

The Accomack County Board of Social Services met at its facility on Tuesday, June 17, 2014, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Ms. Laura B. Gordy; Mr. John Sparkman; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Mrs. Parker informed the Board Members that Ms. Wood had been in the hospital and would not be present at the meeting. Mr. Sparkman gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of May 20, 2014**. On motion by Ms. Lewis, seconded by Ms. Gordy, the Minutes of June 17, 2014 were approved as written.

At this point Ms. Major attended the meeting and was welcomed by the Board.

Mr. Obenshain continued to **Item 4 – Fraud Update**. Ms. Gordy stated Fraud Investigator Jack Thomas is still doing an excellent job. Ms. Lewis stated for this time of year Mr. Thomas is still showing Tax Intercept funds for May of \$8,088.14. Mrs. Parker stated one of the individuals whose SNAP repayment funds were embezzled by Mashonda Davis provided documentation of a payment we were unaware of during the investigation. We believe everything is straight now. Mrs. Parker stated the money is returned to the Federal Government as SNAP is a federal program. She further stated Mr. Thomas gets credit from the State for the amount collected. Mr. Obenshain inquired whether Mr. Thomas' salary is paid by the State. Mrs. Parker stated like all staff it is a combination of Federal, State and Local funds. Mr. Obenshain asked Mrs. Parker to please inform Mr. Thomas that the Board feels he is doing an excellent job. Mrs. Parker stated she does on a regular basis.

Mr. Obenshain proceeded to **Item 5 – Director's Update**. Regular Meetings: On May 22, 2014 Mrs. Parker attended an Emergency CPMT meeting.

On May 22, 2014 Mrs. Parker participated in the CSA Self-Assessment Case Readings and Review of Assessment instrument for CSA which had to be in by the end of May.

On May 30, 2014 Mrs. Parker stated she attended an Emergency CPMT meeting.

On June 5, 2014 Mrs. Parker attended a Truancy Team meeting. There were 9 Northampton children and 3 Accomack children. That meeting lasted until 3:15 P.M. and then she attended a CPMT meeting.

Regional/State Meetings: On June 9, 2014 Mrs. Parker attended the Eastern Regional Directors meeting at the Eastern Regional Office in Virginia Beach.

Mr. Obenshain continued to **Item 6 – Medical Assistance Status Report for the Week Ending June 7, 2014**. Mrs. Parker stated we are doing very well with the applications. The stats for last week show we are currently at 93%. Mr. Obenshain inquired about the goal. Mrs. Parker stated the goal is not to have any overdue applications. Some that are overdue are waiting for a fix from the State which is not our fault. We are now getting pressured because they say we are not doing the overdue reviews. Ms. Lewis stated she looked at other agencies in our Region and it appears ACDSS is doing better and we have more applications than other localities.

Mr. Obenshain proceeded to **Item 7 – Adjustments to the FY2015 Budget as detailed by the House Appropriations Committee**. Mrs. Parker stated we did not take a hit on this and she does not know if we will. She believes they pushed

TANF money in spots even though they said they were not going to do that anymore. We now have to wait and see if the Governor is going to sign the budget. She had already spoken with Accomack County Director of Finance Mike Mason and he stated Accomack County has more cash available than any other time of year because of taxes. He further stated it is going to be business as usual until sometime in August. If we have to look at it then we will; however, at the present time we are okay.

Mr. Obenshain continued to **Item 8 – Financial Statement – Administrative Office Manager Shirley Harmon**. Ms. Harmon stated May was the last month of the State’s Fiscal Year and we have one more month under the County’s Fiscal Year. Our Total Expenditures were \$358,918.77. Our Year to Date Total Local Adjustment is \$606,903.83, and our Total Local Balance to Date is \$117,207.17. Mr. Sparkman asked if we were on budget and Ms. Harmon stated we did well. Mr. Obenshain said actually there is nothing that is over budget in the entire list and it appears the County will be getting some funds back. He further stated he doubted there were many agencies which return funds to the County at the end of the Fiscal Year. Mrs. Parker stated she agreed.

On motion by Ms. Gordy, seconded by Ms. Lewis, the Board went into Closed Session for the purpose of discussing Personnel (Leave Without Pay), as permitted by Virginia Section 2.2-3712.

On motion by Ms. Lewis, seconded by Ms. Gordy, the Board returned to Open Session. On motion by Ms. Major, seconded by Ms. Lewis, the Board confirmed the matters discussed in Closed Session (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes).

On motion by Ms. Gordy, seconded by Ms. Major, the Board was polled (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes) and approved the following:

- I. Personnel:
 - 1. Leave Without Pay:
 - A. Mary Custis – Benefit Programs Specialist III – 2.25 Hrs. - 3/26/14; 1.50 Hrs. – 4/01/14; 2.50 Hrs. – 4/03/14; 0.25 Hrs. – 4/11/14; 1.25 Hrs. – 4/23/14; 1.75 Hrs. – 5/01/14; 1.00 Hrs. – 5/08/14; 1.75 Hrs. 5/13/14; 0.50 Hrs. – 5/14/14; 3.50 Hrs. - 5/15/14; 1.75 Hrs. - 5/20/14

Mr. Obenshain stated our next regular meeting would be held on Tuesday, July 15, 2014, at 9:30 A.M. On motion by Ms. Major, seconded by Ms. Lewis, the meeting adjourned at 10:00 A.M.

APPROVED: **R. Dodd Obenshain**

ATTEST: **Mary E. Parker**