

VIRGINIA: At a Regular Monthly Meeting of the Board of Supervisors for the County of Accomack held in the Board of Supervisors Chamber in Accomac, Virginia on the 18th day of February, A.D., 2015 at 5:00 p.m..

Members Present: C. Reneta Major, Chair
Ron S. Wolff, Vice Chair
Wanda J. Thornton
Grayson Chesser
Kay W. Lewis
Laura Belle Gordy
Robert D. Crockett
Donald L. Hart, Jr.

Member Absent: John Charles "Jack" Gray

Others Present: Steven B. Miner, County Administrator
Mark B. Taylor, County Attorney

Call to Order

The meeting was called to order opened with a prayer by the Chair, after which the Pledge of Allegiance to the Flag was recited.

Adoption of the Agenda

Mr. Crockett made a motion to adopt the Agenda. Mrs. Lewis seconded the motion. The motion was unanimously approved.

Public Comment

No public comments were offered.

Minutes

Mr. Hart made a motion to approve the Minutes of the January 7, 12, and January 21, 2015 meetings. Mrs. Gordy seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Resolution of Commendation for David A. Fluhart

Ms. Major read and presented the Resolution of Commendation to David A. Fluhart.

RESOLUTION OF COMMENDATION

WHEREAS, David A. Fluhart began employment with Accomack County in December, 1989; and

WHEREAS, upon his initial employment he was hired as a building inspector where he served diligently until he was appointed as the Director of the Building and Zoning Department in December 1993; and

WHEREAS, during his tenure as Director of the Building and Zoning, he also served as Building Official, Zoning Administrator, Subdivision Agent, Secretary to the Wetlands Board, Flood Manager, and Amusement Park Inspector; and

WHEREAS, the Accomack County Board of Supervisors lauds him for his years of expertise, and has been a conscientious and devoted employee of the County of Accomack for twenty-six years and has displayed the highest example of service to its citizenry and community-at-large; now

THEREFORE, BE IT RESOLVED, that the Accomack County Board of Supervisors recognizes David A. Fluhart for his years of dedicated service and leadership for Accomack County; and

BE IT FURTHER RESOLVED that the Accomack County Board of Supervisors hereby commends David A. Fluhart for his outstanding contributions and valuable public service to the citizens of Accomack County.

Consent Agenda

Mr. Hart made a motion to approve following items under the Consent Agenda.

Mr. Crockett seconded the motion. The motion was unanimously approve with Mr. Gray absent.

- 5.2 The preparation of a Resolution honoring the fire companies who performed heroically during the arsonists' spree,
- 5.3 The Renewal of contracts to Davis Bowen & Friedel for engineering services for large projects and J. W. Salm Engineering for small projects for the term of March 1, 2015 to February 28, 2016 in accordance with the terms and conditions of RFP 247,
- 5.4 The award to the Eastern shore of Virginia Broadband Authority for the provision of Point-to-Point Internet Services in accordance with the terms and conditions of RFP 273 and the ESVBA Master Service Agreement for the term of sixty (60) months,
- 5.5 To schedule a Public Hearing on March 18, 2015 at 7:30p.m. in the Board Chambers to receive public comment concerning the Joynes Neck Agricultural and Forestal District Review, and
- 5.6 To schedule a Public Hearing on March 18, 2015 at 7:30p.m. in the Board Chambers to receive public comment concerning changes to Flood Hazard Overlay District Provisions of the Accomack County Zoning Ordinance

Eastern Shore Community College

Dr. Linda Thomas-Glover, President, Eastern Shore Community College, gave a PowerPoint presentation highlighting increased part-time enrollment, an increase in male students, and stated 23% of ESCC students are from Northampton County. The presentation showed a decline in total enrollment and a decline in full-time students. She stated the biggest decrease came between the year of 2012 and 2013 but continued at a slower pace in 2013 and 2014. Dr. Glover said 1135 students received financial aid in the year 2014 which totaled of \$2 million and 1254 students received \$2.4 in financial aid in 2013. Dr. Glover talked about the apprentice program with Tyson Foods where students were being trained in HVAC systems, electronic technology, and industrial

technology with all of the graduating students now employed at Tyson. She continued and stated three Eastern Shore students served in internships at the Mid –Atlantic Regional Spaceport (MARS) and the two of the graduates accepted full-time employment with MARS and the third person plans to graduate in May of 2015.

Dr. Glover told the Board she expected the new campus building construction to start by March 2015 with a target completion date within in 18 to 24 months and responded to questions.

County's External Financial Audit and FY14 Comprehensive Annual Financial Report

David Foley, CPA, Robinson, Farmer, Cox Associates, reviewed with the Board the County's external financial audit regarding the County's Fiscal Year 2014 Comprehensive Annual Financial Report (CAFR), previously provided and noted that Finance Director Michael Mason and Deputy Finance Director Amy Ford does a very good job in the Finance Department operating a department the way it should be operated.

Time, Date, and Place of Next Work Session

Mr. Crockett made a motion to reschedule the department head and agency presentations requesting additional funding until Thursday, February 19, 2015 at 5:00p.m. in the Board Chambers. Mrs. Lewis seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Mr. Crockett made a motion to hold a Budget Work Session on Monday, February 23, 2015 at 5:00 p.m. in the Board Chambers. Mrs. Thornton seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Mr. Hart made a motion to hold a Budget Work Session on Wednesday, February 25, 2015 at 5:00 p.m. in the Board Chambers. Mr. Crockett seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Economic Development Authority of Accomack County

Ms. Lewis made a motion to reappoint Wesley Edwards to the Economic Development Authority for Magisterial District 3 for a 4-year term beginning immediately and ending February 18, 2019. Mrs. Thornton seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Hunter/Landowner Advisory Committee

The Board discussed filling a vacancy on the Hunter/Landowner Advisory Committee resulting from the resignation of a member at large Greg Breuker.

Mr. Chesser stated he would like a full roster of members before the next meeting of the Committee is scheduled.

A discussion ensued regarding residency of Accomack County

Mrs. Thornton made a motion to advertise the Hunter/Landowner Advisory Committee meeting in the newspaper with the date, time, and place of the meeting and invite the public to attend. Mrs. Thornton seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Quinby Boat Harbor Committee

Mr. Hart made a motion to appoint Pete Duer to the Quinby Boat Harbor Committee for a 4-year term commencing immediately and expiring on June 30, 2018. Mrs. Thornton seconded the motion. The motion was unanimously approved with Mr. Gray absent.


Eastern Shore Community Policy and Management Team for At-Risk Youth & Families

It was consensus of the Board to have Dr. Miner contact Nancy Stern to find out if someone from Eastern Shore Rural Health would be willing to serve on the Eastern Shore Community Policy and Management Team for At-Risk Youth & Families.

Fire and Rescue Accountability Policy Revision

Finance Director Michael Mason told the Board that staff had been contacted by several volunteer fire and rescue companies concerning the need to submit receipts in conjunction with their fire and rescue funding report in detail. He said companies were not required to be audited by a licensed CPA firm annually (the requirement came after the Fire and Rescue Accountability Policy was adopted) but that the County had the authority, by policy, to request review of any expenditure of County funds listed on the financial report should it wish to do so, and felt that the Board should consider removing this provision from the County's Fire and Rescue Accountability Policy.

Mrs. Thornton made a motion to accept the Mr. Mason's recommendation and approve the following amendment to the Accountability of Public Funds policy. Mr. Wolff seconded the motion. The motion was unanimously approved with Mr. Gray absent.

	GENERAL SUBJECT:	
	<i>a. Accountability of Public Funds</i>	
	SPECIFIC SUBJECT: County Funds Disbursed to Volunteer Fire and Rescue Companies	
	POLICY NUMBER: FP501	NUMBER OF PAGES: <i>b. 4</i>
EFFECTIVE DATE: 7/1/2012	REVISED DATE: <i>c. 02/18/15</i>	

1. PURPOSE:

- A. The primary purpose of this policy is to provide assurance that County funds disbursed to volunteer fire and rescue companies are accounted for in a clear and transparent manner and are used only for the public good. This policy further defines what County funds can be used for, safeguarding requirements and reporting requirements.

2. SCOPE:

- A. This policy only applies to County funds only and does not cover funds a volunteer company may receive from other sources such as from fund raising, insurance billing or charitable giving.
- B. This policy excludes Aid to Locality (ATL) funding disbursed by the County which is covered by separate policy.

3. DEFINITIONS:

- A. Appropriation – An amount authorized to be disbursed by the Board of Supervisors.
- B. County funds – All local funds disbursed to Fire and/or Rescue companies by the County for the purpose of providing fire and rescue services excluding Aid to Locality Funding (ATL).
- C. Desk Review – General review of submitted information for completeness and policy compliance.
- D. Financial records - For purposes of this policy, financial records are defined as invoices, cancelled checks, bank statements or other documentation that supports a claimed expense was used for a permitted purpose.
- E. Fiscal Year - July 1 to June 30.
- F. In-Kind Services – Services performed pro bono.

4. PROVISIONS:

- A. Source of County Funds
 - i. The source of County funds disbursed to volunteer fire and rescue companies shall be determined by the Board of Supervisors.
- B. Amount of Funds to be Appropriated
 - i. **As part of the annual budget process, the Finance department will prepare an estimate of the amount of funding available for appropriation for fire and/or rescue companies based on the following formula.**

The estimated amount of general tax collections derived from a real estate tax rate of 3.5 cents and personal property tax rate of 5 cents.



A fixed sum of \$259,500



Total amount of funding available for appropriation.

- ii. **The actual appropriation for fire and/or rescue companies will be approved by the Board of Supervisors in conjunction with adoption of the County's annual budget. Actual disbursements to each company are contingent on compliance with the provisions of the County's Funding Agreement.**

C. Permitted Uses of County Funds

- i. The following categories represent permitted uses of County funds by volunteer fire and rescue companies.
 1. Fire Fighting Vehicles:
 - a. Acquisition costs associated with fire fighting vehicles including debt service costs (principal and interest)
 - b. Operational expenses associated with fire fighting vehicles including repairs, maintenance and fuel.
 2. Fire Fighting Equipment:
 - a. Acquisition costs associated with firefighting equipment including debt service costs.
 - b. Operational expenses associated with firefighting equipment including repairs, maintenance, supplies and fuel.
 3. Emergency Medical Service (EMS) Vehicles:
 - a. Acquisition costs associated with EMS vehicles including debt service costs.
 - b. Operational expenses associated with EMS vehicles including repairs, maintenance and fuel.
 4. EMS Equipment:
 - a. Acquisition costs associated with EMS equipment including debt service costs.
 - b. Operational expenses associated with EMS equipment including repairs, maintenance, supplies and fuel.
 5. Personal Protective Clothing & Equipment
 6. Training
 7. Facility construction, operation and maintenance
 - a. Only expenditures associated with facilities whose primary use is to house apparatus, provide training or conduct department meetings are permitted.
 8. Insurance:
 - a. Includes coverage for vehicles, primary facility, general liability, workers compensation, fidelity bonds etc.
 9. Volunteer stipends
 10. Public Fire Safety Education
 11. Miscellaneous expenditures incurred during the direct delivery of fire or rescue services.

D. Prohibited Uses of County Funds

- i. County funds cannot be used for:
 1. Fund raising or social activities.
 2. To make charitable donations.
 3. To reimburse for in-kind services.
 4. For any expense that is not conducive to providing public fire and rescue services.

E. Basis for Disbursing County Funds

- i. Payments to volunteer fire and rescue companies will be disbursed in advance of expenditures.

F. Disbursement Schedule

- i. The County will disburse funding to volunteer fire and rescue companies in two installments during the fiscal year providing all County required financial reports and supporting documentation is received in a timely manner and in good order.
 1. **Disbursement #1 (July)**
 - a. In July, the County will remit to each County volunteer fire and rescue company their pro rata share of any general tax revenues designated for

volunteer fire and rescue companies collected by the Accomack County Treasurer from the preceding February 1 to May 31.

2. Disbursement #2 (February)

- a. In February, The County will remit to each County volunteer fire and rescue company their pro rata share of any general tax revenues designated for volunteer fire and rescue companies collected by the Accomack County Treasurer from the preceding June 1 to January 31 plus any additional fixed sums appropriated by the Board of Supervisors..

G. Safeguarding of County Funds

- i. County funds must be deposited in an account with a financial institution/bank that is insured by the FDIC (Federal Deposit Insurance Corporation).
- ii. Total County funds deposited in any one financial institution/bank cannot exceed the FDIC insurance limit currently at \$250,000 per depositor per bank.
- iii. County funds may be invested only in the following secure investments:
 - 1. Certificates of Deposits covered entirely by FDIC insurance.
 - 2. United States Treasury obligations (bill, notes and bonds) or U.S. agency obligations that are fully guaranteed by the US government.
- iv. All Companies must purchase and maintain a blanket fidelity bond or other suitable insurance coverage that protects them from member dishonest acts, malfeasance etc. The amount of coverage must be in an amount of not less than \$100,000.

H. Reporting Requirements

- i. All companies receiving County funds are required to complete an annual financial report.
- ii. Reporting requirements are limited to County funds only. No reporting of other funds received by the Company is required (i.e. insurance revenue, private contributions, etc.).
- iii. The format of the annual financial report will be dictated solely by the County.
- iv. The Annual Financial Report must be:
 - a. Prepared for the period 7/1 to 6/30.
 - b. Prepared using the cash basis of accounting.
 - c. Certified by the company president.
 - d. Submitted to the Accomack County Department of Public Safety by 9/30 at the following address: 24420 Lankford Highway, Post Office Box 102, Tasley, VA 23441.
- v. **Failure to submit the annual financial report will result in the withholding of future Company funding.**
- vi. The Department of Public Safety will notify Companies upon receipt of the annual financial report.

I. Carryover of unused appropriations

- i. Companies are permitted to retain all unused County funds.

J. Compliance Review

- i. The Department of Public Safety is responsible for performing a “desk review” of financial reports submitted by Companies. Those determined to be in compliance with this policy will be forwarded to the Central Accounting office. Those judged not in compliance will be returned back to the company for revision.

K. Appeals Process

- i. Disputes between the County and a company over compliance with this policy may be appealed at the company’s request. A request for an appeal must be made in writing to the Department of Public Safety within 60 days of the event giving rise to the dispute. Upon written receipt of the appeal request, the Department of Public Safety will schedule an appeal hearing to take place no

more than 30 days hence. The appeal will be heard by a three member panel consisting of the County Administrator, Fire Commission Chair and the Board of Supervisors Vice-Chairperson. Decisions made by the panel will be communicated in writing to the company within 14 days following the decision.

L. Recordkeeping Requirements

- i. All canceled checks, bank statements, invoices or other supporting documentation associated with a use of County funds must be maintained for three years. This three year retention period begins on the first day of the fiscal year following the use of the funding. For example, documentation associated with expenditures of County funds for the fiscal year ending 6/30/11 must be maintained until with 6/30/14.

M. Audit

- i. All financial records associated with the use of County funds are subject to audit or review by the County or its agent. Companies are required to make records available to the County or its agent within 30 days of notification.

County Policy FP1200-Audit Requirements for Organizations Applying for or Receiving County Funding

Finance Director Michael Mason told the Board that County Policy FP1200 Audit requires all organizations receiving more than \$10,000 in County funds to be audited on an annual basis with the requirement for the submission of audited financial statements to the County within 9 months of the date their fiscal period ends in order to be considered in compliance of this policy. He stated there were currently four organizations out of the 34 entities who have failed to meet the deadline as of February 12, 2015. He said all four were volunteer fire and rescue companies; Parksley VFD, Saxis VFD, Melfa VFD, and Greenbackville VFD.

He explained that the current policy gave him the authority to manage allocations based on the funding reports but not the submittal of audited financial statements and he requested authority to do same.


Mr. Mason stated Melfa and Greenbackville had not completed their audited financial statements per the County's policy but felt progress was being made, could work with them and would receive them shortly. Mr. Mason told the Board the other two stations, Parksley and Saxis, would not receive funding because they had not submitted a Fire and Funding Report.

A discussion ensued.

Mr. Hart made a motion to give Finance Director Michael Mason complete control of the requirements for the submission of funding reports and audited financial statements and alert the Board with an annual report of what is going on and bring it back to the Board. Mr. Wolff seconded the motion.

Discussion continued.

The motion, as stated, was unanimously approved with Mr. Gray absent.

	GENERAL SUBJECT:	
	<i>d. Fiscal Policies</i>	
	SPECIFIC SUBJECT: Audit Requirements for Organizations Applying for or Receiving County Funding	
	POLICY NUMBER: FP1200	NUMBER OF PAGES: <i>e. 3</i>
EFFECTIVE DATE: 7/1/2013	REVISED DATE: <i>f. 2/18/15</i>	

PURPOSE:

The purpose of this policy is to establish an audit requirement or other financial reporting requirement for all external organizations requesting and/or receiving direct County funding. The policy will help ensure that these organizations have adequate levels of financial management and operational transparency which are necessary to ensure public trust and accountability and are precursors to receiving taxpayer funds.

SCOPE:

This policy does not apply to funds paid to external organizations for services obtained through the normal procurement process.

DEFINITIONS:

1. *Audited Financial Statements* – Are financial statements which:
 - a. Have been prepared in accordance with generally accepted accounting principles or the following other comprehensive basis of accounting: tax basis or cash basis; and,
 - b. Audited by an independent certified public accountant; and,
 - c. An opinion has been expressed as to whether they present fairly the financial position of the organization.

2. *Unaudited Financial Statements* – For purposes of this policy, unaudited financial statements are a grouping of statements that contain, at a minimum, a balance sheet or statement of net assets, a statement of activities or income statement and a notarized certification from the organization’s President and Treasurer that the statements provided accurately reflect the financial position of the organization.

3. *External Organization* – Any organization that is separate and distinct from the County of Accomack and which is not included within the County of Accomack’s financial reporting entity.

PROVISIONS:

1. General

The County partners with multiple external organizations including volunteer fire and rescue companies, nonprofits and other governmental boards, councils, commissions, etc. to provide essential services to the public in exchange for the organization receiving financial support from the County.

Although the County does not provide these services or administer these funds directly, it expects those organizations that do to adhere to the same elevated principles of accountability and transparency that it applies to itself. The County has therefore developed this policy to require all external organizations that **request or receive** direct County funding to furnish audited or unaudited financial statements to the County on an annual basis as a condition of receiving these funds. Which statements to furnish, audited or unaudited, is dependent on the amount of funds the organization is requesting or receiving from the County.

2. Audited Financial Statement Requirement

External organizations are required to submit audited financial statements to the County under the following circumstances:

- a. Organizations **requesting** County funds in an amount greater than or equal to \$10,000 must submit current audited financial statements to the County before their request will be considered. In order for the financial statements to be considered current, they must pertain to a fiscal year ending no more than 20 months prior to the date the funds were requested.
- b. Organizations that have been **awarded** County funds in an amount greater than or equal to \$10,000 must submit annual audited financial statements covering the periods the grant funds were used for as long as the organization receives County funding. These financial statements are due to the County within 9 months after the fiscal year end of the organization.

3. Unaudited Financial Statement Requirement

External organizations are required to submit unaudited financial statements to the County under the following circumstances:

- a. Organizations **requesting** County funds in an amount less than \$10,000 must submit current unaudited financial statements to the County before their request will be considered. In order for the financial statements to be considered current, they must pertain to a fiscal year ending no more than 20 months prior to the date the funds were requested.
- b. Organizations that have been **awarded** County funds in an amount less than \$10,000 must submit annual unaudited financial statement(s) covering the periods in which the grant funds were used for as long as the organization receives County funding. These financial statements are due to the County within 9 months after the fiscal year end of the organization.
- c. Organizations required to submit unaudited financial statements may substitute audited financial statements in lieu of unaudited ones if available.

4. Where to Submit Information

Financial statements should be submitted via email to the Accomack County Finance Department.

5. Form of submission

Financial statements must be submitted in electronic format. No paper copies will be accepted.

6. Annual Review

A review will be conducted annually during the budget process to ensure external organizations are complying with the provisions of this policy.

7. Noncompliance Consequences

External organizations whose financial statements fail to meet reasonable standards or who fail to meet the timeframes specified in this policy will be notified by the County. Organizations will be given 30 days from the date of this notification to rectify the situation before it is escalated. If the organization fails to adequately address the issue within the 30 day window, payments to the organization will be immediately suspended. In addition, instances of noncompliance will be communicated to the Accomack County Board of Supervisors. The Board of Supervisors may:

- a. Prohibit the organization from applying for or receiving County funds in the future.
- b. Demand repayment of previously paid funds.
- c. Pursue any other legal consequences available to it.

8. Cost of Compliance

The financial cost associated with obtaining audited or unaudited financial statements shall be borne by the external organizations requesting or receiving funds from the County.

FY15 2nd Quarter Summary Financial Report

Finance Director Michael Mason reported major revenues were up by 3.9 percent over last year for the last year quarter of 2014; that this year's revenues are up by 0.3 percent which included the \$650,000 refund given to Perdue and without that refund, revenues would be up by 2.5 percent, noting that real estate taxes which funds 36 percent of the budget were up by 4.1 percent and that personal property tax collection was down 9 percent over last year. He said the Treasurer would begin the next round of DMV stops soon to help remedy the situation.

County Administrator's Report

Dr. Miner reported Tangier Island was iced in and the Coast Guard would be sending in a cutter from Baltimore hopefully tonight to bring in supplies. He briefed the Board on a Committee System and responded to questions concerning the responsibility to break the ice on Tangier.

Mrs. Thornton made a motion to direct staff to write a letter to the Maryland Department of Natural Resources (DNR) telling them this situation was considered an emergency; that the Board felt there should cooperative agreement between the states, and send a copy of the letter to the Governor, Local Representatives, and the Town of Tangier. Mr. Crockett seconded the motion. The motion was approved with Mr. Gray absent.

County Attorney's Report

County Attorney Mark Taylor commented on his living the Eastern Shore and hoped the Board would continue to support the County Attorney's Office and its functions. He informed the Board he was sad to be leaving but was excited about his new endeavor. The Board thanked Mr. Taylor on his opportunity to move forward and for all the work he had done for the Board.

Board of Supervisors Comments

Mr. Hart asked the Board for their permission for him to travel to Charlotte, North Carolina in June to the National Association of Counties (NACo) Meeting to represent Virginia.

Mrs. Thornton made a motion for the Board to give Mr. Hart permission to travel to Charlotte, North Carolina in June. Mr. Crockett seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Mr. Wolff made a motion to have a Resolution of Recognition and Commendation prepared for the firefighter in the Greenbackville Volunteer Department, Inc. who was celebrating 50 years of service in the Fire Company. Mr. Hart seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Ms. Major stated in the near future the Board would have to discuss their desire for continuance of the County Attorney whether the position would be a full-time or a part-time position.

Budget and Appropriation Items

Consider Resolution to Appropriate Funds for Parks and Recreation Vehicle Replacement

Mr. Hart made a motion to approve the following resolution. Mr. Wolff seconded the motion. The motion was unanimously approved with Mr. Gray absent.

RESOLUTION TO APPROPRIATE REMAINING FY15 BUDGETED FUNDS FOR PARKS & RECREATION VEHICLE REPLACEMENT

WHEREAS, on April 8, 2014, the Accomack County Board of Supervisors adopted the County Fiscal Year 2015 budget; and,

WHEREAS, the adopted Fiscal Year 2015 budget included capital funding in the amount of \$19,114 for the purpose of acquiring a replacement vehicle to be used by County staff charged with delivering recreation services; and,

WHEREAS, only 75% of this capital funding has been appropriated to date due to the quarterly appropriation process put in place by the Accomack County Board of Supervisors to address budgetary constraints; and,

WHEREAS, the vehicle targeted for replacement needs to be removed from service due to excessive repair costs; and,

NOW THEREFORE BE IT RESOLVED, by the Accomack Board of Supervisors this 18th day of February that the remaining budgeted funding for the acquisition of a replacement vehicle in the amount of \$4,779 be appropriated.

Resolution to Amend the FY15 County Budget and Appropriate Related Funds

Mr. Hart made a motion to approve the following Resolution to amend Fiscal Year 2015 County Budget and Appropriate Related Funds. Mr. Wolff seconded the motion. The motion was unanimously approved with Mr. Gray absent.

RESOLUTION TO AMEND THE FISCAL YEAR 2015 ACCOMACK COUNTY BUDGET

WHEREAS, it is the responsibility of the Accomack County Board of Supervisors to approve and maintain the budget for Accomack County; and

WHEREAS, on April 8, 2014, the Board of Supervisors adopted the Accomack County Fiscal Year 2015 Budget; and

WHEREAS, during the course of the fiscal year certain unanticipated events occur that compel amendments to the budget be made; and

WHEREAS, staff has reviewed the following budget amendments and recommends that they be approved; now, therefore,

BE IT RESOLVED by the Board of Supervisors of Accomack County, Virginia, that the Fiscal Year 2015 County budget be amended by the amounts listed below and the same amounts appropriated for the purposes indicated.

Requesting Department	Function	Purpose	Funding Source	Amount
Litter Control	Public Works	To recognize the award of a grant for Litter Prevention and Recycling Program activities from DEQ.	State Grant	\$ 20,239
Fire Training	Public Safety	To recognize the difference between the "Aid to Locality" budget and actual payment from the State.	State Grant	\$ 36,818
Social Services	Health & Welfare	To bring budget in line with the State budget for local DSS.	State/Federal aid	\$ (11,096)
Planning	Planning & Community Development	To cover approved temporary staff reassignment plan to remain in effect until Building & Zoning Director vacancy is filled.	Existing Building & Zoning Budget	\$ 2,000
Planning	Planning & Community Development	To increase temporary staff hours for remainder of fiscal year due to Stormwater regulation implementation demands.	Stormwater Fees	\$ 16,148
Solid Waste	Public Works	To recognize receipt of revenue for vehicle services performed by the Public Works Garage for other departments and agencies.	Miscellaneous Recoveries	\$ 140,000
Total				\$ 204,109

Payables

Upon certification by the County Administrator, Mr. Wolff made a motion to approve the payables. Mrs. Thornton seconded the motion. The motion was unanimously approved with Mr. Gray absent.

Closed Meeting

Mrs. Thornton made a motion that the Board go into closed meeting for the following purposes pursuant to Section 2.2-3711 (A) (3) of the Code of Virginia of 1950, as amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Mr. Wolff seconded the motion. The motion passed unanimously with Mr. Gray absent.

Open Session

The Chair declared the meeting open to the public.

Certification of Closed Meeting

Mr. Hart made a motion, seconded by Mr. Wolff, to reconvene in Open Meeting and to Certify by roll call vote, pursuant to Section 2.2-3712 (D) of the Code of Virginia, that to the best of each member's knowledge the only matters heard, discussed, or considered during the Closed Meeting were (i) public business matters lawfully exempted from Open Meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the Closed Meeting was convened.

Ayes: Mrs. Thornton Mr. Wolff Mr. Chesser
Mrs. Lewis Mr. Crockett Mrs. Gordy
Mr. Hart Ms. Major

Nays: None Absent: Mr. Gray

Adjournment

Mr. Wolff made a motion to adjourn the meeting to February 19, 2015 at 5:00p.m. in the Board Chambers. Mr. Crockett seconded the motion. The motion was unanimously approved. The meeting adjourned at 7:55p.m.

C. Reneta Major, Chair

Date