

The Accomack County Board of Social Services met at its facility on Tuesday, May 17, 2011, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Reneta Major, Vice-Chairman; Ms. Betty Wood; Ms. Kay Lewis; Ms. Laura B. Gordy; Mr. C. Ray Davis; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Wood gave the Invocation.

On motion by Ms. Lewis, seconded by Ms. Gordy, the Minutes of April 19, 2011 were approved as written.

Mr. Obenshain proceeded to **Item 4 – Fraud Update**. Ms. Parker stated Fraud Investigator Jack Thomas had done very well with the Tax Intercept program. Ms. Lewis stated she noticed Mr. Thomas had done twenty-one investigations during the past month. She further stated she checked Year-To-Date for last year and he was pretty steady. Mr. Obenshain stated the Tax Intercept program was definitely a deterrent for fraud.

Mr. Obenshain continued to **Item 5 – Director’s Update. Regular Meetings and Trainings:** On April 21, 2011 Mrs. Parker attended the Prisoner Re-entry meeting held in our Agency Training Room. Ms. Mary Goffney has a 501(c)(3) designated organization for serving women incarcerated in Accomack County Jail and their families. The Prisoner Re-entry group discussed piggybacking on her 501(c)(3) to expand what she is doing for a larger population.

On April 28, 2011 Mrs. Parker attended the Disaster Preparedness Coalition meeting. They will have a mock car wreck at Arcadia High School for students to see the dangers of drinking and driving.

On May 10, 2011 Mrs. Parker attended the Eastern Shore Health District Mobilization for Planning and Partnership meeting at Eastern Shore Community College. They are in the process of completing a community health needs assessment. Ms. Patti Kiger from Eastern Virginia Medical School is managing the process for the Health District. Mrs. Parker stated she and Richard Sterrett, Director of Northampton County DSS, were to meet with Ms. Kiger at Riverside Shore Memorial Hospital on Wednesday, May 18, 2011.

Mrs. Parker stated she attended a CPMT meeting on May 10, 2011.

Regional/State Meetings: On April 20, 2011 Mrs. Parker attended the State Board of Social Services meeting in Richmond. She further stated this would be discussed in **Item 6 – 2011 Best-in-Class Social Services Agency.**

On April 26, 2011 Mrs. Parker attended the Faith Based focus group at the Eastern Regional Office in Virginia Beach. Mrs. Parker stated they wanted feedback. Mrs. Parker was the only one who knew there was a State faith based group. She stated those appointed to the State group may have the responsibility of meeting regionally twice a year to review what was discussed or ask for feedback.

On May 4-6, 2011 Mrs. Parker attended the Virginia League of Social Services Executives Spring Conference in Virginia Beach. Mrs. Parker stated it had a good tone. When she attended the Fall Conference in Staunton, that meeting pertained to agencies trying to hold onto their funding. The meeting was contentious. This meeting was very positive. DSS Commissioner Martin C. Brown and his family attended the Conference. Rusty Jordan, Director of Portsmouth DSS, invited a group to his home one evening after the meeting and the Commissioner attended. Mrs. Parker stated he is all about “lifting people up.” Even though it is his responsibility to impose on agencies tasks at hand, his mannerism makes it easier to accept the jobs to be done.

On May 16, 2011 Mrs. Parker attended the Food Bank of the ES Advisory Council meeting.

Mr. Obenshain proceeded to **Item 6 – 2011 Best-In-Class Social Services Agency – Recognition.** On April 20, 2011 Mrs. Parker and Child Welfare Supervisor Libby Beasley attended the State Board of Social Services meeting. Mrs. Parker stated she wanted Mrs. Beasley to be part of the 2011 Best-In-Class Social Services Agency presentation as it was her Unit receiving the recognition. Mrs. Parker further stated on June 15, 2011 at 2:30 P.M. our Agency will be having a party in recognition of the Child Welfare Unit’s achievement. She invited all Board Members to attend. She stated agencies which work closely with ACDSS will be invited to the

function. She further stated she planned to speak with E.S. News Editor Bill Sterling relative to their being present for the event. Mrs. Parker stated the staff has worked hard and Mrs. Beasley has worked extremely hard to understand the information and how to put the information into OASIS so our Agency would receive credit for what we have done.

Mr. Obenshain proceeded to **Item 7 – Prisoner Re-entry Meeting June 10, 2011**. Mrs. Parker stated Ms. Jane Brown from the State DSS will be present at this meeting as well as Steve Blythe of the Eastern Regional Office. She stated she was trying to access some addresses/emails so the invitations to the meeting could be sent.

Mr. Obenshain continued to **Item 8 – Foster Care Month Activities**. Mrs. Parker stated she had sent the Board Members information pertaining to this item and Senior Social Worker III Sylvia Stanley had also left some items including a Certificate of Recognition. Ms. Stanley had approached Mrs. Parker and inquired whether her Unit could have a reception for the foster parents on Tuesday, May 31, 2011. Mrs. Parker stated that would be fine. Mr. Obenshain inquired about the Foster Care Newsletter. Mrs. Parker stated the Newsletter content is collected by Ms. Stanley and produced by Office Associate III Dawn Parks. Mr. Obenshain wanted to commend them on the Newsletter.

Mr. Obenshain proceeded to **Item 9 – Adult Abuse Prevention Month – May 2011**. Mrs. Parker stated she had given Board Members a copy of the Certificate of Recognition. She stated Adult Services Supervisor Wayman Trent was unable to speak with the Board. Mr. Davis inquired how many cases are investigated by APS during the course of a year. Mrs. Parker stated approximately 100.

Mr. Obenshain continued to **Item 10 – Financial Statement – Administrative Office Manager – Shirley Harmon**. Ms. Harmon stated we have just completed the month of April – the 11th month of our Fiscal Year. Our Total Expenditures were \$295,911.57. Our Total Local Adjustment was \$462,161.83 and our Total Local Balance to Date was \$186,442.17. We have one month left in our State Fiscal Year and two months left in our Local Fiscal Year. Mr. Obenshain inquired approximately how much would be returned to the County. Ms. Harmon stated approximately \$130,000.00. Mr. Obenshain then inquired whether we were planning to install carpeting in the reception area. Mrs. Parker stated she had spoken with Shelton Askew of Ben's Carpets and he had brought sample books for her to review. She stated the cost will be approximately \$10,000. She is in the process of picking out a pattern.

Ms. Major inquired about the Adult Services category on the Financial Statement. She wanted to know if there was any line which would not be allotted next year. Ms. Harmon stated the Adult Services Supplemental budget line. Mrs. Parker stated this is Companion Services which is used so people can stay in their own home. Ms. Lewis stated this would force more people to apply for Medicaid.

Mr. Obenshain stated the above completed everything on the Agenda; however, he wanted to mention if any Board Member ever had a new project or something they would like to have placed on the Agenda he/she should inform Mrs. Parker; i.e., employees, computer system, etc. Mrs. Parker said to please let her know if there was anything they wished to discuss at a meeting. Ms. Gordy stated they are so informed at the meetings she could not think of anything that needed to be addressed.

On motion by Ms. Wood, seconded by Ms. Major, the Board went into Closed Session for the purpose of discussing Personnel (Leave Without Pay) and Permission for Foster Child to Travel Out-of-Country – Foster Care Case #001-048570000), as permitted by Code of Virginia Section 2.2-3712.

On motion by Ms. Wood, seconded by Ms. Lewis, the Board returned to Open Session. On motion by Ms. Gordy, seconded by Ms. Major, the Board confirmed the matters discussed in Closed Session (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Davis – yes).

On motion by Ms. Gordy, seconded by Ms. Major, the Board was polled and approved the following Personnel issue (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Davis – yes).

- I. Personnel:
 - 1. Leave Without Pay:
 - a. Nicole Victory, Benefits Program Specialist II –
04/22/11 – 05/05/11 – 27 Hours

On motion by Ms. Gordy, seconded by Ms. Wood, the Board was polled and approved the following Permission for Foster Child to Travel Out-of-Country (Ms. Wood – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Davis – yes):

- II. Permission for Foster Child to Travel Out-of-Country:
 - 1. Foster Care Case #001-048570000

Mr. Obenshain stated the next regular meeting will be held on Tuesday, June 21, 2011, at 9:30 A.M.

On motion by Ms. Lewis, seconded by Ms. Gordy, the meeting adjourned at 10:15 A.M.

APPROVED: _____

ATTEST: _____