

The Accomack County Board of Social Services met at its facility on Tuesday, August 19, 2014, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Ms. Reneta Major; Ms. Laura B. Gordy; Mr. John Sparkman; and Ms. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Gordy gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of July 16, 2014.** On motion by Ms. Major, seconded by Mr. Sparkman, the Minutes of July 16, 2014 were approved.

Mr. Obenshain continued to **Item 4 – Fraud Update.** Mr. Obenshain stated it appeared our Fraud Investigator Jack Thomas was continuing to do an excellent job for the agency. Ms. Lewis stated she enjoyed seeing our cooling report as it was a good saving.

Mr. Obenshain proceeded to **Item 5 – Director’s Update.** Regular Meetings: On July 17, 2014 Mrs. Parker attended the Disaster Preparedness Coalition meeting which is held quarterly.

On July 17, 2014 Mrs. Parker attended the Rapid Response Team meeting which is held monthly.

On July 22, 2014 Mrs. Parker attended the EOC Tabletop Exercise “Super Storm Accomack,” which was a few days prior to the tornado that hit Cherrystone. Mrs. Parker stated the exercise was based on the premise that Super Storm Accomack was expected to make landfall here and each participant discussed the plans each agency has in place from 5 days prior to the event until several days after the event. We then noted gaps. Ms. Major stated that the trainings given for a hurricane are entirely different from what is needed for a tornado; i.e., you have time to prepare for a hurricane. Ms. Lewis stated any type of training you can receive prior to something like this happening is beneficial.

On August 7, 2014 Mrs. Parker attended the regular CPMT meeting.

On August 8, 2014 Mrs. Parker participated in an Information Technology Operations Committee Conference Call.

On August 15, 2014 Mrs. Parker attended an Emergency CPMT meeting at Northampton County DSS.

Mr. Obenshain continued to **Item 6 – Letter of Support.** Mrs. Parker stated she had previously spoken with the Board regarding the Virginia Council of Churches’ request for grant funding to establish an Early Head Start program partnership within Accomack and Northampton counties. The age group to be served is infant to 3 years old and will provide child care over a 12-hour period. A new facility would open at the former Mary N. Smith Middle School as well as in Belle Croft Preschool and Volney Hall in Northampton County. Ms. Major stated this is an extension of what currently is Project Head Start. This will serve kids Head Start is unable to serve; i.e., infants and toddlers. Mr. Obenshain stated he hoped the Board was in agreement with the Letter of Support as Mrs. Parker had previously contacted him and the letter had been sent. Ms. Major stated she believed it will be beneficial to Accomack and Northampton Counties. Mr. Sparkman inquired if there would be an income guideline and was informed there would be.

Mr. Obenshain proceeded to **Item 7 – Enhancement to Improve Application Processing and Provide Relief to Local Eligibility Staff.** Mrs. Parker stated this letter was sent to Directors and has been shared with staff. It is between Medicaid and Social Services and one more time they are going to be using a group of people to process applications outside of Social Services. The State had informed us in the beginning they were going to process them. Some applications will come back to us; i.e., adults who qualified for Medicaid; however, the others will be processed.

Mr. Obenshain continued to **Item 8 – Financial Statement – Administrative Office Manager – Shirley Harmon.** Mrs. Harmon stated for the month of July our Total Expenditures were \$307,688.57. Our Year to Date Total Local Adjustment is \$85,433.74 and our Total Local Balance to Date is \$638,677.26. Mr. Obenshain requested Mrs. Harmon to comment on the items which had used large percentages; i.e., State Adoption Assistance and Reunification. Ms. Harmon stated the Reunification is a grant that we have been given and we can always apply for more funding for the State Adoption Assistance and when the funding for the State Adoption Assistance is depleted that is the end.

Mr. Obenshain proceeded to **Item 9 – Consider Adoption of a Resolution Recognizing Mrs. Betty Wood’s Dedication and Service as a Board of Social Services Member.** On motion by Ms. Gordy, seconded by Ms. Lewis, Mrs. Parker was requested to prepare a Resolution recognizing Ms. Wood’s dedication and service as a Board of Social Services member. Mrs. Parker stated she had spoken with Ms. Wood earlier that morning at Manokin Manor Nursing Home in Princess Anne, MD. Ms. Wood informed her she had been at Shore Life Care and had incurred a problem so she was sent back to PMRC in Salisbury. When she was ready to leave the hospital her family decided to put her in the above facility for recuperation. Mrs. Parker stated she has a telephone in her room. She informed Ms. Wood everyone was thinking about her and if she needed anything to please let us know. It appears she is doing much better and possibly will be home soon.

On motion by Ms. Gordy, seconded by Ms. Lewis, the Board went into Closed Session for the purpose of discussing Personnel (Promotion, Leave Without Pay and Resignation) and Acceptance of Custody (Foster Care Case #21019799), as permitted by the Code of Virginia Section 2.2-3712.

On motion by Ms. Gordy, seconded by Ms. Major, the Board returned to Open Session. On motion by Ms. Major, seconded by Ms. Lewis, the Board confirmed the matters discussed in Closed Session (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes).

On motion by Ms. Major, seconded by Ms. Lewis, the Board was polled (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes) and approved the following:

- I. Personnel:
 1. Promotion:
 - A. Loretta Rhodes – Benefit Program Specialist II to Benefit Program Specialist III – Effective 08/16/14
 2. Leave Without Pay:
 - A. Theresa Franklin – Benefit Program Specialist II – 07/09/14 – 9.5 Hrs.; 07/10/14 - .25 Hrs; 07/11/14 - .25 Hrs; 07/18/14 - .25 Hrs; 07/22-24/14 – 30 Hrs.; 07/29/14 – 10 Hr. = 50.25 Hrs.
 3. Resignation:

A. Mary Custis – Benefit Program Specialist III – Effective 07/18/14

II. Acceptance of Custody:

1. Foster Care Case No. 21019799

Mr. Obenshain stated our next regular meeting would be held on Tuesday, September 16, 2014, at 9:30 A.M.

On motion by Ms. Lewis, seconded by Ms. Gordy, the meeting adjourned at 10:10 A.M.

APPROVED: R. Dodd Obenshain

ATTEST: Mary E. Parker