

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF FEBRUARY 11, 2014

At a meeting of the Economic Development Authority held on the 11th day of February 2014, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman

Mr. Robert Bloxom

Mr. Calvert Seybolt

Ms. Shirley Zamora

Ms. Irene Davis

Mr. Wesley Edwards

Economic Development Authority Members Absent:

Ms. Ira Ashby-Hope

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development

Ms. Kristen Tremblay, Assistant Planner

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:00 a.m.

2. PUBLIC COMMENT PERIOD

The floor was opened for the public comment period. No one signed up or requested to speak.

3. MINUTES

A. January 14, 2014

On a motion made by Mr. Bloxom and seconded by Mr. Seybolt, the Economic Development Authority voted to approve the minutes of January 14, 2014 as presented.

4. TREASURER'S REPORT

Mr. Wesley Edwards stated that the transfer of annual funds is now complete. As of January 31, 2014, there is \$37,608.92 in the Economic Development Authority Fund. The Treasurer has not signed off on any bills since the last meeting.

Additionally, the EDA lawnmower has exploded and is a pending item of expense.

On a motion made by Ms. Zamora and seconded by Mr. Bloxom, the Economic Development Authority voted to approve the Treasurers report as presented.

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5. INFORMATIONAL REPORTS FROM CHAIRMAN AND MEMBERS

A. Ms. Zamora

Has nothing to report at this time.

B. Mr. Seybolt

Mr. Seybolt would like members to know that the report on the Chincoteague beach parking lot will now be released in March.

C. Mr. Edwards

Mr. Edwards gave a report on the first budget meeting conducted by the Accomack County Board of Supervisors.

D. Mr. Bloxom

Mr. Bloxom reports that discussions have been occurring between Onancock and Accomack County concerning the wastewater treatment plant.

E. Ms. Davis

Ms. Davis would like the members to know that she is in the final stages of design for the EDA's marketing endeavors. She anticipates that the materials will be ready to go to the printers by the end of February. Members of the EDA showed gratitude for all of Ms. Davis' hard work on marketing.

6. STAFF REPORT

A. Receive Information from Anna Urman

Mr. Morrison was contacted by Ms. Anna Urman with George Mason University, who is familiar with providing education concerning State and Federal Procurement. Mr. Morrison asked the EDA if they would like to host/participate in an educational forum of some kind referring to procurement. The general consensus was to contact the Chamber of Commerce for a joint effort.

B. EDA Budget Submittal

Mr. Morrison informed the EDA that the budget was presented to the Board of Supervisors and that he supported the request for level funding. He encouraged a member to represent the EDA at the February 12, 2014 Budget work session to answer any relevant questions.

C. Other Matters

Somerset Utilities is planning on giving a presentation on natural gas to the Board of Supervisors at their February 19, 2014 meeting. Mr. Morrison would like to request the assistance of the EDA in attempting to extend the gas line further south than the

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currently proposed location at the Purdue factory. Mr. Morrison reminded the EDA that they have the ability to bond.

7. CLOSED SESSION

Chairman LeCato read a proposed motion to go into closed session pursuant to Section 2.2-3711.5 of the Code of Virginia. Mr. Bloxom moved the motion and Ms. Zamora seconded it. The motion passed unanimously.

At the conclusion of the closed session, the door was opened and Chairman LeCato declared the meeting open to the public.

8. CERTIFICATION OF CLOSED SESSION

To reconvene in open session, a roll call vote was taken pursuant to Section 2.2-3712-D of the Code of Virginia immediately after reconvening in Open Meeting, at which time each member certified by his vote that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Mr. LeCato	aye
Mr. Bloxom	aye
Mr. Seybolt	aye
Ms. Zamora	aye
Ms. Davis	aye
Mr. Edwards	aye

9. MARKETING STRATEGIES

No marketing strategies were discussed.

10. NEXT MEETING

The next meeting is scheduled for Tuesday, March 11, 2014 at 9:00 a.m. in the Airport Conference Room.

11. ADJOURNMENT

On a motion made by Ms. Zamora and seconded by Mr. Edwards, the Economic Development Authority voted to adjourn the meeting at 10:30 a.m.