

**Virginia: At a meeting of the Accomack County Planning Commission held on the 13th day of January, 2010, in the cafeteria of Metompkin Elementary School in Parksley, Virginia:**

**1. CALL TO ORDER:**

**A. MEMBERS PRESENT AND ABSENT**

**Planning Commission**

**Members Present:**

Mr. E. Phillip Hickman, Chairman  
Ms. Tammy Parks, Vice-Chairman  
Mr. George Parker  
Mr. Leander Roberts, Jr.  
Mr. Herbert Thom  
Mr. Dave Vaughn

**Board of Supervisors**

**Members Present:**

Ms. Laura Belle Gordy, Chair  
Mr. Ron Wolff  
Ms. Wanda J, Thornton  
Mr. John Gray  
Ms. Sandra Hart Mears  
Mr. E. Philip McCaleb  
Mr. Donald Hart, Jr., Vice-Chair

**Members Absent:**

Mr. C. Robert Hickman  
Mr. William Fallon

Mr. Steve Mallette  
Mr. Grayson Chesser

**Others Present:**

Mrs. Tonya Taylor, Administrative Assistant  
Mrs. Yvonne Pennell, Administrative Assistant  
Mr. Steven B. Miner, County Administrator  
Mr. James M. McGowan, Director of Planning  
Mr. Robert Testerman, Land Use Planner  
Mr. Mark B. Taylor, County Attorney  
Mr. Larry D. Forbes, Economic and Development Director

**B. DETERMINATION OF QUORUM**

There being a quorum, Chairman Hickman called the meeting to order at 7:00 p.m. The Commissioners agreed to follow the Agenda.

**2. PUBLIC COMMENT PERIOD ( Not a Public Hearing):**

Chairman Hickman opened the floor for the Public Comment Period. No one signed up or requested to speak.

**3. COMMISSIONER RESIGNATION:**

Mr. McGowan reported that Mr. Bryan E. Turner has resigned from the Planning Commission effective December 31, 2009. On behalf of the Department of Planning staff, Mr. McGowan thanked Mr. Turner for his many years of service to the Commission.

**RESOLUTION OF COMMENDATION:**

**A. Bryan E. Turner**

Staff requested the Commission to consider approving a Resolution of Commendation for former Planning Commissioner Turner. Chairman Hickman read the Resolution of Commendation.

**On a Motion by Mr. Parker, and Seconded by Mr. Thom, the Planning Commission approved the Resolution of Commendation for former Planning Commissioner Turner.**

**4. ELECTION OF 2010 PLANNING COMMISSION OFFICERS:**

Chairman Hickman requested Mr. McGowan to preside over the election of the Chairman and Vice-Chairman for 2010. Mr. McGowan opened the floor for nominations.

**Mr. Roberts moved, seconded by Mr. Thom, to nominate Mr. Phillip Hickman as Chairman and Ms. Tammy Parks as Vice Chairman of the Planning Commission.**

**Vote:**

**Ayes: Roberts, Parks, Parker, Thom, Parker, Vaughn, P. Hickman**

**Nays: None**

**Absent : Fallon, C. Robert Hickman**

Mr. McGowan asked if there were any other nominations. No other nominations were made.

**Mr. Roberts moved, seconded by Mr. Thom, to elect Mr. E. Phillip Hickman as Chairman and Ms. Tammy Parks as Vice-Chairman of the Planning Commission For 2010.**

**Vote:**

**Ayes: Roberts, Parks, Parker, Thom, Parker, Vaughn, P. Hickman**

**Nays: None**

**Absent : Fallon, C. Robert Hickman**

**5. 2010 PLANNING COMMISSION MEETING SCHEDULE:**

Mr. McGowan presented the approved 2010 Planning Commission Meeting Schedule to the Planning Commission.

**6. 7:30 PM JOINT PUBLIC HEARING WITH BOARD OF SUPERVISORS:**

Chairman Hickman, of the Planning Commission, opened the Public Hearing at 7:35 PM

Chair Gordy, of the Board of Supervisors, opened the Public Hearing at 7:35 PM

**A. Draft Planned Unit Development (PUD)**

Mr. McGowan gave a PowerPoint presentation on the Draft Planned Unit Development (PUD) Ordinance. A brief discussion was held by the Board of Supervisors and the Planning Commission.

**B. Draft Agricultural Ordinances**

Mr. McGowan gave a PowerPoint presentation on the Draft Agricultural Zoning District Amendment. A brief discussion was held by the Board of Supervisors and the Planning Commission.

Public Comment was offered by Ms. Lois Cooper from Pungoteague, Virginia. She was in favor of adopting both ordinances.

**On a Motion by Commissioner Thom, Seconded by Commissioner Parks, those present voted unanimously to close the Public Hearing.**

**On a Motion by Commissioner Thom, Seconded by Commissioner Roberts, those present voted unanimously to recommend approval of the Draft Planned Unit Development (PUD) Ordinance and the Draft Agricultural Zoning District Amendment to the Board of Supervisors.**

**On a Motion by Supervisor Hart, Seconded by Supervisor Thornton, those present voted unanimously to adopt the Draft Planned Unit Development (PUD) Ordinance and the Draft Agricultural Zoning District Amendment.**

**7. OLD BUSINESS:**

**A. Virginia Certified Planning Commissioner Training Program**

The Virginia Certified Planning Commissioner Training Program will be held on the Eastern Shore, at the Sage Diner, Onley, Virginia. The Opening Session will be held January 28-29, 2010. The Closing Session will be held on March 31, 2010. Four Planning Commissioners and three Department of Planning staff persons are registered for the training and will receive confirmation in the mail. Funding to pay for the training has been provided by the Virginia Coastal Zone Management Program.

**B. Green Infrastructure Project Work Session**

Mr. McGowan reported that Karen Firehock of the Green Infrastructure Center would like to schedule a Joint Work Session with the Planning Commission and Board of

Supervisors for Wednesday, March 10, 2010. Mr. McGowan suggested meeting at 5:00, with sandwiches and softdrinks provided, so the regular meeting could be held at 7:00 as scheduled. The purpose of the Joint Work Session is to go over progress to date and get input from the Board and Planning Commission. Mr. McGowan would present the same request to the Board of Supervisors at their January 20, 2010 meeting.

**On a Motion by Mr. Parker, Seconded by Mr. Thom, those present voted unanimously to schedule Joint Work Session with the Board of Supervisors for 5:00 PM on Wednesday, March 10, 2010, at Metompkin Elementary School to discuss the Blue & Green Infrastructure Project.**

Mr. McGowan also reported that a Blue & Green Infrastructure Project Public Information Session will be held at the Eastern Shore Heritage Festival from 10:00 – 3:00 on Saturday, February 27, 2010, at Eastern Shore Community College. We are also working to schedule Blue & Green Infrastructure Public Meetings for Monday, March 8 and Tuesday, March 9, 2010.

**C. Subdivision Agent Report**

Mr. McGowan presented the Subdivision Agent Report.

**D. Draft Proffer Policy**

Mr. Taylor is working on the Draft Proffer Policy.

**8. NEW BUSINESS:**

**A. Draft 2011-2015 Capital Improvements Plan (CIP)**

Mr. Mike Mason, Director of Finance, presented a brief PowerPoint Presentation on the 2011 and 2015 Capital Improvements Plan (CIP).

**On a Motion by Commissioner Thom, and Seconded by Commissioner Parker, the Commission scheduled a Public Hearing on the Draft 2011 – 2015 Capital Improvements Plan (CIP) for 8:00 PM on Wednesday, February 10, 2010, at Metompkin Elementary School, Parksley.**

**B. Draft General Business Zoning District Amendment**

Mr. McGowan presented the Draft Business Zoning District Amendment Text to the Planning Commission.

**C. Draft Industrial Zoning District Amendment**

Mr. McGowan presented the Draft Industrial Zoning District Amendment Text to the Planning Commission.

**9. OTHER MATTERS:**

**A. “A Conversation about the Future of Accomack County”**

Mr. McGowan reported that a program called “A Conversation about the Future of Accomack County” will be held at the Workforce Development Center, Eastern Shore Community College, at 6:00 PM on Tuesday, January 26, 2010. County Administrator Steve Miner serves on the committee that is conducting the program.

**10. MINUTES:**

The following minutes were presented for the Commission’s review and approval:

**A. Minutes of December 02, 2009**

**On a Motion by Commissioner Thom, Seconded by Commissioner Roberts, those present voted unanimously to approve the minutes of December 02, 2009.**

**B. Minutes of December 09, 2009**

**On a Motion by Commissioner Parks, Seconded by Commissioner Thom, those present voted unanimously to approve the minutes of December 09, 2009.**

**11. NEXT MEETING:**

The next regular Planning Commission meeting is scheduled for 7:00 PM on Wednesday, February 10, 2010 at Metompkin Elementary School.

**12. ADJOURNMENT:**

**On a Motion by Commissioner Thom, Seconded by Commissioner Parks, those present voted unanimously to adjourn the meeting.**

Chairman Hickman adjourned the meeting at 8:20 p.m.

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Phillip Hickman, Chairman

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Tonya Taylor, Administrative Assistant