanimously with Mr. Gray absent.

### **Consent Agenda**

Mrs. Gordy requested that Item 8-a – Joint Authority to Develop Research Park Financing Plan, be removed from the Consent Agenda to be discussed separately.

Mrs. Thornton made a motion to approve the following Items under the Consent Agenda. Mrs. Mears seconded the motion. The motion passed unanimously.

- a. The following holiday schedule

**Thanksgiving:**

Wednesday, November 26 – closing at noon  
Thursday, November 27 – closed all day  
Friday, November 28 – closed all day

**Christmas:**

Wednesday, December 24 – closing at noon  
Thursday, December 25 – closed all day  
Friday, December 26 – closed all day

**New Year's:**

Thursday, January 1 – closed all day  
Friday, January 2 – closed all day

- b. The award of RFP #216 for advertising services to the Eastern Shore News
- c. The following Resolution for the Eastern Shore Community Services Board's Performance Contract for FY2009

**RESOLUTION  
FOR APPROVAL OF THE ANNUAL PERFORMANCE CONTRACT OF  
THE EASTERN SHORE COMMUNITY SERVICES BOARD**

At the regular meeting of the Board of Supervisors of Accomack County, Virginia on October 15, 2008, at which meeting a quorum was present and voting, the following resolution was adopted.

**WHEREAS**, Section 37.1-194 of the Code of Virginia, 1950 as amended, requires each city and county to establish, singly or in combination, a community services board for the provision of mental health, mental retardation, and substance abuse services to its residents; and

**WHEREAS**, the political subdivisions of Accomack and Northampton Counties already have established the Eastern Shore community Services Board pursuant to this statutory provision; and

**WHEREAS**, Section 37.1-198 of the Code of Virginia, 1950 as amended, further requires each community services board to submit to the governing body of each political subdivision, that established it, an annual performance contract for community mental health, mental retardation, and substance abuse services for its approval prior to submission of the contract to the Department of Mental Health, Mental Retardation, and Substance Abuse; and

**WHEREAS**, the annual performance contract of the Eastern Shore Community Services Board as submitted conforms to the definition that is contained in Section 37.1-198 of the Code of Virginia, 1950 as amended; now:

**THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Accomack County, Virginia, that the Annual Performance Contract of the Eastern Shore Community Services Board is hereby approved as submitted in compliance with the powers and duties enumerated in Sections 37.1-197 and 37.1-198 of the Code of Virginia, 1950 as amended.

- d. A letter of support for VDOT Enhancement Grant funds for the Assateague Lighthouse Restoration Project
- e. The following Resolution of Support on behalf of the Eastern Shore Tourism Commission's request for VDOT Enhancement Grant funds for the establishment of the Eastern Shore Artisans Heritage Trail Project

**RESOLUTION**

**WHEREAS**, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the local government or state agency in order that the Virginia Department of Transportation program undertake an Enhancement Project in Accomack County; and

**WHEREAS**, the Eastern Shore Tourism Commission intends to submit a regional application for VDOT Transportation Enhancement Funds for the Eastern Shore Artisans/Heritage Trail;

**NOW, THEREFORE, BE IT RESOLVED** that Accomack County, is in support of this effort and requests the Commonwealth Transportation Board to establish a project for the Eastern Shore Artisans/Heritage Trail Project.

Duly adopted by the Accomack County Board of Supervisors October 15, 2008:

- f. The preparation of Resolution of Respect for Dr. Donald J. Amrien

- g. The preparation of Resolution of Recognition for Will Tyson in attaining Eagle Scout status
- h. The preparation of Resolution of Recognition for the 2008 Drill Team Championship participants in the Virginia State 4H Horse Show

### **Wallops Research Park Financing Plan**

County Administrator Steven B. Miner explained that the joint authority to develop the Wallops Research park Financing Plan project was a critical feature of the Wallops Research Park (WRP) to provide a taxiway sufficient to link the park to the NASA runway and noted that staff had been working diligently to identify funding sources for the taxiway; that efforts were continuing to achieve funds from all available sources and though there was support, it appeared that federal and state funding had not materialized.

It was noted by Mr. Mallette that he and Chairman Wolff had visited the BaySys facility at Melfa and was impressed by the use of local citizens in their apprenticeship programs and offered his support for the taxiway project. Chairman substantiated the comments of Mr. Mallette.

A brief discussion took place with Mr. Miner, Community and Economic Development Director Larry D. Forbes, and Chairman Wolff responding to questions.

Mrs. Thornton made a motion that the Board of Supervisors of Accomack County direct and authorize the County Administrator, exercising due diligence and care, make application (without commitment, and expressly subject to further, final approval by the Board of Supervisors) to the Virginia Resources Authority and any other identifiable source of affordable and reliable finance for the WRP taxiway construction funding, and bring back to the Board of Supervisors in a timely fashion the Administrator's specific recommendation for such financing for the Board's consideration. Mrs. Mears seconded the motion. Ayes: Mrs. Thornton, Mr. Wolff, Mr. Chesser, Mrs. Mears, Mr. Mallette, Mr. Hart, and Mr. McCaleb. Nays: Mrs. Gordy. Absent: Mr. Gray.

### **Highway Matters**

Mr. Timothy Holloway, Residency Administrator, Virginia Department of Transportation (VDOT), informed the Board of cuts within VDOT's budget and the impact it would have on County projects, and responded to questions and comments from the Board.

### **Watch for Children Signs**

Mr. Wolff made a motion to adopt the following Resolution requesting Watch for Children in the Temperanceville area. Mr. Gordy seconded the motion. The motion passed unanimously with Mr. Gray absent.

### **RESOLUTION**

**BE IT RESOLVED** that the Accomack County Board of Supervisors hereby request the Commissioner of the Virginia Department of Transportation or his representatives to provide, in accordance with Section 33.1.210 of the Code of Virginia, and install ***Watch For Children*** signs in the community of Temperanceville, VA at the described locations shown below.

***Temperanceville Road  
Sand Street  
Church Street  
Jones Street***

The Accomack County Board of Supervisors also requests that these signs should be paid out of the secondary construction allocations allotted to Accomack County.

### **Accomack County Public Schools**

W. Richard Bull, Division Superintendent, Accomack County Public Schools, summarized his monthly report, and responded to questions from the Board.

### **Increase in Tipping Fee**

County Administrator Steven B. Miner offered comments regarding the need to increase the County's tipping fee at the landfills resultant of Northampton County no longer using Accomack County as their waste stream and requested the Board to consider scheduling a Public Hearing to receive public comment on the proposed increase.

Mrs. Thornton made a motion to hold a Public Hearing beginning at 7:30 p.m. on November 19, 2008, in the Cafetorium of Metompkin Elementary School to afford interested persons the opportunity to be heard or to present written comment concerning a proposed increase of approximately \$8.11 in tipping fees at the county landfills. Mr. McCaleb seconded the motion. The motion passed unanimously with Mr. Gray absent.

### **Resolutions of Recognition**

The Chairman presented Rev. and Mrs. Donald R. Broad, received by Rev. Broad, a silver serving tray in recognition of 14 years of service as Parliamentarian to the Board of Supervisors.

Mrs. Thornton read and presented the following Resolution to Mr. James Frese for his service to Accomack County as a member of the Accomack County Planning Commission.

### **RESOLUTION OF COMMENDATION**

**WHEREAS**, James T. Frese was a member of the Accomack County Planning Commission from January 3, 2007 through July 24, 2008; and

**WHEREAS**, he was a conscientious and devoted member of the Accomack County Planning Commission and gave generously of his time and efforts:

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors does hereby recognize and commend the distinguished, faithful and outstanding service of James T. Frese to the Accomack County Planning Commission and the citizens County of Accomack; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be spread upon the Minutes and be put upon a plaque to be presented to Mr. Frese.

### **Accomack County Public Schools**

W. Richard Bull, Division Superintendent, Accomack County Public Schools, summarized his monthly report, and responded to questions from the Board.

### **Resolution Authorizing Borrowing in Anticipation of Revenues**

Finance Director Reed M. Ennis appeared before the Board to request its consideration in adopting a Resolution Authorizing Borrowing in Anticipation of Revenues (line of credit approximating \$800,000). He said that during the time period between June and December, no major revenues were received and the adoption of the Resolution would insure that the County would meet its cash flow needs.

A lengthy discussion took place with Mr. Ennis responding to questions related to there being a \$488,000 shortfall within the current budget, cash flow issues, etc.

No action was taken on the Resolution.

### **Public Hearings**

The Chair read the rules governing conduct during Public Hearings.

**Proposed Abandonment of Route 832, Yorktown Drive**

Following comments by County Attorney Mark B. Taylor, the Chair opened a Public Hearing to afford interested persons the opportunity to be heard or to present written comments concerning the proposed abandonment of Route 832, Yorktown Drive.

No public comments were offered and the Chair closed the Public Hearing.

Mr. McCaleb made a motion to adopt the following Resolution. Mrs. Mears seconded the motion. The motion passed unanimously with Mr. Gray absent.

**RESOLUTION**

**WHEREAS**, no public necessity exists for the continuance as a public secondary road; and

**WHEREAS**, maintenance of State Route 832, Yorktown Drive, by the Commonwealth of Virginia is no longer necessary or appropriate; and

**WHEREAS**, a public notice was given as prescribed under Section 33.1-151, Code of Virginia, announcing a public hearing to receive comments concerning discontinuance of the road described herein from the Secondary System of State Highways, and

**WHEREAS**, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's intent to abandon the subject road, and

**WHEREAS**, upon such public hearing and consideration of all evidence presented, this Board is satisfied that no public necessity exists for the continuance of Yorktown Drive (Route 832), and hereby deems that road, being the entirety of Yorktown Drive (Route 832), no longer necessary as a part of the Secondary System of State Highways.

**NOW, THEREFORE, BE IT RESOLVED**, this Board abandon the above described road and removes it from the Secondary System of State Highways, pursuant to Section 33.1-151, Code of Virginia.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded the Resident Engineer of the Virginia Department of Transportation.

**Atlantic Agricultural and Forestal District**

Following comments by Planning Director James M. McGowan, the Chair opened a Public Hearing to afford interested persons the opportunity to be heard or to present written comments concerning the proposed removal of Tax Parcel 42-2-A from the Atlantic Agricultural and Forestal District.

Comments of support were offered by Mike Starling of Shoreline Surveyors, representing Mr. Emmett Taylor

The Chair closed the Public Hearing.

Mr. McCaleb made a motion to approve the removal of Tax Parcel 42-2-A from the Atlantic Agricultural and Forestal District. Mr. Mallette seconded the motion. The motion passed unanimously with Mr. Gray absent.

**Proposed Rezoning of Tax Parcels 42-2-A and 42-2-A1**

Following comments by Planning Director James M. McGowan, the Chair opened a Public Hearing to afford interested persons the opportunity to be heard or to present written comments concerning the proposed rezoning of Tax Parcel 42-2-A and 42-2-A1 located on Route 695, Temperanceville Road, from Agricultural to Residential.

Mrs. Thornton made a motion to rezone Tax Parcel 42-2-A and 42-2-A1 located on Route 695, Temperanceville Road, from Agricultural to Residential to include the following proffer. Mrs. Gordy seconded the motion. The motion passed unanimously with Mr. Gray absent.

**PROFFER STATEMENT**

Applicant:	Emmett G. Taylor, Jr.
Record Owner:	Emmett G. Taylor, Jr.
Property I.D.:	42-2-A, 42-2-A1
District:	Election District 3
Existing Zoning:	Agricultural
Proposed Zoning:	Residential
Rezoning Case Name:	Taylor Rezoning
Rezoning Case Number:	2007 - 04
Date:	October 15, 2008

The undersigned hereby proffers that the use and development of the subject Property shall be in strict conformance with the following conditions:

**GENERALLY**

These proffers shall apply to the subject Property which is being rezoned to Residential in order to provide for a coherent and compatible development.

The headings of the proffers set forth below have been prepared for reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the proffers.

Any improvements proffered herein shall be provided at the time of development of that portion of the subject Property adjacent to the improvement, unless otherwise specified herein. The specifications for any proffered improvements shall be subject to review by the County on the final subdivision plat and site development plan for the Property if they have not been previously approved.

The terms "Applicant" and "Developer" shall include all future owners and successors in interest.

When used in these proffers, the term "Plan" shall refer to the plan entitled: *Conceptual Layout of Remainder of Parcel 'A' Queen Hive*, dated September 1, 2008.

## **LAND USE**

1. PLAN: The subject Property, consisting of 35.848 acres, shall be developed in substantial conformance with the Plan, subject to minor changes approved by the County in connection with final subdivision plat approval and site development plan review.
2. NUMBER OF HOUSES: The maximum number of dwelling units shall be limited to 28 single-family dwelling units.
3. Three hundred dollars (\$300.00) per lot shall be contributed to the Atlantic Volunteer Fire Department. This contribution shall be provided on a per lot basis upon the sale of each lot.

## **TRANSPORTATION**

4. SIGHT DISTANCE: A sight distance easement will be placed on Tax Parcel 42-2-A2 to meet VDOT standards.

## **MATERIALLY RELEVANT**

5. BONDING OF PERFORMANCE: A bond acceptable to the County shall be posted as a condition of final subdivision plat approval which will be security for completion of the improvements set forth in these proffers.
6. OTHER DOCUMENTS AND RECORDATION: The Owners and Developers agree to execute other legal documents, which will bind them and any subsequent owner/developer of the subject Property, as identified on page 1 of these proffers, to these proffers.

These proffers shall be recorded in the land records referencing all of the subject Property.

### **Resolution Authorizing Borrowing in Anticipation of Revenues (con't)**

Discussions continued with Mr. Ennis giving a synopsis of current budget issues and responding to questions.

### **Change in Due Date for Personal Property Tax Payments**

Commissioner of the Revenue Leslie M. Savage appeared before the Board to request a change in the due date for payment of personal property taxes.

Following a brief discussion, Mrs. Gordy made a motion to deny the request. Mr. Mallette seconded the motion. The motion passed unanimously.

### **Accomack County Economic Development Authority**

Mr. John LeCato, Chairman, Accomack County Economic Development Authority, gave a brief synopsis of the Authority's activities, proposed future strategy for the Authority, budgetary issues, and responded to questions.

### **Broadband**

Ms. Cheryl Tyson gave an update on the Broadband project and responded to questions.

### **Director of Planning**

James M. McGowan, Director of Planning, presented the monthly report and responded to questions from the Board.

### **Accomack County Strategic Plan #2: 2008-2011**

Mr. Miner reviewed and responded to questions from the Board concerning the following Accomack County Strategic Plan #2: 2008-2011.

## **ACCOMACK COUNTY STRATEGIC PLAN #2: 2008 - 2011**

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### **Accomack County Board of Supervisors**

April 2, 2008 draft prepared by E. Franklin Dukes, Institute for Environmental Negotiation, University of Virginia

#### **INTRODUCTION**

In May 2005 the Accomack County Board of Supervisors adopted a strategic plan to guide important policy and investment decisions over the following three years. Discussion focused on patterns and trends, strengths and weaknesses, and needs and opportunities in the county. The Board also identified elements of a long-term vision for Accomack County. That vision and initial plan was used to develop staff and budget priorities during the three-year period it covered.

The Board agreed to review and update the goals and actions of the strategic plan in early 2008. As was the case in 2004, the County will continue to provide a wide range of ongoing services not specifically addressed in this plan. The purpose of this plan is to:

- identify high priority goals and necessary actions for Accomack County over the next three years (2008 – 2011);
- focus Board and staff time and County resources on achieving the goals set forth in the plan;
- communicate clearly to the public key goals and actions, and promote accountability to the public for those goals and actions.

#### **Long-term Vision for Accomack County**

- The rural character, natural resources and beauty of the County will be conserved.
- Growth and development in the County will be well managed.
- The County will promote meaningful employment growth in sustainable agriculture, forestry, aquaculture and seafood as well as through business and industrial park development.
- The County will support education, including public libraries, as the foundation of economic development.
- Affordable housing, cultural, and recreational opportunities will meet the needs of families, youth and young professionals.
- Route 13 will be an attractive travel corridor that serves the needs of residents, businesses and tourists.

- The County will use public resources wisely and efficiently to support service needs.

The Board identified the following goals to address during the next three years:

**Continued Goals:**

1. Adopt the County Comprehensive Plan and ordinances needed to support the Plan.
2. Establish strategically located solid waste convenience centers to improve the efficiency and effectiveness of solid waste collection in the County.
3. Develop centralized wastewater treatment capacity in key locations to address economic development and environmental quality concerns.
4. Expand the Capital Improvement Program (CIP) for the County to include education, and update it annually.
5. Develop an annual real estate assessment schedule to be conducted by staff.
6. Continue to integrate the goals and actions of the strategic plan into budgeting, staffing, performance review, and other planning and decision-making as appropriate.

**New Goals**

1. Improve surface and ground water quality on the Seaside.
2. Provide comprehensive, equitable fire and emergency management services throughout the County.
3. Increase the availability of quality affordable housing.
4. Promote concern for a sense of place and quality of life.

**Three-Year Goals, Actions and Benchmarks: 2008-2011**

The following section of this plan outlines the strategy the Board has agreed to pursue over the next three years. It includes specific goals and actions as well as benchmarks that indicate successful completion of the actions. In developing and adopting this plan, the Board is committing itself to work together with staff to see that these benchmarks will be met during the next three years. The plan will be reviewed annually to assess progress and revised as needed to reflect new circumstances and conditions.

The plan is in two parts: part one contains elements begun in 2005 but still needing attention. Part Two contains four new goals that the Board has identified as deserving of attention and resources during the next three years.

**Part One: Goals Continued from the 2005 Plan**

**Continued Goal #1: Adopt the County Comprehensive Plan and ordinances needed to support the Plan.**

**Intent: The Comprehensive Plan and supporting ordinances lay out plans and guidelines for meeting the parts of the vision related to land use, the environment, and other quality of life issues.**

Actions	Timeframe
1. Complete the over-lay district for Route 13 corridor as recommended in the Route 13/Wallops Island Access Management Study.	December 2008
2. Monitor legislative action affecting impact fees and take action when appropriate.	December 2008
3. Finalize and add the transportation element to comprehensive plan.	Complete
4. Complete revision of the land use plan to reflect desired growth	Complete

patterns.	
5. Continue revision of zoning ordinance to implement the plan and address growth management, economic development, affordable housing and other concerns.	June 2010
Rural Residential District	December 31, 2008
Village Development District	December 31, 2008
Agricultural District	June 30, 2009
Planned Unit Development	June 30, 2009
General Business District	December 31, 2009
Industrial District	December 31, 2009
Residential District	June 30, 2010
6. Adopt Prioritized work plan for Item #5, upon Planning Commission's input.	July 2008
7. EDA committee formed to consider business/industrial zoning needs	July 2008
8. Consider Economic Opportunity Overlay District	March 2009
9. Develop a countywide drainage element to add to comprehensive plan.	June 2009
10. Adopt the comprehensive plan.	Complete

**Continued Goal #2: Establish strategically located solid waste convenience centers to improve the efficiency and effectiveness of solid waste collection in the County.**

Actions	Timeframe
1. Continue to identify potential sites for additional convenience centers within the general areas identified by the criteria, including but not limited to former school sites and other county-owned property.	Ongoing
2. Purchase, lease or take other steps to secure appropriate sites as they become available.	Ongoing
3. Promote increased recycling in the County.	Ongoing

**Benchmarks:**

- ✓ Additional convenience centers established by December 2010
- ✓ Recycling rate meets state average of 36.75% by 2012

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**Continued Goal #3: Develop centralized wastewater treatment capacity in key locations to address economic development and environmental quality concerns.**

Actions	Timeframe
1. Review, revise as appropriate, and adopt recommendations of Blue Ribbon Committee.	August 2008
2. Work with NASA and other partners to identify the most appropriate way to govern and manage wastewater treatment capacity.	PSA
3. Use the information in the feasibility studies to pursue funding to support engineering and construction of the proposed new facilities.	PSA
4. Based on the results of the feasibility studies, identify service area boundaries	December 2008
5. Initiate preliminary engineering for the new facilities	PSA
6. Adopt local laws and procedures related to hook-up and use of the new facilities.	PSA
7. Complete implementation of the plan to make utilities available where desired.	PSA

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**Continued Goal #4: Expand the Capital Improvement Program (CIP) for the County to include education, and update it annually.**

Actions	Timeframe
1. Incorporate educational capital improvements into the CIP.	09-10 FY Budget
2. Incorporate library services capital improvements into the CIP.	09-10 FY Budget
3. Use the “wish list” to guide any potential proffers.	Ongoing
4. Use the CIP to guide capital spending decisions in Spring 2008 budget deliberations.	Complete

**Benchmarks:**

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**Continued Goal #5: Develop an annual real estate assessment schedule to be conducted by staff.**

Actions	Timeframe
1. Incorporate public comments into recommended changes in how the assessment is conducted.	Fall 2008
2. Complete the Hillman staffing study.	August 2008
3. Complete the Hillman service/cost options study.	December 2008
4. Implement the assessment plan.	2010

**Benchmarks:**

- ✓ Changes made to reassessment policy by December 2008
- ✓ Revised property reassessment successfully conducted in 2010
- ✓ Annual re-assessments begun by 2010.

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**Continued Goal #6: Continue to integrate the goals and actions of the strategic plan into budgeting, staffing, performance review, and other planning and decision-making as appropriate.**

**Intent:** The intention is to clarify expectations and to offer improved accountability for accomplishing goals and actions throughout the County.

Actions	Timeframe
1. Integrate the goals and actions of the strategy into budget priorities and determine budget implications of actions.	Ongoing
2. Set staff performance standards based on the Board's strategic priorities and use these in conducting annual performance reviews.	Summer 2009
3. Communicate performance goals to those boards and commissions whose activities are tied to the budget.	July 2008
4. Document service levels and benchmark measures for Agencies, Constitutional Officers and Departments for budget purposes	December 2008
5. Conduct an annual review of progress towards implementing the strategic plan that incorporates Board and staff performance assessments;	January 2009
6. Make changes to the plan needed.	Ongoing

**Benchmarks:**

- ✓ Goals and actions integrated into budget priorities;
- ✓ Annual staff performance reviews that include evaluation of progress on the strategic plan conducted annually;
- ✓ Relevant boards and commissions notified of performance goals;
- ✓ Reviews of progress completed on the strategic plan and Board and staff performance conducted annually.
- ✓ Plan updated as necessary.

**Part Two: New Goals**

**New Goal #1: Improve surface and ground water quality on the Seaside.**

**Intent:** Sufficient water quality and quantity is essential for drinking water supplies, aquaculture, and other economic activity. Improved protection also may lead to additional opportunities for cost-sharing funding.

Actions	Timeframe
1. Review the Chesapeake Bay Act for elements of water protection appropriate for Seaside areas.	August 2008
2. Adopt elements of the Act and other water quality improvement measures that support this goal.	December 2008

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**Benchmarks:**

- ✓ Chesapeake Bay Act reviewed.
- ✓ Appropriate water quality protections adopted.

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**New Goal #2: Provide comprehensive, equitable fire and emergency management services throughout the County.**

**Intent:** Providing for public safety is a primary County function. There needs to be equity in coverage as well as in payment for coverage. The County values the services of volunteers as well as that of paid staff and needs to recognize and reward their contributions.

Actions	Timeframe
1. Establish dialogue and facilitate Appreciative Inquiry process with volunteers and others with goal of developing a merged Fire and EMS system.	August 2008
2. Convene a citizen-based task force including volunteers to review the Report and examine the following issues: <ul style="list-style-type: none"> <li>○ 24-hour paid coverage;</li> <li>○ compensation and recognition for volunteers;</li> <li>○ costs of and payment for service, including arguments for and against a flat tax;</li> <li>○ provisions for paying for Fire and EMS services in comprehensive and equitable manner.</li> </ul>	Hold
3. Consider LEOS and other benefits and incentives for paid and volunteer members.	Summer 2009
4. Secure a repeater at the North end	December 2008

**Benchmarks:**

- ✓ Appreciative Inquiry convened by summer 2008;

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**New Goal #3: Increase the availability of quality affordable housing.**

**Intent:** County housing costs are rising, which means that citizens providing many desired services cannot afford to live within the County. This harms business recruitment as well as recruitment and retention of public servants.

Actions	Timeframe
1. Explore means within County authority to increase quality affordable housing, including the following: <ul style="list-style-type: none"> <li>▪ mixed use and multi-family zoning;</li> <li>▪ conversion of existing structures and use of delinquent properties;</li> <li>▪ tax credits;</li> </ul>	Fall 2008

<ul style="list-style-type: none"> <li>▪ innovative financing;</li> <li>▪ ideas being used by other rural counties to increase quality affordable housing.</li> <li>▪ use of county tax and zoning policies to lower housing costs through market-based incentives</li> </ul> <p>2. Engage the Housing Authority, Habitat for Humanity, and other relevant organizations concerning ways of increasing quality affordable housing.</p>	<p><b>Spring 2009</b></p>
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**Benchmarks:**

- ✓ Report to the Board of Supervisors by December 2009

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**New Goal #4: Promote concern for a sense of place and quality of life.**

**Intent:** The natural beauty of the County is threatened by increasing amounts of litter as well as abandoned properties. This has an impact on residents’ quality of life and detracts from tourism as well.

Actions	Timeframe
<p>1. Review ordinances and enforcement for effectiveness in controlling abandoned or illegal use of vehicles, houses and travel trailers;</p>	<p><b>October 2008</b></p>
<p>2. Develop a program for reducing litter and trash including the following potential elements:</p> <ul style="list-style-type: none"> <li>▪ Offer two clean-up days per year with waived tipping fees;</li> <li>▪ Promote the Adopt-a-Highway program;</li> <li>▪ Promote voluntary school-based education;</li> <li>▪ Consider a citizen incentive program to reward clean-up efforts;</li> <li>▪ Enhance the roadside pick-up program for probationers.</li> </ul>	<p><b>December 2008</b></p>
<p>3. Consider an ordinance for new construction including signage, landscaping/buffers, and lighting.</p>	<p><b>July 2009</b></p>
<p>4. Consider “Garden Market” area between Melfa and Accomac for enhanced placemaking zoning, increased housing densities and economic opportunities.</p>	<p><b>December 2009</b></p>

**Benchmarks:**

**-Conclusion**

The Accomack County Board of Supervisors is committed to completing the activities and achieving the goals outlined in this plan over the next three years. We believe that making these strategic priorities a reality will improve the services provided to county residents and businesses and will prepare the county to manage future growth and development in ways that will preserve and enhance the quality of life in the County.

Mrs. Gordy made a motion to adopt the Accomack County Strategic Plan #2: 2008-2011 as presented Mrs. Mears seconded the motion. The motion passed unanimously with Mr. Gray absent.

### **Annual Employee Awards Breakfast**

Mr. McCaleb made a motion to accept the recommendation of the Employee Incentives and Awards Committee to have the annual employee awards breakfast in either January or February. Mr. Chesser seconded the motion.

Mrs. Thornton amended the motion to include that costs associated with the breakfast be divided equally from Supervisors' drainage funds. Mr. McCaleb accepted the amendment.

The motion, as amended, passed unanimously with Mr. Gray absent.

### **Reassessment Alternatives**

Mr. Dan Hillman, Staff Consultant, gave a PowerPoint presentation detailing the following alternatives for the Board to consider addressing the annual assessment plan and responded to questions.

- Eliminate the existing Assessor's Office and place the Real Estate Assessment responsibility under the office of the Commissioner of Revenue.
- Outsourcing
- Privatization

A brief discussion took place with County Attorney Mark B. Taylor explaining options the Board could take as provided for in the Code of Virginia of 1950 to assess county property annually, biennially, or every 4, 5, or 6 years.

Mrs. Mears made a motion to request the General Assembly to amend §58.1-3274 to enable Accomack County to direct its Department of Real Estate Assessment to assess county property annually, biennially, or every 4,5, or 6 years, as otherwise permitted in the Code of Virginia. Mr. Hart seconded the motion. The motion passed unanimously with Mr. Gray absent.

### **Committee- Board-Commission Appointments**

A discussion took place regarding various committee/board/commission appointments with staff responding to various questions.

### **Eastern Shore Disabilities Services Board**

Mr. Wolff made a motion to appoint John H. Seyle, III to the Eastern Shore Disabilities Services Board to fill the unexpired term of Linda Martin Warner; the term to begin immediately and end on December 31, 2010. Mr. Chesser seconded the motion.

Following a brief discussion related to Code of Virginia requirements for representation on the Board, Mr. Wolff withdrew his motion.

Discussions continued.

Mrs. Mears made a motion to send letters of thanks to Accomack County Building & Fire Code Board of Appeals members Wayne Johnson, George Pruitt, and Scott Taylor for their service to the County. Mr. Mallette seconded the motion. The motion passed unanimously with Mr. Gray absent.

### **Resolution Authorizing Borrowing in Anticipation of Revenues**

Discussions continued relative to the overall budget issues with Mr. Ennis and County Administrator Steven B. Miner responding to questions.

Mr. Mallette made a motion to hold a work session to further review and discuss budgetary issues related to the \$488,000 shortfall within the next two (2) weeks. Mr. McCaleb seconded the motion. The motion passed unanimously with Mr. Gray absent.

It was the consensus of the Board to meet on October 22, 2008, at 5:00 p.m. in the Board Chambers in Accomac.

### **Water Supply Planning**

Following a briefing by Public Works Director Stewart Hall and County Administrator Steven B. Miner regarding state-mandated development of local and regional water supply plans throughout the Commonwealth and discussion by the Board, Mrs. Thornton made a motion to adopt the following Resolution. Mrs. Mears seconded the motion. Ayes: Mrs. Thornton; Mr. Wolff; Mr. Chesser; Mrs. Mears; Mrs. Gordy; Mr. Hart; Mr. McCaleb. Nays: Mr. Mallette. Absent: Mr. Gray.

### **RESOLUTION**

#### **A Resolution Regarding Regional Water Supply Planning**

**WHEREAS**, the Virginia General Assembly has mandated the development of local and regional water supply plans throughout the Commonwealth and the State Water Control Board has developed regulations to implement this planning process; and

**WHEREAS**, based upon these regulations, the County of Accomack is required to complete a water supply plan that fulfills the regulations by deadlines based on population, specifically:

November 2, 2008 for local governments with populations in excess of 35,000  
November 2, 2009 for local governments with populations between 15,001 and 35,000  
November 2, 2010 for local governments with populations 15,000 or less

**WHEREAS**, local governments may elect to join one or more other local governments to develop a regional water supply plan for which a deadline of November 2, 2011 has been established.

**WHEREAS**, the following elements must be included in all local or regional water supply programs:

- A description of existing water sources in accordance with 9 VAC 25-780-70;
- A description of existing water use in accordance with the requirements of 9 VAC 25-780-80;
- A description of existing water resource conditions in accordance with the requirements of 9 VAC 25-780-90;
- An assessment of projected water demand in accordance with the requirements of 9 VAC 25-780-100;
- A description of water management actions in accordance with the requirements of 9 VAC 25-780-110 and 9 VAC 780-120; A statement of need in accordance with the requirements of 9 VAC 25-780-130;
- An alternatives analysis that identifies potential alternatives to address projected deficits in water supplies in accordance with the requirements of 9 VAC 25-780-130;
- A map or maps identifying important elements of the program that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources;
- A copy of the adopted program documents including any local plans or ordinances or amendments that incorporate the local program elements required by this chapter;
- A resolution approving the plan from each local government that is party to the plan; and
- A record of the local public hearing, a copy of all written comments and the submitter's response to all written comments received, and

**WHEREAS**, it is reasonable and prudent for the following local governments to coordinate and collaborate in the development of a regional water supply plan: Town of Accomac, Town of Belle Haven, Town of Bloxom, Town of Chincoteague, Town of Hallwood, Town of Keller, Town of Melfa, Town of Onancock, Town of Onley, Town of Painter, Town of Parksley, Town of Saxis, Town of Tangier, and Town of Wachapreague; and

**WHEREAS**, the Virginia Department of Environmental Quality may have grant funds to assist localities offset some of the costs related to the development of these plans and will encourage localities to submit applications for such grant funds, if available; and

**WHEREAS**, regional water supply planning is a sensible approach to developing a water supply plan since watershed boundaries do not follow political boundaries and since there will likely be cost savings to all jurisdictions participating; and

**NOW, THEREFORE BE IT RESOLVED** that the County of Accomack agrees to participate with the Town of Accomac, Town of Belle Haven, Town of Bloxom, Town of Chincoteague, Town of Hallwood, Town of Keller, Town of Melfa, Town of Onancock, Town of Onley, Town of Painter, Town of Parksley, Town of Saxis, Town of Tangier, and

Town of Wachapreague in the development of a regional water supply plan and authorizes the County Administrator to manage and develop said regional water supply plan that will comply with mandated regulations; and

**BE IT FURTHER RESOLVED** that the County Administrator is authorized to develop an application for water supply planning grant funds to offset to the extent feasible the cost of developing said regional water supply plan if and when such funds are available; and

**BE IT FURTHER RESOLVED** that Steven B. Miner, County Administrator, is authorized to sign the DEQ grant contract and other appropriate documents related to the source water planning grant and the regional source water supply plan.

**BE IT FINALLY RESOLVED** that the State Water Control Board and the Department of Environmental Quality should consider this resolution from each of the participating localities their Letters of Intent to participate in a regional water supply plan with a completion due date of November 2, 2011, in accordance with 9 VAC 25-780-50.B.4.

**Board of Supervisors Comment Period**

Issues discussed during the Board's comment period included:

- Board of Supervisor and staff accountability for County functions to provide the most efficient cross-communication performance
- Town of Onley boundary adjustment

**Budget and Appropriation Items**

Mrs. Mears made a motion to approve the following budget and appropriation items.

Mr. McCaleb seconded the motion. The motion passed unanimously with Mr. Gray absent.

**FISCAL YEAR 2009**

**Grants, Etc.**

**Increase Revenues**

From the Commonwealth \$ 21,790

**Increase Expenditures**

Emergency Management Services \$ 21,790

Emergency Preparedness & Response Program grant award

**Increase Revenues**

From the Federal Government \$ 89,031

**Increase Expenditures**

Parks & Recreation \$ 89,031

Summer Food Program award

**Increase Revenues**

From the Federal Government \$ 8,160

**Decrease Fund Balance**

Airport Grant Matching Reserve \$ 2,040

**Increase Expenditures**

Airport \$10,200

Beacon Replacement grant award

<b><i>From Contingencies (\$56,353 operating and \$417,930 Capital Contingency unappropriated balances as of 10/10/08</i></b>
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<b>Decrease Expenditures</b>	
Contingencies	\$ 2,812
<b>Increase Expenditures</b>	
Planning	\$ 2,812
GIS supplies	
<b>Decrease Expenditures</b>	
Contingencies	\$ 3,000
<b>Increase Expenditures</b>	
Fire and Rescue	\$ 3,000
Department of Forestry County Protection Fee increase (40% increase)	
<b>Decrease Expenditures</b>	
Contingencies	\$ 10,000
<b>Increase Expenditures</b>	
Emergency Medical Services	\$ 10,000
Fire & EMS facilitation efforts	

<b>Other</b>
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<b>Decrease Expenditures</b>	
Solid Waste	\$ 60,286
<b>Increase Expenditures</b>	
Litter Control	\$ 60,286
Litter control staff transition plan deferred until completion of convenience center sites	
<b>Increase Revenues</b>	
Miscellaneous Revenue	\$ 521
<b>Increase Expenditures</b>	
Comprehensive Services Act (Trust Fund)	\$ 521
For participation in KIPS Project. Funds to be used in program	
<b>Increase Revenues</b>	
From the Health Department	\$ 1,500
<b>Increase Expenditures</b>	
Emergency Management Services	\$ 1,500
Additional Health Department pass through funds (Originally Approved for \$20,000)	
<b>Increase Revenues</b>	
Insurance Recoveries	\$ 2,229
<b>Increase Expenditures</b>	
Sheriff	\$ 2,229
Insurance reimbursements for sheriff vehicle repair	

**Payables**

Mrs. Thornton made a motion to authorize the payment of invoices. Mr. McCaleb seconded the motion. The motion passed unanimously with Mr. Gray absent.

**Adjournment**

Mrs. Thornton made a motion to adjourn to October 22, 2008, in the Board Chambers. Mrs. Mears seconded the motion. The motion passed unanimously. The meeting adjourned at 11:05 p.m.

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Chair