

At a regular monthly meeting of the Accomack County Board of Supervisors, held on the 15<sup>th</sup> day of May 2019, in the Accomack County Board of Supervisors Chambers, Room 104, in Accomac, Virginia at 5:00 p.m.

## **1. Opening of Meeting**

### **MEMBERS PRESENT AND ABSENT**

#### **Board of Supervisors Present:**

Donald L. Hart, Jr., Chair  
C. Reneta Major, Vice-Chair  
Laura Belle Gordy  
Robert D. Crockett  
William J. "Billy" Tarr  
Ron S. Wolff  
Grayson C. Chesser (Arrived at 6:45 p.m.)  
Harrison W. Phillips, III  
Paul E. J. Muhly

#### **Board of Supervisors Absent:**

None

#### **Others Present:**

Mr. Michael T. Mason, County Administrator  
Mrs. Cela J. Burge, County Attorney  
Mrs. Jessica Taylor Hargis, Executive Assistant

There being a quorum, Chairman Hart called the meeting to order at 5:00 p.m.

### **1.1. Invocation**

The invocation was given by Mr. Tarr.

### **1.2. Pledge of Allegiance**

### **1.3. Adoption of Agenda**

**On a motion made by Mr. Crockett and seconded by Mr. Muhly, the Accomack County Board of Supervisors voted to adopt the agenda as presented.**

## **2. Public Comment**

### **2.1 Public Comment Rules**

No one signed up or requested to speak; Chairman Hart closed the Public Comment Period

## **3. Consideration of Minutes**

### **3.1 April 17, 2019**

**On a motion made by Ms. Major and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to approve the April 17, 2019 minutes, as presented.**

## **4. Recognitions**

There were no recognitions.

## **5. Consent Agenda**

### **5.1 Approval of Consent Agenda**

**On a motion made by Mr. Phillips and seconded by Mr. Tarr, the Accomack County Board of Supervisors voted to approve the Consent Agenda, as presented:**

### **5.2 Consider renewal of RFP #296 Financial Advisory Services**

### **5.3 Consider Approving a Resolution to Extend the Current Staffing of the Newly Formed Eastern Shore of Virginia Tourism Commission to June 30, 2020**

### **5.4 Consider Requesting that VDOT Conduct a Speed Study in the Vicinity of 19088 Poplar Cove Road - Onancock**

### **5.5 Consider appointment of Interim Zoning Administrator, Mr. Rich Morrison**

### **5.6 Bells Neck, Cashville, Greenbush, New Church, Wattsville, Hack's Neck, Hallwood, Parramore Island, Mutton Hunk, and Davis Wharf Agricultural Forestal District – Consider Extending the expiration on these districts until**

- **Bell Neck, Cashville, Greenbush, New Church, & Wattsville – September 30, 2023**
- **Hack's Neck, Hallwood, and Parramore Island – October 31, 2023**
- **Mutton Hunk – January 31, 2024**
- **Davis Wharf – April 30, 2024**

### **5.7 Consider Approving Resolution Endorsing the Eastern Shore of Virginia's 2019 Juneteenth Festival**

### **5.8 Consider scheduling a Public Hearing for the June regular meeting on adjusting the sewer rate for the Central Accomack Service Area from \$21.70 per thousand gallons to \$22.57 per thousand gallons.**

### **5.9 Consider Applying to the USDA for Grant Funds to Support the 2019 County Summer Food Program**

### **5.10 Consider Renewal of Agreement for Waste Tire Transporting**

### **5.11 Consider Approving a Resolution to Revise the 2013 Resolution to send to VDOT Approving the 2014-2019 SSYP**

## **6. Items Removed from Consent Agenda**

No items were removed from the Consent Agenda.

## **7. Report of Public Officials**

### **7.1 Receive Update from Mrs. Patricia White, Registrar, Regarding Early Voting (SB1026)**

Mrs. Patty White reviewed the requirements of SB1026 and how it would affect the County and voting process. Mrs. White provided the Board with a worksheet detailing the comparison of multiple temporary satellite sites and a larger, permanent, Voter Registrar's Office.

Mr. Mason informed the Board that he and Mr. Ben Fox had met with Mrs. White previously to review options that would accommodate all requirements and at this time, the County does not have any viable options. Mr. Mason and Mrs. White will continue to work together to determine a suitable location(s).

## 8. Committee Reports

There were no reports.

## 9. Old Business

There was no Old Business.

## 10. Appointments

### 10.1 April Appointments

#### **Captain's Cove / Greenbackville Mosquito Control Commission**

The Board continued this matter until its June meeting.

#### **Eastern Shore of Virginia Resource Conservation and Development Council**

The Board continued this matter until its June meeting.

### 10.2 Attendance Reports

There was no discussion on this matter.

## 11. Public Hearing (6:30PM)

*Having completed all agenda items prior to the Public Hearing, Chairman Hart recessed at 6:17p.m. and reconvened the meeting at 6:30 p.m.*

### 11.1 Public Hearing Rules

Mrs. Burge reviewed the Public Hearing rules.

### 11.2 Conduct Public Hearing on VDOT's Secondary Six Year Plan (SSYP) 2020-2025

ELECTION DISTRICT 1  
WILLIAM J. "BILLY" TARR  
CHINCOTEAGUE, VA 23336

ELECTION DISTRICT 2  
RON S. WOLFF  
ATLANTIC, VA 23303

ELECTION DISTRICT 3  
GRAYSON C. CHESSER  
SANFORD, VA 23426

ELECTION DISTRICT 4  
PAUL E. J. MUHLY  
PARKSLEY, VA 23421

ELECTION DISTRICT 5  
HARRISON W. PHILLIPS, III  
MODEST TOWN, VA 23412

## COUNTY OF ACCOMACK BOARD OF SUPERVISORS



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ELECTION DISTRICT 6  
ROBERT D. CROCKETT  
ONANCOCK, VA 23417

ELECTION DISTRICT 7  
LAURA BELLE GORDY  
ONLEY, VA 23418

ELECTION DISTRICT 8  
DONALD L. HART, JR.  
CHAIR  
KELLER, VA 23401

ELECTION DISTRICT 9  
C. RENETA MAJOR  
VICECHAIR  
BELLE HAVEN, VA 23306

**At a regularly scheduled meeting of the Accomack County Board of Supervisors, held on May 15, 2019, in the Accomack County Board Chambers, on a motion by Mr. Phillips, seconded by Mr. Tarr, the following resolution was approved with a unanimous vote of the eight members present:**

**Crockett: aye Hart: aye Gordy: aye Tarr: aye Major: aye**

**Chessser: absent Phillips: aye Muhly: aye Wolff: aye**

**RESOLUTION APPROVING THE 2020-2025 SIX-YEAR PLAN FOR SECONDARY ROAD SYSTEM CONSTRUCTION IN ACCOMACK COUNTY, VIRGINIA**

**WHEREAS**, Section 33.2-364 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation (VDOT) in developing a Six-Year Plan for Secondary Roads; and

**WHEREAS**, the Board of Supervisors had previously agreed to assist in the preparation of this Plan, in accordance with VDOT policies and procedures, and participated in a public hearing on the proposed Plan as well as the Construction Priority List on May 15, 2019, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Mr. Chris Isdell, Accomack Residency Administrator with VDOT, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2019/2020 through 2024/2025) and the Construction Priority List (2019/2020) for Accomack County; and

**WHEREAS**, the Board of Supervisors has carefully weighed the comments of VDOT and Accomack County citizens as to the condition and importance of various secondary roads in the County; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 15th day of May 2019, that the Accomack County Board of Supervisors hereby approves the attached Six-Year Plan for Secondary Roads (2019/2020 through 2024/2025) and the Construction Priority List (2019/2020) for Accomack County.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, on this 15th day of May 2019, that the Accomack County Board of Supervisors, for reference purposes only, continues to consider Route 609-Redwood Road, to be a potential high priority road project for inclusion in a future Secondary Six Year should state funding become available for it; and

**ALSO, THEREFORE, BE IT FURTHER RESOLVED**, that the Accomack County Board of Supervisors is also aware of and endorses VDOT's current plan in place to use existing VDOT funding to remediate the flooding issue along Bells Neck Road in Painter, Virginia.

ADOPTED this 15<sup>th</sup> day of May 2019.

A COPY ATTEST

  
Michael T. Mason  
Clerk to the Board

**11.3 Review and Renewal of the Atlantic, Craddockville, Leemont, Painter, Scarborough Neck, and Shields Agricultural and Forestal District Ordinances**

Chairman Hart opened and closed the public hearing as no one signed up or requested to speak.

On a motion made by Ms. Major and seconded by Mr. Phillips, the Accomack County Board of Supervisors voted to approve the Atlantic, Craddockville, Leemont, Painter, Scarborough Neck, and Shields Agricultural and Forestal districts as recommended by the Agricultural and Forestal Advisory Committee on January 30, 2019 and by the Planning Commission on March 13, 2019 with the following conditions:

- A. The renewal of the Atlantic Agricultural and Forestal District with the following conditions:
- a) Newly Created Parcel – Tax Map #43-A-18A owned by Michael Stuart Waterfield, totaling .21 acres. The parcel was omitted from the prior AFD list and it should have been included.
  - b) Newly Created Parcel - Tax Map #24-A-20A, owned by Spuddog Farm Properties, LLC, totaling 25.81 acres. This parcel was created from parcel 20 in 2016.
  - c) Newly Created Parcel - Tax Map #56-A-63A, owned by Frederick Darby, totaling 28.18 acres. This parcel was created from parcel 63 in 2015.
  - d) Newly Created Parcel – Tax Map #42-A-76A, owned by Wayne Maddox, totaling 21.63 acres. This parcel was created from parcel 76 in 2015.
  - e) Newly Created Parcel – Tax Map #42-A-110D3, owned by Terry L Thomas, totaling 1.18 acres. This Parcel was created from Parcel D.
  - f) Corrective Action (In) – Tax Map #56-2-5 owned by Frederick Darby, totaling 12.45 acres. This parcel was omitted from the prior AFD list and it should have been included.
  - g) Corrective Action (In) – Tax Map #56-2-4A owned by Atlantic Farm, LLC, totaling 28.00 acres. The parcel was omitted from the prior AFD list and it should have been included.
  - h) Corrective Action (In) – Tax Map #56-A-50 owned by Steven H. Darby, totaling 142.36 acres. The parcel was omitted from the prior AFD list and it should have been included.
  - i) Corrective Action (In) – Tax Map #43-A-26B owned by Lou Dianne Hurley, totaling 9.36 acres. The parcel was omitted from the prior AFD list and it should have been included.
  - j) Corrective Action (In) – Tax Map #42-2-C1 owned by Emmett Taylor, totaling 1.44 acres. The parcel was omitted from the prior AFD list and it should have been included.
  - k) Corrective Action (Out) – Tax Map #55-A-33B, owned by Jennifer O’Brian, totaling 3.25 acres. This parcel does not meet the minimum required acreage of 5 acres.
  - l) Corrective Action (Out) – Tax Map #43-A-9A, owned by Teresa Waterfield, totaling .54 acres.
  - m) Corrective Action (Out) – Tax Map #42-A-74C, Nicholas J. Thomas, owner. Parcel no longer exists.
  - n) Corrective Action (Out) – Tax Map #42-A-111C, Thomas Benjamin, owner. Parcel no longer exists.
  - o) Corrective Action (Out) – Tax Map #42-A-74C, Thomas Benjamin, owner. Parcel no longer exists.

- p) **Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.**
- B. The renewal of the Craddockville Agricultural and Forestal District with the following conditions:**
- a) **Corrective Action (In) – Tax Map #109-A-137B owned by Theresa Adams, totaling 51.70 acres. This parcel was omitted from the prior AFD list and it should have been included.**
  - b) **Corrective Action (In) – Tax Map #117-A-53B owned Jo Ann Blair-Davis, totaling 71.22 acres. The parcel was omitted from the prior AFD list and it should have been included.**
  - c) **Corrective Action (In) – Tax Map #118-A-70 owned by Delmonte Fresh Production, totaling 57.156 acres. The parcel was incorrectly stated on the prior AFD list and it should be corrected.**
  - d) **Corrective Action (In) – Tax Map #99-A-78A owned by Haywood Kellam, totaling 8.49 acres. The parcel was omitted from the prior AFD list and it should have been included.**
  - e) **Corrective Action (In) – Tax Map #118-A-75B owned by Jerry Doughty Killmon, totaling 11.84 acres. The parcel was omitted from the prior AFD list and it should have been included.**
  - f) **Corrective Action (In) – Tax Map #109-A-137A owned by James T May, III totaling 34.37 acres. The parcel was omitted from the prior AFD list and it should have been included**
  - g) **Corrective Action (In) – Tax Map #108-A-13 owned by Russell Vreeland, totaling 6.82 acres. The parcel was omitted from the prior AFD list and it should have been included.**
  - h) **Corrective Action (Out) – Tax Map #108-A-15C, owned by Steven Decker, totaling 3.23 acres. This parcel does not meet the minimum required acreage of 5 acres.**
  - i) **Corrective Action (Out) – Tax Map #110-A-11D, owned by William D. Schmidt, totaling 3.12 acres. This parcel does not meet the minimum required acreage of 5 acres.**
  - j) **Corrective Action (Out) – Tax Map #109-A-70, owned by Mable Mapp. Parcel number placed on list in error. Should be removed from AFD.**
  - k) **Corrective Action (Out) – Tax Map #118B-A-22, owned by Jerry Doughty Killmon. Parcel number placed on list in error. Should be removed from AFD.**
  - l) **Corrective Action (Out) – Tax Map #108-A-14A. Parcel does not exist. Should be removed from AFD.**
  - m) **Corrective Action (Out) – Tax Map #109-12-1, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - n) **Corrective Action (Out) – Tax Map #109-12-RD, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - o) **Corrective Action (Out) – Tax Map #109-12-2, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**

- p) **Corrective Action (Out) – Tax Map #109-12-3, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - q) **Corrective Action (Out) – Tax Map #109-12-4, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - r) **Corrective Action (Out) – Tax Map #109-12-5, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - s) **Corrective Action (Out) – Tax Map #109-12-6, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - t) **Corrective Action (Out) – Tax Map #109-12-7, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - u) **Corrective Action (Out) – Tax Map #109-12-8, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - v) **Corrective Action (Out) – Tax Map #109-12-9, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - w) **Corrective Action (Out) – Tax Map #109-12-10, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - x) **Corrective Action (Out) – Tax Map #109-12-11 owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - y) **Corrective Action (Out) – Tax Map #109-12-12, owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD.**
  - z) **Corrective Action (Out) – Tax Map #109-12-13 owned by Waters at Chesapeake Bay. Newly mapped parcel of subdivision that was platted in the 1980s. Should be removed from AFD**
  - aa) **Corrective Action (Multiple) – Tax Map 109-A-65A owned by Rural Integrity Land LLC. Parcel omitted from previous list and should be included. Assessor uncertain of lot line.**
  - bb) **Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.**
- C. The renewal of the Leemont Agricultural and Forestal District with the following conditions:**
- a) **Newly Created Parcel – Tax Map #77-5-C owned by Ralph Miller, Jr., totaling 5.17 acres. This parcel was created from parcel B in 2016.**
  - b) **Corrective Action (In) – Tax Map #77-A-105C1 owned by David Evans, totaling 55.83 acres. This parcel was omitted from the prior AFD list and it should have been included.**
  - c) **Corrective Action (In) – Tax Map #68-A-209 owned by, Norman Mason totaling 20.52 acres. The parcel was omitted from the prior AFD list and it should have been included.**

- d) Corrective Action (Out) – Tax Map #77-A-105A, owned by Barrett Betz, totaling 3.07 acres. This parcel does not meet the minimum required acreage of 5 acres.**
- e) Corrective Action (Out) – Tax Map #77-12-3, owned by Pancho Villa Estates, totaling 1.55 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- f) Corrective Action (Out) – Tax Map #77-12-4, owned by Pancho Villa Estates, totaling 1.87 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- g) Corrective Action (Out) – Tax Map #77-12-5, owned by Pancho Villa Estates totaling 1.93 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- h) Corrective Action (Out) – Tax Map #77-12-6, owned by Pancho Villa Estates totaling 2.07 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- i) Corrective Action (Out) – Tax Map #77-12-7, owned by Pancho Villa Estates totaling 1.16 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- j) Corrective Action (Out) – Tax Map #77-12-8, owned by Pancho Villa Estates totaling .76 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- k) Corrective Action (Out) – Tax Map #77-12-9, owned by Pancho Villa Estates totaling .76 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- l) Corrective Action (Out) – Tax Map #77-12-10, owned by Pancho Villa Estates totaling 1.89 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- m) Corrective Action (Out) – Tax Map #77-12-11, owned by Pancho Villa Estates totaling 1.95 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- n) Corrective Action (Out) – Tax Map #77-12-12, owned by Pancho Villa Estates totaling .94 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- o) Corrective Action (Out) – Tax Map #77-12-13, owned by Pancho Villa Estates totaling .76 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- p) Corrective Action (Out) – Tax Map #77-12-14, owned by Pancho Villa Estates totaling .75 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- q) Corrective Action (Out) – Tax Map #77-12-15, owned by Pancho Villa Estates totaling 1.38 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- r) Corrective Action (Out) – Tax Map #77-12-16, owned by Pancho Villa Estates totaling 1.30 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
- s) Corrective Action (Out) – Tax Map #77-12-17, owned by Pancho Villa Estates totaling 1.20 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**



- t) **Corrective Action (Out) – Tax Map #77-12-18, owned by Pancho Villa Estates totaling .53 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
  - u) **Corrective Action (Out) – Tax Map #77-12-RD, owned by Pancho Villa Estates totaling .71 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
  - v) **Corrective Action (Out) – Tax Map #77-12-1, owned by Pancho Villa Estates totaling 1.56 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
  - w) **Corrective Action (Out) – Tax Map #77-12-2, owned by Pancho Villa Estates totaling 1.44 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
  - x) **Corrective Action (Out) – Tax Map #77-12-21, owned by Pancho Villa Estates totaling .85 acres. Newly mapped parcel of subdivision. Should be removed from AFD.**
  - y) **Corrective Action (Out) – Tax Map #78-A-148A1, owned by Donald Williams, Jr. totaling 3.58 acres. This parcel does not meet the minimum required acreage of 5 acres.**
  - z) **Corrective Action (Out) – Tax Map# 78-A-138. Parcel no longer exists.**
  - aa) **Corrective Action (Out) – Tax Map #77-A-105C. Parcel should state 77-A-105C1.**
  - bb) **Corrective Action (Multiple) – Tax Map #77-A-105, owned by Bar-SGR, LLC totaling 105.93 acres. The parcel is mapped with ‘104’. Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.**
- D. The renewal of the Painter Agricultural and Forestal District with the following conditions:**
- a) **Staff has no parcel revisions or recommendations.**
  - b) **Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.**
- E. The renewal of the Scarborough Neck Agricultural and Forestal District with the following conditions:**
- a) **Corrective Action (In) – Tax Map #117-A-1 owned by Little Tree Land, LLC, totaling 191.84 acres. This parcel is a conservation easement and it should have been included in the prior list.**
  - b) **Corrective Action (In) – Tax Map #117-A-9 owned by, Collins Snyder totaling 3.35 acres. The parcel was omitted from the prior AFD list and it should have been included.**
  - c) **Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.**
- F. The renewal of the Shields Agricultural and Forestal District with the following conditions:**
- a) **Corrective Action (Out) – Tax Map #118-A-63A owned by Isaac W. Johnson, totaling 6.55 acres. This parcel was previously removed by BOS at owner’s**

request in 2008 but has been renewed in consecutive cycles in error. Should be removed.

- b) Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.

#### **11.4 Review and Renewal of the Locustville, Pungoteague, and Tasley Agricultural and Forestal District Ordinances**

Chairman Hart opened and closed the public hearing as no one signed up or requested to speak.

On a motion made Mr. Phillips and seconded by Mr. Crockett, the Accomack County Board of Supervisors voted to approve the Locustville, Pungoteague, and Tasley Agricultural and Forestal districts as recommended by the Agricultural and Forestal Advisory Committee on January 30, 2019 and by the Planning Commission on February 13, 2019 with the following conditions:

- A. The renewal of the Locustville Agricultural and Forestal District with the following conditions:
  - a) Include a newly created parcel identified as Tax Map #95-A-18A, owned by Del Monte Fresh Productions, Inc., totaling 8.75 acres.
  - b) Corrective Action (In) – Tax Map #103-A-4C, owned by James Thomas Shrieves, Jr., totaling 6 acres.
  - c) Correction Action (Out) – Tax Map #103-A-50A, owned by William F Nickel III and Dianne Justis Nickel, totaling 4.95 acres.
  - d) There are multiple parcels mapped in the same polygon. Staff is recommending that each parcel be listed separately.
  - e) Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.
  
- B. The renewal of the Pungoteague Agricultural and Forestal District with the following conditions:
  - a) Include Tax Map #91-A-172C, owned by Ann D. Mewborn, totaling 14.23 acres.
  - b) Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.
  
- C. The Tasley Agricultural and Forestal District with the following conditions:
  - a) Corrective action be taken to reflect that that parcels 94-A-24, 94-A-25, 94-A-26, 94-A-26A be identified separately as parcels in the Tasley AFD instead of bundling them with parcel 94-A-23.
  - b) Change the review period for review and renewal of Agricultural and Forestal Districts to a 10 year period instead of a 4 year period.

#### **12. New Business**

##### **12.1 Receive Presentation from David Foley on the County's Comprehensive Annual Financial Report (CAFR) and Management Letter**

Mrs. Amy Ford, Deputy Director of Finance reviewed and gave a presentation regarding the CAFR.

Mr. Foley reviewed the Management Letter and CAFR, noting the following matters:

### **Unclaimed Property**

During our review of bank reconciliations, we noted the School Board Payroll Account, Accounts Payable Account, County Payroll Account and Special Welfare Accounts had checks outstanding well over a year. While the County files its Unclaimed Property report with the State each year as required, there were still outstanding checks over a year old that had not yet been turned over as unclaimed property. Once checks become outstanding longer than a year, they are considered unclaimed property and should be turned over to the State on the next annual submission in accordance with the Unclaimed Property Act.

### **School Board Payroll Account**

It was noted during our audit that the March 2018 bank reconciliation for School Board Payroll Account had not yet been finalized as of October 2018 due to unreconciled differences. Also, in completing the monthly reconciliations, there are instances found by the Treasurer's Office in which transaction amounts recorded in the general ledger differ from amounts appearing on the bank statement and/or transactions on the bank statement that have not yet been recorded in the general ledger.

Mr. Foley expressed that it is imperative that the School Board promptly work with the Treasurer's Office to identify and correct any unreconciled items so that the monthly bank reconciliations are able to be completed in a timely manner as well as help prevent similar issues from occurring in the future.

## **12.2 Receive County FY19 3rd Quarter Summary Financial Report**

Mr. Mason advised members that a full report was provided on their dais and gave highlights of the information regarding the revenues:

➤ Quarter Performance:

- The County's major revenues were up \$730,174 or 15.9% for the 3rd QTR of fiscal year 2019 as compared to the prior year.

➤ Fiscal Year to Date Performance:

- For the fiscal year to date, major revenues are up 3.8% as compared to last year.
- The FY19 Revenue Forecast calls for .6% drop in major revenue as compared to last year.

## **12.3 Receive Presentation from Terry Malarkey on the Initiative to Establish a 4-year College on the Eastern Shore**

Mr. Malarkey gave a brief history of the University of the Eastern Shore of Virginia Foundation and how the idea of creating a University on the Eastern Shore came about. The goal would be to potentially have a satellite campus for Virginia Tech on the Shore; Mr. Malarkey referenced the development of UVA – Wise.

Mr. Malarkey presented the Board with a draft resolution requesting that they consider committing 200 acres of land located within the Accomack County Industrial Park, to the University of the Eastern Shore of Virginia Foundation. Discussion ensued.

### **13. County Administrator's Report**

#### **13.1 Public Hearing originally scheduled for 5/15/19 pertaining to the Proposed Revisions to the Rules, Regulations and Minimum Standards of the County Airport has been rescheduled for June 19, 2019.**

**On a motion made by Ms. Major and seconded by Mr. Muhly, the Accomack County Board of Supervisors voted to reschedule the public hearing pertaining to the Proposed Revisions to the Rules, Regulations and Minimum Standards of the Accomack County Airport until its June 19, 2019 meeting.**

#### **13.2 Update on Virginia Public School Authority - Refunding Savings Credits**

Mr. Mason reported that the original savings estimated, over the life of the bonds, was \$550k; the actual savings per VPSA is \$750K.

#### **13.3 Update on the Bennett Street Library Construction Project**

Reported that the project was still over budget and the Steering Committee would meet on May 20, 2019 to discuss options. To date, the Library Foundation had remitted \$850,000 in capital campaign funds to the County Treasurer as specified in the tri-party Memorandum of Understanding pertaining to this project.

#### **13.4 Other Items**

- a. Possible additional Household Hazardous Waste grant option.
- b. Bells Neck Road on-site meeting held on May 6, 2019
- c. Hillsborough Drive
- d. 19th Annual Older Americans Extravaganza and Luncheon
- e. Davis Drive Speed Study Completed - Results included as an Informational Item on agenda.
- f. VDOT recommends reducing speed from 55 mph to 35 mph.
- g. Resolution supporting UAV activities at the County Airport

### **14. County Attorney's Report**

Mrs. Burge expressed her support of the Board's wise decision to postpone the public hearing on the proposed Rules, Regulations and Minimum Standards for the Accomack County Airport to allow more time to review and revise.

### **15. Board of Supervisors Comment Period**

- A. **Mr. Chesser** – No comment.
- B. **Mr. Phillips** – Thanked staff for their support of the resolution supporting UAV activity at the County Airport.

- Expressed his support of the EDA and its current membership and the efforts they are making.
- C. **Mr. Muhly** – Thanked Mr. Wolff for taking the initiative to support UAV activity at the County Airport.
  - Expressed that he believed the EDA is on the brink of doing great things within the Industrial Park.
- D. **Mr. Wolff** – Thanked the Board and Mr. Mason for their support of him serving as Mr. Mason’s designee on the Wallops Research Park Leadership Council.
- E. **Ms. Gordy** – No comment.
- F. **Mr. Tarr** – Spoke with Mr. Jim West, Chincoteague Town Manager, regarding Hampton Roads Sanitation District.
- G. **Ms. Major** – Reported that she attended the Older Americans Extravaganza on Chincoteague and what a wonderful event it was.
  - Briefed the Board on the upcoming Kid’s County Forum and the importance of the forum and attendance.
  - Expressed accolades to Mr. Guvernator, again, for attending another meeting for Painter Town Council and the great job that he did.
  - Thanked VDOT for the work at Hillsborough to complete the project and reopen the main access road.
- H. **Mr. Crockett** – Reported that he had attended all four forums to interview finalists for the Eastern Shore Community College president position; commended the Community College for a well-developed process to allow the public to interview and interact with the candidates. He announced that Dr. James Shaeffer of Norfolk, Virginia had been selected. Mr. Crockett expressed the need to continue to support ESCC during its ‘restart’ over the next three years.
- I. **Chairman Hart** – No comment.

## **16. Budget and Appropriation Items**

### **16.1 Consider Approving Resolution to Amend the County FY2019 Budget**

**On a motion made by Mr. Wolff and seconded by Mr. Phillips, the Accomack County Board of Supervisors voted to approve the following resolution to amend the FY2019 budget:**

## RESOLUTION TO AMEND THE FISCAL YEAR 2019 ACCOMACK COUNTY GOVERNMENT BUDGET

**WHEREAS**, it is the responsibility of the Accomack County Board of Supervisors to approve and maintain the budget for Accomack County; and


**WHEREAS**, on March 21, 2018, the Board of Supervisors finalized the Accomack County Fiscal Year 2019 Budget; and

**WHEREAS**, during the course of the fiscal year certain unanticipated events occur that compel amendments to the budget be made; and

**WHEREAS**, staff has reviewed the following requested budget amendments and recommends that they be approved; now, therefore,

**BE IT RESOLVED** by the Board of Supervisors of Accomack County, Virginia, that the Fiscal Year 2019 County budget be amended by the amounts listed below and the amounts appropriated for the purposes indicated.

Fiscal Year	Requesting Department	Fund/Function	Purpose	Funding Source	Total
FY19	Finance	General Fund/Planning & Community Development	To appropriate funds received over FY18 adopted budget estimates for E.S. Tourism Commission's transient occupancy tax revenue share.	Transient Occupancy Taxes	\$ 14,524
FY19	Social Services	Welfare Fund/Health & Welfare	To recognize various State and Federal budget adjustments. Approval of these adjustments are needed to bring the local Social Services' department budget in line with the State's approved budget.	State Funds = \$11,060; Federal Funds = (\$37,567)	\$ (26,507)
<b>Total</b>					<b>\$ (11,983)</b>

  
 Donald L. Hart, Jr.  
 Chairman, Board of Supervisors

ATTEST:

  
 Michael T. Mason, CPA  
 County Administrator

Adopted by the Board of Supervisors of Accomack County, Virginia, this 15th day of May 2019.

### 17. Payables

#### 17.1 Consider May Payables

Mr. Mason certified the May payables.

**On a motion made by Mr. Wolff and seconded by Mr. Tarr, the Accomack County Board of Supervisors voted to certify Mr. Mason to pay the May payables.**

### 18. Closed Meeting

### **18.1 Closed Meeting**

### **18.2 Closed Meeting Pursuant to Va. Code Sec. § 2.2-3711.A.3 & 7 - Consultation with legal counsel**

**On a motion made by Mr. Wolff and seconded by Mr. Tarr, the Accomack County Board of Supervisors voted unanimously to enter into Closed Session pursuant to Virginia Code Section § 2.2-3711. A.3 & 7 to consult with legal counsel.**

### **18.3 Certification of Closed Meeting**

Chairman Hart declared the meeting reopened to the public.

**On a motion made by Mr. Phillips and seconded by Mr. Wolff, the Board of Supervisors voted unanimously, by roll call vote, to reconvene in Open Meeting and to Certify by roll call vote, pursuant to Section § 2.2-3712 (D) of the Code of Virginia, that to the best of each member's knowledge the only matters heard, discussed, or considered during the Closed Meeting were (i) public business matters lawfully exempted from Open Meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the Closed Meeting was convened.**

**Crockett: aye Hart: aye Gordy: aye Tarr: aye Major: aye  
Chesser: aye Phillips: aye Muhly: aye Wolff: aye**

### **19. Adjournment**

**On a motion made by Mr. Wolff and seconded by Mr. Muhly, the Accomack County Board of Supervisors voted to adjourn at 6:58 p.m.**