

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF MARCH 11, 2014

At a meeting of the Economic Development Authority held on the 11th day of March 2014, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman

Mr. Calvert Seybolt

Ms. Shirley Zamora

Mr. Wesley Edwards

Ms. Ira Ashby-Hope

Economic Development Authority Members Absent:

Mr. Robert Bloxom

Ms. Irene Davis

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development

Ms. Kristen Tremblay, Assistant Planner

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:00 a.m.

2. PUBLIC COMMENT PERIOD

The floor was opened for the public comment period. No one signed up or requested to speak.

3. MINUTES

A. February 11, 2014

On a motion made by Mr. Edwards and seconded by Mr. Seybolt, the Economic Development Authority voted to approve the minutes of February 11, 2014 as presented.

4. TREASURER'S REPORT

As of March 11, 2014, there is \$37,608.92 in the Economic Development Authority Fund, which is the same amount from last month. The Treasurer has not signed off on any bills since the last meeting. Mr. Wesley Edwards stated that the County has transferred EDA funds from PNC to SunTrust bank. Mr. Edwards questioned who within the EDA has the authority over the funds, and it was determined that only himself and Chairman LeCato have this ability.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF MARCH 11, 2014

On a motion made by Ms. Ashby-Hope and seconded by Ms. Zamora, the Economic Development Authority voted to approve the Treasurers report as presented.

5. INFORMATIONAL REPORTS FROM CHAIRMAN AND MEMBERS

A. Mr. John LeCato, Chairman

Mr. Edwards was handed the budget report (from July through December 31, 2013) to review for inconsistencies, and will inform the EDA of its correctness at a later time.

Mr. LeCato received a letter from the Virginia Small Business Financing Authority (Mr. Scott Parsons) with an attached check in the amount of \$252.25 as the bond fee that was issued by the Economic Development Authority on September 1, 2013. The YMCA received 7.3% (as a percentage of the project located within Accomack County). Mr. Edwards believes that the bond was intended to generate roughly \$4,000 per year, and as such, Mr. Parsons will be contacted to clarify the terms of the bond.

Two members, Mr. Seybolt and Ms. Ashby-Hope have renewed their memberships to the Economic Development Authority, and while their letters have been received, they still need to be sworn into their terms of office.

B. Ms. Shirley Zamora

Ms. Zamora has contacted Mr. Duke Shanahan who has expressed interest in assisting the County in its endeavors to bring natural gas to the area. Additionally, Ms. Zamora spoke with multiple other persons as well, and conducted an investigation pertaining to natural gas funding sources for Accomack County.

C. Mr. Calvert Seybolt

Mr. Seybolt would like members to know that the report on the Assateague beach parking lot has now been postponed and is roughly 15-16 months overdue.

The new potato company is gearing up at the old Taylor-Fulton packaging building in Hallwood.

Six L's and DelMonte Fresh are also gearing up and active in Mappsville.

D. Mr. Wesley Edwards

Mr. Edwards has nothing to report at this time.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF MARCH 11, 2014

E. Ms. Ashby-Hope

Ms. Ashby-Hope has nothing to report at this time.

6. STAFF REPORT

- A. Mr. Morrison relayed to the EDA an overview of the presentation given by Somerset Utilities to the Board of Supervisors at their February 19, 2014 meeting. He informs the EDA that Somerset Utilities is definitive about providing natural gas to Accomack County. The Accomack-Northampton Planning District Commission has been assisting in obtaining user volume numbers.
- B. Mr. Morrison reported that he spoke with Jean Hungiville of the Chamber of Commerce about taking the lead on providing education concerning State and Federal Procurement. Additional partnerships are being explored at this time.
- C. In the past, Ms. Lyn Sherwood compiled the minutes for the Economic Development Authority. At this time, the Planning Department Staff is currently assisting with this procedure. Mr. Morrison recommends a contract for a new minute-taker, and will look into contract options for the EDA.

7. CLOSED SESSION

Chairman LeCato read a proposed motion to go into closed session pursuant to Section 2.2-3711.5 of the Code of Virginia. Ms. Zamora moved the motion and Mr. Edwards seconded it. The motion passed unanimously.

At the conclusion of the closed session, the door was opened and Chairman LeCato declared the meeting open to the public.

8. CERTIFICATION OF CLOSED SESSION

To reconvene in open session, a roll call vote was taken pursuant to Section 2.2-3712-D of the Code of Virginia immediately after reconvening in Open Meeting, at which time each member certified by his vote that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Mr. LeCato	aye
Ms. Ashby-Hope	aye
Mr. Seybolt	aye
Ms. Zamora	aye
Mr. Edwards	aye

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF MARCH 11, 2014

9. MARKETING STRATEGIES

Mr. Morrison informed the Economic Development Authority that it is anticipated that Ms. Irene Davis will be in contact with him concerning what stage in the marketing process she is at.

10. NEXT MEETING

The next meeting is scheduled for Tuesday, April 8, 2014 at 9:00 a.m. in the Airport Conference Room.

11. ADJOURNMENT

On a motion made by Ms. Zamora, and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to adjourn the meeting at 10:40 a.m.