

Accomack County Board of Social Services met at its facility on Tuesday, March 18, 2014, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Ms. Reneta Major; Ms. Laura B. Gordy; Mr. John Sparkman; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Major gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of February 18, 2014.** On motion by Ms. Lewis, seconded by Ms. Major, the Minutes were approved as written except the spelling of “Mrs. Mark E. Parker, Secretary” to “Mrs. Mary E. Parker, Secretary.”

Mr. Obenshain continued to **Item 4 – Fraud Update.** Mrs. Parker stated Fraud Investigator Jack Thomas had made his fraud plan for next year and submitted same to the State prior to its filing deadline. The Year-to-Date Tax Intercept of \$25,512.16 was noted by the Board. Mr. Sparkman noted the Year-to-Date Total Savings of \$324,080. Mrs. Parker stated a portion of the savings resulted from front end investigations. Mr. Obenshain stated Mr. Thomas is doing a great job and the deterrent factor is greater than the numbers.

Mr. Obenshain proceeded to **Item 5 – Director’s Update. Community Relations:** Mrs. Parker did not have any meetings under this category.

**Regular Meetings:** Mrs. Parker attended a regular CPMT meeting on 03/06/14.

**Regional/State Meetings:** On 3/10/14 Mrs. Parker attended an Eastern Region Director’s meeting in Virginia Beach. She stated at that meeting some folks from Richmond were present, including J. R. Simpson, the Finance person for VDSS. One of the issues discussed was that a large city agency who hired contract workers to process their overdue Medicaid cases. Federal Code restricts contract employees from having access to IRS information.

Mrs. Parker stated they also discussed VaCMS and that additional training for staff is planned. They also acknowledged failure to provide training before start-up of the program was a mistake on their part, however time constraints for delivery of the system did not allow for training to take place prior to going live. Ms. Lynn Broadnax, Eastern Region Medicaid consultant, came to our Agency on Friday, March 14, 2014, to review everything with us, including our overdues and what we are doing to try and bring them up to date. We had a good meeting with her. We also had staff meetings to determine how to do things differently; i.e., assigning legacy numbers by front desk staff in VaCMS and the fact that they do not transfer to MMIS. The worker will have to assign the number instead of front desk staff. We have cases that have been approved in MMIS which are out there in VaCMS – people are getting their benefits but it is showing up as an overdue application. We are being told to file a Help Desk ticket and if we do not hear anything, to try it again and see if it will go through.

Mr. Obenshain continued to **Item 6 – Family Services Specialists and Employment Service Workers – Resolution Social Work Month.** Mrs. Parker stated they are no longer called social workers; however, this is a National Recognition of all social workers. Mrs. Parker stated they will be eating lunch together either during the current month or during the month of April.

Mr. Obenshain continued to **Item 7 – Financial Statement – Shirley Harmon – Administrative Office Manager.** Mrs. Harmon stated for the month of February our Total Expenditures were \$324,888.58, our Year-to-Date Total Local Adjustment was \$414,232.68 and our Total Local Balance to Date is \$309,878.32.

Mr. Obenshain inquired whether we would make our budget. Ms. Harmon stated it appears we will and she is closely watching it.

On motion by Ms. Major, seconded by Mr. Sparkman, the Board went into Closed Session for the purpose of discussing Personnel (Termination and Redefinition of Duties – Upward) and Adoption Subsidy and Enhanced Maintenance (Adoption Case #001-052560001), as permitted by the Code of Virginia Section 2.2-3712.

On motion by Ms. Major, seconded by Ms. Gordy, the Board returned to Open Session. On motion by Ms. Lewis, seconded by Ms. Major, the Board confirmed the matters discussed in Closed Session (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; and Mr. Sparkman – yes).

On motion by Ms. Lewis, seconded by Ms. Major, the Board was polled (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes) and approved the following:

- I. Personnel:
  1. Termination:
    - a. Laura Bundick – Office Associate II – Effective 03/15/14
  2. Redefinition of Duties – Upward:
    - a. Linda C. Rew – from Secretary I to Office Supervisor – Effective 12/1/13

On motion by Ms. Gordy, seconded by Ms. Major, the Board was polled (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes, and approved the following:

- II. Adoption Subsidy and Enhanced Maintenance:
  - a. Adoption Case #001-052560001

Mr. Obenshain stated our next regular meeting would be held on Tuesday, April 15, 2014, at 9:30 A.M.

On motion by Ms. Gordy, seconded by Ms. Major, the meeting adjourned at 10:35 A.M.

APPROVED: **R. Dodd Obenshain** \_\_\_\_\_

ATTEST: **Mary E. Parker** \_\_\_\_\_