

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF AUGUST 12, 2014

At a meeting of the Economic Development Authority held on the 12th day of August 2014, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman
Mr. Robert Bloxom, Vice Chairman
Ms. Shirley Zamora
Ms. Ira Ashby-Hope
Mr. Wesley Edwards

Economic Development Authority Members Absent:

Mr. Calvert Seybolt

Others Present:

Ms. Kristen Tremblay, Assistant Planner

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:05 a.m.

2. PUBLIC COMMENT PERIOD

The floor was opened for the public comment period. No one signed up or requested to speak.

3. MINUTES

A. July 8, 2014

On a motion made by Mr. Bloxom and seconded by Mr. Edwards, the Economic Development Authority voted to approve the minutes of July 8, 2014 as presented.

4. TREASURER'S REPORT

As of August 12, 2014, there is \$37,836 in the Economic Development Authority Fund. The Treasurer deposited the check from the YMCA bond.

Mr. Edwards investigated the VSBFA check for the YMCA bond. It was determined that checks will be forthcoming in December. The check received for under \$250 should be considered a miscellaneous income.

Chairman LeCato presented an invoice from the County for the last 6 months of 2013. He plans to request quarterly invoices.

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Chairman LeCato presented an invoice from JTZ Enterprise concerning the annual website service agreement.

On a motion made by Mr. Edwards and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve payment to JTZ Enterprise.

On a motion made by Ms. Zamora and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve the Treasurers report as presented.

5. PROCUREMENT WORKSHOP/SEMINAR

Jean Hungiville gave a brief presentation to the EDA concerning plans to conduct a procurement seminar.

6. INFORMATIONAL REPORTS FROM CHAIRMAN AND MEMBERS

A. Ms. Zamora

Ms. Zamora reported that she received an email from Ms. Irene Davis stating her intention to continue to assist with EDA functions in the capacity of a public servant. Both Ms. Davis and Ms. Zamora intend to continue working on marketing geared towards women, as well as gathering calendars of events to include on the webpage.

On a motion made by Ms. Zamora and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to request a resolution from the Board of Supervisors in order to honor of Ms. Davis's work with the Economic Development Authority.

B. Mr. Edwards

Mr. Edwards stated that he was bothered about the possible proposal of a Solar Farm from a natural gas point of view which he feels may un-justify the need for a natural gas line.

Mr. Edwards reported that SpaceX is building in Brownsville, Texas at this time.

C. Mr. Bloxom, Vice Chairman

Mr. Bloxom has nothing to report at this time.

D. Ms. Ashby-Hope

Ms. Ashby-Hope has nothing to report at this time.

E. Chairman LeCato

Chairman LeCato reported that he received a letter from Mark Taylor, reiterating what Mr. Edwards reported about the YMCA bond check.

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Chairman LeCato also reported that he received a letter from the Shore Memorial Hospital outlining the proposed development.

Chairman LeCato reported that he received an email from President Obama that was sent to people working with the County stating that the Federal Government has recently approved the use of sonic cannons along the Atlantic Seaboard.

Chairman LeCato mentioned that there is discussion about the expansion of the current electric grid by A&N Electric, which will double its current capacity.

7. **LAWNMOWER PURCHASE**

The EDA decided that a Bobcat Predator-Pro Zero Turn would be acceptable for purchase.

On a motion made by Mr. Edwards and seconded by Mr. Bloxom, the Economic Development Authority voted to approve the purchase of a Bobcat Predator-Pro Zero Turn Lawnmower.

8. **WEBSITE SERVICE AGREEMENT**

This item was approved during the treasurer's report.

9. **MARKETING STRATEGIES**

This item was addressed during Ms. Zamora's informational report.

10. **STAFF REPORT**

Ms. Tremblay informed the EDA that their marketing materials have been received by the Planning Department and that assembly is required. Mr. Bloxom suggested asking the schools if some of the children would be interested in acquiring public service hours. Distribution of these materials was discussed.

Discussion concerning the creation of a Realtor's Summit ensued.

The EDA decided to meet with Rich Morrison to both finish the draft letter to the Board of Supervisors indicating the desires of the EDA as well as planning for a Realtor's Summit.

Mr. Edwards requested that current arrangement of marketing material be readjusted from the current arrangement to different arrangement. It was suggested that Irene's opinion be sought on the arrangement first.

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On a motion made by Ms. Ashby-Hope, and seconded by Mr. Bloxom, the Economic Development Authority voted to approve the recommended changes to the assembly of the marketing materials.

Discussion resumed regarding Irene Davis's resignation from the EDA that was held under Ms. Zamora's informational report. Ms. Zamora then withdrew her original motion.

On a motion made by Ms. Zamora, and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve a letter and gift certificate in recognition of Ms. Davis's contribution to the Economic Development Authority.

After some discussion by the Economic Development Authority, Ms. Zamora withdrew her motion.

On a motion made by Ms. Zamora and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve a letter and gift certificate in recognition of Ms. Davis's contribution to the Economic Development Authority, and would be paid for by personal money and not from Economic Development Authority funds.

11. CLOSED SESSION

Chairman LeCato read a proposed motion to go into closed session pursuant to Section 2.2-3711.5 of the Code of Virginia. Ms. Ashby-Hope moved the motion and Ms. Zamora seconded it. The motion passed unanimously.

At the conclusion of the closed session, the door was opened and Chairman LeCato declared the meeting open to the public.

12. NEXT MEETING

The next meeting is scheduled for Tuesday, September 9, 2014 at 9:00 a.m. in the Airport Conference Room.

13. ADJOURNMENT

On a motion made by Ms. Zamora, and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to adjourn the meeting at 11:11 a.m.

John LeCato, Chairman