

The Accomack County Board of Social Services met at its facility on September 16, 2014, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Ms. Laura B. Gordy; Ms. Reneta Major; Mr. John Sparkman; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Lewis gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of September 16, 2014.** On motion by Ms. Gordy, seconded by Ms. Lewis, the Minutes were approved as written.

Mr. Obenshain continued to **Item 4 – Fraud Update.** Mr. Obenshain asked if anyone had comments about the update. It was noted that 46 fraudulent applications had been denied for air conditioners during the current cooling season. The Board wanted Mr. Thomas to know he is doing an excellent job.

Mr. Obenshain proceeded to **Item 5 –Director’s Update. Community Relations.** On 09/10/14 Mrs. Parker met with Barbara Brown, ODU student, seeking information about community resources and contacts as well as DSS programs.

On 09/11/14 Mrs. Parker and Benefit Program Supervisors Patricia Morris and Linda Spence met with the Department of Rehabilitative Services staff regarding placing several of their consumers in work experience positions to assist Benefit Program staff. The consumers have been through training and are looking for experience in working with businesses and agencies. They will not be paid by us; however, we will be monitoring them.

Mrs. Parker stated she submitted a CSA Supplemental Allocation request on September 15, 2014. The original allocation amount was \$459,000.00; however, we requested an additional \$61,000.00, of which \$15,000.00 is not allocated to anything but we did not want to ask for exactly what we would need as we could get another bill and we would need additional funds.

Regular Meetings: On 09/04/14 Mrs. Parker attended the regular CPMT meeting.

On 09/14/14 Mrs. Parker attended the Community Partners of the Eastern Shore meeting.

On 09/12/14 Mrs. Parker participated in an Information Technology Operations Committee conference call.

Mr. Obenshain continued to **Item 6 – Resolution Recognizing Mrs. Betty Wood’s Dedication and Service as a Board of Social Services Member.** Ms. Gordy stated it was a good Resolution and very deserving. On motion by Ms. Major, seconded by Ms. Lewis, the Resolution recognizing Mrs. Wood was approved. A copy of the Resolution will be placed in the minutes.

Mr. Obenshain proceeded to **Item 7 – Annual Staff Recognition Luncheon – October 10, 2014.** On motion by Ms. Major, seconded by Ms. Lewis, the Staff Recognition Luncheon was approved. Mrs. Parker stated the Board Members were welcome to attend.

Mr. Obenshain proceeded to **Item 8 – Case Purge – CPS Records – 8/19/2014 and 9/16/2014.** Mr. Obenshain inquired how old the records were. Mrs. Parker stated some were probably over 18 years old. The dates showing were the dates they were purged. On motion by Ms. Major, seconded by Mr. Sparkman, the CPS records were approved to be purged.

Mr. Obenshain continued to **Item 9 – Financial Statement – Administrative Office Manager Shirley Harmon**. Ms. Harmon stated for the month of August our Total

Expenditures were \$309,359.67. Our Year to Date Total Local Adjustment is \$130,392.59 and our Total Local Balance to Date is \$593,718.41.

Mr. Obenshain proceeded to **Item 10 – Board Member Training – October 22, 2014**. Mrs. Parker stated she hoped we will be assigned a new Board Member by the Accomack County Board of Supervisors by that time so he/she can attend. Mr. Obenshain stated October 22, 2014 is the deadline for going; however, it shows the actual training date is October 29, 2014 from 9:45 A.M. He stated everyone would need to leave by 8 A.M. in order to get to the training on time. It appeared Ms. Major, Ms. Lewis and possibly Ms. Gordy would be attending with Mrs. Parker; however, they would inform her definitely prior to the registration deadline.

At this time Ms. Major stated there had been a lot of emails concerning the slowness of VaCMS. Mrs. Parker stated it went down during their conference call. It appears the system cannot handle it. Mrs. Parker further stated Robert Hobbeman stated the next time they do anything with vendors the contract needs to be more specific about what they expect the vendor to do for them. They know it has not been a good experience. The State web site went down yesterday.

On motion by Mr. Sparkman, seconded by Ms. Major, the Board went into Closed Session for the purpose of discussing Personnel (Leave Without Pay and Acceptance of Custody – Foster Care Case #001-053033004), as permitted by the Code of Virginia Section 2.2-3712.

On motion by Ms. Major, seconded by Mr. Sparkman, the Board returned to Open Session. On motion by Ms. Gordy, seconded by Ms. Major, the Board confirmed the matters discussed in Closed Session (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes).

On motion by Ms. Gordy, seconded by Ms. Lewis, the Board was polled (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes) and approved the following:

- I. Personnel:
 - A. Leave Without Pay:
 - 1. Theresa Franklin – Benefit Program Specialist II –
12 Hrs. – (8/12/14 – 10 Hrs.; 8/13/14 – 1.75 Hrs.;
8/15/14 - .25 Hrs.)

On motion by Ms. Major, seconded by Ms. Lewis, the Board was polled (Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes) and approved the following:

- II. Acceptance of Custody:
 - A. Foster Care Case #001-053033

Mr. Obenshain stated our next regular meeting would be held on October 21, 2014, at 9:30 A.M.

On motion by Ms. Major, seconded by Ms. Lewis, the meeting adjourned at 10:10 A.M.

APPROVED: R. Dodd Obenshain

ATTEST: Mary E. Parker