

COUNTY OF ACCOMACK, VIRGINIA  
Request for Proposals #233  
**ENGINEERING SERVICES FOR REDEVELOPMENT OF GREENBACKVILLE HARBOR**

**Background**

The County of Accomack on behalf of the Greenbackville Harbor Committee is seeking proposals from qualified, Virginia-licensed, engineering firms to provide professional services related to the redevelopment of Greenbackville Harbor. Such services generally include, but are not necessarily limited to, facility assessment, development of funding applications, engineering design and specification, regulatory permitting, and construction-phase services.

Greenbackville Harbor is a man-made commercial and non-commercial facility originally developed during the 1980s. It consists of a continuous wooden bulkhead, boat slips of various sizes, concrete boat ramps, piers, and commercial fishing infrastructure. Portions of the bulkhead have begun to fail, and the primary objective of this project is to re-establish a reliable structure. Other important improvements include boat ramp enhancements and reconfigurations.

A volunteer Harbor Committee works with the County to manage and maintain the harbor. It is the intent of the County and the Committee to secure external sources of funding to provide for the design and construction of the proposed improvements.

**Scope of Services**

The successful consultant shall provide the following services in support of the proposed improvements.

*A. Funding Applications*

To complete the proposed improvements, the County will need to secure outside funding from one or more sources. The consultant shall assist the County in identifying potential funding sources, producing funding applications (including conceptual graphics) and submitting application packages, and conducting follow-up coordination during application review.

*B. Engineering Design and Specification*

The consultant shall develop engineering plans and construction bid documents in Engineers' Joint Contract Documents Committee (EJCDC) format. The consultant shall also submit such plans and documents to funding agencies for review as appropriate.

*C. Permitting*

The consultant shall produce and submit all regulatory permit applications associated with the project. This will include direct coordination with relevant agencies.

*D. Construction Services*

The consultant shall provide bidding assistance, construction phase consultation, and field observation to assist in the construction of the proposed improvements.

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**Evaluation Criteria**

Proposals will be evaluated based on the following criteria.

- A. Specialized experience of the firm(s) and assigned individuals on similar projects.
- B. Proven capability to secure grant/other funding on similar projects.
- C. Demonstrated understanding of grant funding procedural requirements and regulations.
- D. Demonstrated understanding of the regulatory permitting process.
- E. Proven record of experience during bidding and construction of similar projects.
- F. Quality of work previously performed for the County.

**Submittal Requirements**

- A. Letter of interest
- B. Brief description of firm
- C. Brief narrative addressing Evaluation Criteria
- D. Descriptions of relevant projects
- E. Organizational chart
- F. Résumés of assigned staff
- G. Signature forms (three enclosed to be completed and returned with RFP)

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**INSTRUCTIONS TO OFFERORS**

- A. Proposals must be submitted in a sealed package and received in accordance with the instructions detailed in the cover letter. All submittals shall be marked "RFP #233". Offerors shall file all documents necessary to support their submittal and include them with the submittal.
- B. Offerors shall be responsible for the actual delivery of submittals during business hours to address indicated in the cover letter. It shall not be sufficient to show that the submittal was mailed in time to be received before the scheduled closing time.
- C. **One original and nine (9) complete sets** of all required documents shall be submitted to County of Accomack, Attention: Darlene C. Burton, Purchasing and Contracts Manager, 23296 Courthouse Avenue, Suite 203, PO Box 388, Accomac, Virginia 23301 **by 4:00 on Thursday, September 23, 2010.**
- D. The statement of qualifications shall contain all elements described in this request. Offeror may submit other information that may be important in the evaluation of the firm's capabilities.
- E. The County of Accomack reserves the right to reject any and all submittals and to request clarification of information from any offeror.
- F. Offerors may be required to submit additional information which the County may deem necessary to further evaluate the offeror's qualifications.
- G. The County of Accomack will not reimburse offerors for any costs associated with the preparation and submittal of any statement of qualification, or for any travel and per diem costs that are incurred.
- H. The County shall be the sole judge as to the merits of qualifications submitted by offerors. The decision of the County shall be final, and only those offerors considered to be qualified shall be interviewed.
- I. The agreement term shall cover a five (5) year period with an option to renew for one (1) additional one-year period to complete any task in progress. Engineering tasks will be assigned and accomplished over the term of the agreement in accordance with County funding appropriations.
- J. A select number of firms deemed most qualified will be interviewed; and, on the basis of the interviews using the evaluation criteria, the Selection Committee will rank in order of preference two or more firms deemed to be the most qualified. Negotiations will then be conducted beginning with the firm ranked first. If a contract that is satisfactory and advantageous to the County can be negotiated at a price considered fair and reasonable, the award shall be made to that firm. Otherwise, negotiations with the firm ranked first will be formally terminated and negotiations will be initiated with the firm ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. The County reserves the right to select from the submittals or short list to presentations or other methods deemed in the best interest of the County.
- K. The County's *General Terms and Conditions for Professional Services* is included herein to provide general vendor requirements related to insurance, licensure, and state procurement law.

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*General Terms and Conditions for Professional Services*

1. **Tax Exemption:** The County of Accomack is exempt from and will not pay Federal Excise Tax, Transportation Tax or the Commonwealth of Virginia Sales and Use Tax. The County is also exempt from the local 911 tax. A signed certificate to document the County's tax-exempt status is available upon request by contacting the purchasing office.
2. **License/Registration:** Entities (e.g. individual, partnership, or corporation) offering to provide architectural and/or engineering services shall be properly registered and licensed in Virginia as required by the Department of Professional and Occupational Regulation (DPOR), Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA) Board, and, if incorporated, the State Corporation Commission. Other business entities must register with DPOR as required by §54.1-411., Code of Virginia, as amended.

The Architect or Engineer (i.e. the person) "in responsible charge" for each discipline shall be currently licensed in the Commonwealth of Virginia and shall affix his or her seal to those documents for which he or she is responsible.

3. **Business License:** All businesses who wish to engage in business with the County of Accomack must possess a valid Accomack County Business License or must document why they are exempt from licensure. Most businesses who have obtained business licenses from other county jurisdictions are exempt from Accomack County licensure requirements; however, rules differ for building contractors and tradesmen who may be required to possess multiple business licenses. Businesses should contact the Commissioner of the Revenue for specific guidance on this issue. This office may be reached at 757-787-5747.
4. **Professional Services:** The architectural, civil, structural, and mechanical and electrical portions of the project shall be planned and designed by or under the immediate supervision of a licensed Architect or Engineer who has expertise in the particular discipline involved. Where such licensed expertise is not available within the A/E of record or where the A/E chooses to subcontract a part of the Work, the A/E shall employ an associate or consulting Architectural or Engineering firm with the requisite expertise to provide the required services. The consultants, associates, or subcontractors proposed by the A/E during the selection process to be part of the A/E project team shall perform the Work as proposed. If circumstances require a change, the A/E shall advise the County of the proposed change, the reasons therefore, and the name and qualifications of the proposed replacements. The replacements must be acceptable to the County.

Associates, consultants, or subcontractors proposed to be part of the A/E's project team shall be contracted by the A/E at the beginning of the Work and shall be active participants in all phases of the Work related to their discipline from beginning to end. The A/E shall be responsible to the County for the Work of all associates, consultants and subcontractors, whether employees of the A/E or not, performed under the Contract.

5. **Taxpayer Identification Number:** The A/E shall furnish to the County at the time of contract award its Federal Employer Identification Number (FEIN) if a corporation or a partnership or its Social Security Number (SSN) if a sole proprietor.
6. **Relationship of Architect/Engineer to Owner:** Once the Contract for A/E services has been fully executed, the A/E shall be the professional advisor and consultant to the County for technical matters related to the project and shall be responsible directly to and only to the County. The County shall communicate all approvals, rejections, change requirements, and other similar information to the A/E. The A/E shall advise the County of changes necessary to keep the project within the prescribed area and cost limits.

Generally, the County will observe the procedure of issuing orders to the Contractor through the A/E or, if the A/E's construction period duties have been so modified, through the County's designated project representative.

7. **Code and Regulatory Compliance:** The A/E is responsible for designing the project and administering the construction phase of the project in accordance with all regulatory requirements applicable to the project.

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Nothing contained herein shall be construed as relieving any A/E, professional design consultant, contractor, supplier, or any other participant from any professional or legal responsibility for performance.

8. **A/E Liability Insurance:** The A/E shall carry professional liability insurance covering negligent acts, errors, and omissions. The minimum amount of professional liability insurance required to be carried by the A/E shall be calculated as not less than an amount equal to 5% of the estimated cost of construction of all County-owned projects designed by the A/E which are currently under construction, but in no event shall the amount of professional liability insurance be less than \$100,000 per claim. As an alternative to the calculated amount indicated above, the A/E may work with the Owner/Agency to procure a "Project Insurance" package for that project which is satisfactory to the Owner/Agency; or, the A/E may provide a Certificate of Insurance indicating coverage in the amount of \$2,000,000 per claim and \$6,000,000 in the aggregate.

The A/E shall maintain this insurance coverage in force after completion of the services under the contract for a period of five years after final completion of construction, or the A/E may purchase a "completed operations" coverage for the project or projects.

Neither the County's review, approval or acceptance of, nor payment for any of the services required shall be construed to operate as a waiver by the County of any rights or any cause of action arising out of the Contract. The A/E shall be and remain liable to the County for all costs of any kind, which are incurred by the County as a result of negligent acts, errors, or omissions on the part of the A/E, including its subcontractors and consultants, in the performance of any of the services furnished.

9. **Design Errors and/or Omissions:** The A/E shall be responsible for all costs resulting from its errors, omissions, and other breaches of the applicable standards of care established under Virginia law.

The County shall actively pursue reimbursement of costs resulting from the A/E's errors, omissions, or breaches of the applicable standard of care.

10. **Records Retention:** The A/E shall retain record copies of its design calculations, drawings, bid / contract documents, addenda, field orders, clarifications and responses to Requests for Information, approved shop drawings and submittals, inspection / observation reports, fiscal records, and other documents relative to the contract for five (5) years after completion of the services under the contract or five years after completion of construction, whichever occurs earlier. Should the A/E cease its business prior to that time, the A/E will provide those project-related documents to the County for safekeeping.

11. **Other Insurance Required of the A/E:** Prior to the start of any work under the contract, the A/E shall provide to the County Certificates of Insurance forms and shall maintain such insurance until the completion of all work under the contract. The minimum limits of liability shall be as follows:

- a. Workers' Compensation: Standard Virginia Workers Compensation Policy with statutory requirements and benefits.
- b. Employer's Liability: \$100,000
- c. Broad Form Comprehensive General Liability: \$1,000,000 Combined Single Limit coverage.  
The County of Accomack shall be named as an additional insured with respect to the services being provided. The coverage shall include:
  - Premises / Operations Liability
  - Products and Completed Operations Coverage
  - Independent Contractors Liability
  - Owners and Contractor's Protective Liability
  - Personal Injury Liability (Libel, slander, defamation of character, etc.)
- d. Automobile Liability: \$500,000 Combined Limit for bodily injury and property damage per occurrence.

12. **Ownership of Documents and Materials:** Ownership of all materials and documentation, including the original drawings and the Plans and Specifications and copies of any calculations and analyses prepared pursuant to the Contract between the County and the A/E, shall belong exclusively to the County. These materials and documentation, whether completed or not, shall be the property of the County of Accomack

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whether the work for which they are made is executed or not. The A/E shall not use these materials on any other work or release any information about these materials without the express written consent of the County. Such material may be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction shall not be subject to disclosure under the Virginia Freedom of Information Act, provided the bidder, offeror, or contractor invokes the protections of §2.2-4342.F., *Code of Virginia*, prior to or upon submission of the data or other materials, identifies the data or materials to be protected and states the reason why the protection is necessary. The County of Accomack, as the owner of the documents prepared for its projects, has the right to use the project documents as a prototype to demonstrate scope, size, functional relationships, etc. to an A/E designing a similar project. The A/E for the original project design shall not be responsible or liable to the County for any such use of the documents.

13. **Subcontracts:** No portion of the A/E professional services shall be subcontracted without prior written consent of the County. Consultants proposed by the A/E during the selection and fee negotiation phases are assumed to be acceptable to the County unless the County notes otherwise during those phases. In the event that the A/E desires to subcontract some part of the Work required by the Contract to a consultant or subcontractor not previously approved, the A/E shall furnish the County names, qualifications and experience of the proposed consultants. The A/E shall, however, remain fully liable and responsible for all Work performed by his consultants and subcontractors and shall assure that their Work complies with all requirements of the A/E's Contract.
14. **Payments to the Architect/Engineer:** The following procedures are established in conformance with the Virginia Public Procurement Act (VPPA), §2.2-4300 THRU 2.2-4377, *Code of Virginia* as amended, and, in particular, §2.2-4347 et seq., which is referred to as the Prompt Payment Act.
  - a. The A/E shall submit an invoice to the County with the documentation required by the County. The invoice shall generally itemize or show a breakdown of the various phases or parts of the Total Contract Amount, the value of the various phases or parts, the previously invoiced and approved amounts for payment, and the amount of the current invoice. The invoice shall also include a certification statement signed by the A/E stating that the A/E has paid its consultants, subcontractors and suppliers their individual proportional share of all previous payments, including interest, received from the County. Invoices for reimbursables shall include documentation of costs for which reimbursement is sought. Invoices for Work being performed on an hourly rate basis shall show the technical classifications, names of the persons performing the work, person-hours expended, marked-up hourly rates for the classification, and the extended cost amount.
  - b. Unless there is a dispute about the compensation due the A/E including, but not limited to claims by the County against the A/E, then within forty-five (45) days after receipt by the County of the A/E's invoice, which shall be considered the invoice receipt date, the County shall pay to the A/E the amount approved less any retainage and less any prior payments or advances made to the A/E. The date on which payment is due shall be referred to as the Payment Date.
  - c. The County may agree to make progress or partial payments to the A/E during any phase of the Work based on the estimated value of the Work completed by the A/E on that phase. Any such progress payment shall be based on the County's opinion of the value of the Work completed as of the date of the invoice.
15. **Release of Information Pertaining to Project Design:** Release in any form by the A/E of information pertaining to the estimated construction cost of a project under design to anyone other than authorized County personnel is prohibited. The A/E shall not give out information concerning a project to anyone other than authorized County personnel without specific prior approval of the County to release such information. This includes, but is not limited to, project photographs, floor plans, and project cost information.
16. **Default:** In case of the A/E's failure to deliver the reports, documents, "Record Drawings," or services in accordance with the Contract terms and conditions, the County, after due written notice, may procure same from other sources, and the A/E shall be responsible for any resulting additional procurement and administrative costs. This remedy shall be in addition to any other remedies which the County may have.

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17. **Termination of Contract by the Owner/Agency:**

- a. **General:** The County may terminate the Contract for cause or for convenience after giving thirty (30) days written notice to the A/E. The written notice shall include a statement of reasons for the termination.
- b. **Termination for Cause:** If the A/E should substantially breach the Contract or fail to perform the services, or any portion thereof, required by the Contract, the County may terminate the Contract for cause by giving written notice as set forth above or may give the A/E a stated period of time within which to remedy its breach of contract. If the A/E shall fail to remedy the breach within the time allotted by the County, the Contract may be terminated by the County at any time thereafter upon written notice, effective immediately upon receipt. The County's forbearance in not terminating the contract shall not constitute a waiver of the County's right to terminate in the future for similar breaches or failures to perform. If the Contract is terminated for cause, the A/E shall be responsible for all damages incurred by the County as a result of the A/E's breach of contract or failure to perform, including but not limited to, all costs and expenses incurred in securing a replacement A/E to fulfill the obligations of the Contract.

Any termination by the County for default, if determined by a court of competent jurisdiction not to have been justified as a termination for default, shall be deemed a termination for the convenience of the County.

- c. **Termination for Convenience:** The County may terminate the Contract in whole or in part for convenience by delivering to the A/E a written notice of termination as set forth above, specifying the extent to which performance under the contract is terminated and the effective date of the termination. Upon receipt of such notice, the A/E must stop Work, including but not limited to Work performed by subcontractors and consultants, at such time and to the extent specified in the notice.

If the contract is terminated for convenience, the A/E shall be entitled to those fees earned for Work performed in accordance with the Contract prior to the notice of termination. Thereafter, the A/E shall be entitled to any fees earned for work not terminated, but shall not be entitled to lost profits for the portions of the Contract which were terminated. The A/E will be compensated for reasonable costs or expenses for delivery to the County of the products of the services for which the A/E has or will receive compensation.

- d. **Delivery of Materials:** Any termination shall not relieve the A/E of the obligation to deliver to the County all products of the services for which the A/E has been or will be compensated, including, but not limited to, the original drawings and specifications, copies of CADD diskettes or tapes, calculations, and analyses. Unless otherwise agreed to in writing, the A/E shall deliver the materials to the County within thirty (30) days of receipt of the notice of termination. Failure to do so shall result in the withholding of final payment and shall constitute a material or substantial breach of contract.

18. **Assignment of Contract:** The A/E shall not assign the Contract between the County and the A/E, in whole or in part, without the written consent of the County.

19. **Ethics in Public Contracting (§2.2-4367 et seq., Code of Virginia):** The A/E shall not offer or receive any kickbacks or inducements from any other offeror, supplier, manufacturer, or subcontractor in connection with this project. The A/E shall not confer on any public employee having official responsibility for this project any payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

20. **Non Discrimination:** The County of Accomack does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4310 and 2.2-4343.1 *Code of Virginia* as amended, or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

21. **Contractor Anti-Discrimination:** Contractors shall agree as follows pursuant to §2.2-4311, *Code of Virginia*, as amended:
- a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to

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discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

- b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal-opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this provision.

The contractor will include the provisions of paragraphs a, b, and c above in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

22. **Applicable Law and Courts:** The A/E contract shall be governed in all respects by the laws of the Commonwealth of Virginia, and any litigation with respect thereto shall be brought in the courts of the Commonwealth, as provided under Virginia Law.
23. **Drug-Free Workplace:** During the performance of contracts, contractors shall agree to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in conjunction with a specific contract awarded to a contractor in accordance with this section, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
24. **Virginia Freedom of Information Act:** **All proceedings, records, contracts, and other public records relating to procurement transactions shall be open to the inspection of any citizen or any interested person, firm, or corporation in accordance with the Virginia Freedom on Information Act *except as provided below:***
  - a. Cost estimates relating to a proposed procurement transaction prepared by or for a public body shall not be open to public inspection.
  - b. Any competitive sealed bidding bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award, **except** in the event that the County decides not to accept any of the bids and to reopen the contract. Otherwise, bid records shall be open to public inspection only after award of the contract. Any competitive negotiation offeror, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed but prior to award, **except** in the event that the County decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to the public inspection only after award of the contract **except** as provided in paragraph "C" below. Any inspection of procurement transaction records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.
  - c. Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction or prequalification application submitted pursuant to the prequalification process identified in the Special Provisions, shall not be subject to the Virginia Freedom of Information Act; however, the bidder, offeror, or contractor shall (i) invoke the protections of this section prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary. Any offeror shall not identify as trade secret or proprietary information their entire completed proposal.
  - d. Nothing contained in this section shall be construed to require the County, when procuring by "competitive negotiation" (Request for Proposal), to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous to the County.

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***SIGNATURE PAGE***  
*(to be completed and returned with your RFP response)*

COMPANY NAME: \_\_\_\_\_  
\_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: (     ) \_\_\_\_\_ FAX NUMBER: (     ) \_\_\_\_\_

PRINTED NAME AND TITLE OF PERSON AUTHORIZED TO SIGN FOR ENTITY: \_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

CONTACT E-MAIL:

**By signing this form, offeror certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in the General Conditions and Instructions to Bidders and Offerors herein.**

\*\*\*\*\* TO BE COMPLETED ONLY IF AN ADDENDUM IS ISSUED\*\*\*\*\*

ADDENDUM #1 \_\_\_\_\_  
Signature Certifying Receipt

ADDENDUM #2 \_\_\_\_\_  
Signature Certifying Receipt

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***SMALL AND MINORITY BUSINESS ENTERPRISES***  
***(to be completed and returned with your RFP response)***

Relevant Federal and State laws, orders, and regulations require the County of Accomack to ensure that its procurement practices are non-discriminatory and promote equality of opportunity for Small and Minority Business Enterprises.

**DEFINITIONS:**

**1. Small Business**

For the purposes of this document, a small-business concern is one which, regardless of ownership or control:

- A. Does not exceed fifty (50) employees.
- B. Gross annual income does not exceed \$2 million.
- C. Is independently owned and operated, i.e. not a subsidiary of another firm.

**2. Minority Business**

A business entity which is operated and controlled by a minority.

- A. The terms "operated and controlled" shall mean that the managerial and official staff of this entity shall be comprised of minority persons, sufficient in ratio and gross earnings to demonstrate that the business transactions are, in fact, controlled by minority persons; and that the primary power, direct or indirect, to influence the management of this entity shall rest with minority persons or a corporation, partnership, or sole proprietorship in which minority persons collectively own, operate, control, and share in earnings of 51 percent or more of such an enterprise.
- B. A minority person shall mean Black; Hispanic; Asian or Pacific Islanders; American Indian and Alaskan Natives; and women, regardless of races or ethnicity.

**PLEASE CHECK THE FOLLOWING INFORMATION RELEVANT TO YOUR FIRM:**

Small Business Firm?     Yes         No

Minority Business Firm?     Yes         No

The above information is requested for statistical purposes only. All firms tendering responses will receive equal consideration for award.

**CONTACT FOR ADMINISTRATION**

Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_

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***VENDOR ELIGIBILITY CERTIFICATION***  
***(to be completed and returned with your RFP response)***

This is to certify that this person/firm/corporation has neither been barred from bidding on contracts by any agency of the Commonwealth of Virginia, nor is this person/firm/corporation a part of any firm/corporation that has been barred from bidding on contracts by any agency of the Commonwealth of Virginia.

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Name of Official

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Title

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Firm or Corporation