

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JUNE 9, 2015

At a meeting of the Economic Development Authority held on the 9th day June 2015, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. Robert Bloxom, Vice Chairman

Mr. Calvert Seybolt

Mr. Wesley Edwards

Ms. Shirley Zamora

Ms. Ira Ashby-Hope

Mr. C. Ray Davis

Economic Development Authority Members Absent:

Mr. John LeCato, Chairman

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development

Ms. Kristen Tremblay, Assistant Planner

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:05 a.m.

2. PUBLIC COMMENT PERIOD

The floor was opened for the public comment period. No one signed up or requested to speak.

3. MINUTES

A. May 12, 2015

The EDA discussed the National Wildlife Service report regarding Assateague Beach.

On a motion made by Mr. Edwards and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve the minutes of May 12, 2015 as presented.

4. TREASURER'S REPORT

Mr. Edwards reported that as of May 12, 2015 there is \$25,821.00 in the Economic Development Authority Fund.

He also reported that he received the bill for the EDA liability insurance in the amount of

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\$391.00.

The EDA discussed the quote for the maintenance of the marquee fronting the Industrial Park in the amount of \$525.

Ms. Zamora moved to authorize the payment for the maintenance of the marquee and to find out who the vendor is for accountability. The motion was withdrawn after discussion.

Mr. Edwards motioned to table the discussion until the next monthly meeting of the EDA. The EDA further discussed the maintenance quote.

On a motion made by Mr. Davis, the Economic Development Authority voted 5 – 1 to approve the maintenance of the Industrial Park entrance landscaping as quoted. Mr. Edwards opposed.

5. INFORMATIONAL REPORTS FROM CHAIRMAN AND MEMBERS

A. Mr. Bloxom

Mr. Bloxom distributed the EDA's statement of economic interest paperwork. The EDA discussed its regularity.

B. Mr. Seybolt

Mr. Seybolt reported that typically there is 100% occupancy in Chincoteague by the end of July. He stated that the occupancy has been reached earlier this year and that it should be a good year.

C. Mr. Edwards

Mr. Edwards asked about the status of the refurbishment of the jet sitting in front of the Airport. Kristen Tremblay reported to the EDA that the jet was on loan from the Navy. The EDA discussed maintenance and ownership of the jet.

Mr. Edwards asked about the Virginia Economic Development Association membership fees. Rich Morrison told the EDA that he would provide more information following the meeting.

D. Ms. Zamora

Ms. Zamora has nothing to report at this time.

E. Mr. Davis

Mr. Davis has nothing to report at this time.

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F. Ms. Ashby-Hope

Ms. Ashby-Hope has nothing to report at this time.

G. Additional Informational Reporting

Vice Chairman Bloxom reported to the EDA that the digester appears to be moving forward.

Mr. Edwards asked about the stormwater facility shown on the EDA 'Owned Lands' map displayed in the airport conference room. The EDA discussed the northern portion of the EDA lands.

6. STAFF REPORT

Rich Morrison reported that Charles McSwain has requested that the EDA hold a joint meeting with the Northampton County Joint Industrial Development Authority (JIDA). Discussion ensued.

On a motion made by Mr. Edwards and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to invite the Northampton County Joint Industrial Development Authority to its next regularly scheduled meeting on July 14, 2015.

7. MARKETING STRATEGIES

Kristen Tremblay informed the EDA that the Eastern Shore Tourism Commission has determined that the EDA marketing materials will not be accepted at the tourist/welcome centers because the content of the marketing materials are not considered to be tourism related businesses. Discussion ensued.

Ms. Zamora requested that the EDA add to the Joint Meeting agenda with the Northampton County Joint Industrial Development Authority an item regarding a joint letter from both counties requesting that the Eastern Shore Tourism Commission allow EDA / JIDA marketing materials.

8. OTHER BUSINESS

Rich Morrison reported that there will be a ribbon cutting on June 23, 2015 from 5:00 p.m. to 6:30 p.m. for Coastline Chemicals.

Mr. Seybolt asked the EDA if it would like to consider rescinding its prior approval of the County wastewater treatment facility proposed for the Industrial Park. Rich Morrison informed the EDA that there was no formal approval of the project.

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Rich Morrison also informed the EDA that staff will look into a venue for the joint meeting as the airport conference room may not be suitable for the number of people that may be in attendance.

9. NEXT MEETING

The next meeting is scheduled for Tuesday, July 14, 2015 at 9:00 a.m. at the Accomack County Airport Conference room.

10. ADJOURNMENT

On a motion made by Mr. Edwards, and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to adjourn the meeting at 10:00 a.m.

Mr. John LeCato, Chairman