

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JULY 14, 2015

At a meeting of the Economic Development Authority held on the 14th day July 2015, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman
Mr. Robert Bloxom, Vice Chairman
Mr. Calvert Seybolt
Mr. Wesley Edwards
Ms. Shirley Zamora
Ms. Ira Ashby-Hope
Mr. C. Ray Davis

Economic Development Authority Members Absent:

None

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development
Ms. Kristen Tremblay, Assistant Planner

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:00 a.m.

2. PUBLIC COMMENT PERIOD

The floor was opened for the public comment period. No one signed up or requested to speak.

3. MINUTES

A. June 9, 2015

On a motion made by Mr. Edwards and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve the minutes of June 9, 2015 as presented.

4. TREASURER'S REPORT

Mr. Edwards reported that as of July 14, 2015 there is \$27,697.72 in the Economic Development Authority Fund.

He also reported that he received another bill for the EDA liability insurance in the amount of \$700.00. As there was confusion regarding the additional bill, Mr. Edwards reported that he asked the County to look into coverage. By removing some overlap in the coverage, the bill

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JULY 14, 2015

was reduced by approximately \$290.

5. INFORMATIONAL REPORTS FROM CHAIRMAN AND MEMBERS

A. Ms. Zamora

Ms. Zamora has nothing to report at this time.

B. Mr. Edwards

Mr. Edwards has nothing to report at this time.

C. Mr. Bloxom

Mr. Bloxom reported that he is working on the port of Cape Charles and that it could indirectly affect the County.

D. Mr. Seybolt

Mr. Seybolt reported that Chincoteague has reached 100% occupancy a week earlier this year.

E. Mr. Davis

Mr. Davis has nothing to report at this time.

F. Ms. Ashby-Hope

Ms. Ashby-Hope has nothing to report at this time.

G. Additional Informational Reporting

Mr. Edwards discussed the poultry industry in both Accomack and Northampton Counties. An alternative use facility for poultry waste was also discussed. Rich Morrison informed the EDA that all of Delmarva is growing in the poultry industry, and that the pressure for Accomack is based on the location of the processing plants.

Chairman LeCato informed the EDA that he received a call from Michael O'Bierne.

6. PURCHASE AGREEMENT WITH JAY LUCAS

Kristen Tremblay reported to the EDA her efforts to reach out to Jay Lucas regarding a purchase agreement for Industrial Park lands. She informed the EDA that Jay Lucas was no longer interested in the purchase and that the EDA may keep the deposit given to the EDA.

On a motion made by Mr. Edwards and seconded by Mr. Seybolt, the Economic Development Authority voted to terminate the agreement with Jay Lucas, and to keep the down payment. Chairman LeCato abstained.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JULY 14, 2015

The EDA discussed Chairman LeCato's abstention, whereby he agreed to vote in favor of the motion.

The EDA discussed the potential use of the down payment towards buffering on his property that was previously agreed upon. The EDA determined that the purchase and agreement for buffering should be treated separately.

7. CONSIDER AGREEMENT WITH JTZ ENTRPRISE REGARDING WEBSITE

Mr. Edwards asked who was responsible for making changes to the EDA website. The EDA discussed that Irene Davis was the person primarily responsible for updating the content. Mr. Edwards stated that he believes the website should have monthly updates, and offered to manage the website updates. Chairman LeCato asked the EDA to bring information to Mr. Edwards for these updates. Mr. Edwards agreed to be the point of contact for the JTZ website.

8. ADDITIONAL INFORMATIONAL REPORTING

Mr. Edwards asked the EDA about the maintenance on the BaySys property. The EDA discussed who would be responsible for its maintenance and decided to pay for the maintenance.

Chairman LeCato reported to the EDA that he received an email about the maintenance and plantings at the entrance to the industrial park. The EDA discussed its appearance.

9. MARKETING STRATEGIES

Mr. Edwards reported that he did not want to undertake any more marketing strategies until the website was up and running. Discussion ensued.

On a motion made by Ms. Zamora and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to join the Virginia Economic Developers Association with Chairman LeCato as the person representing the Economic Development Association.

10. STAFF REPORT

Rich Morrison reported that Dr. Steve Miner and himself had a meeting on EB-5 to see what benefits there would be to the EDA. Chairman LeCato stated that he would be glad to attend any meeting regarding EB-5 for either updates or general information. The EDA determined that October would be a good time to discuss the EB-5 with the Northampton Joint Industrial Development Authority.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JULY 14, 2015

11. NEXT MEETING

The next meeting is scheduled for Tuesday, August 11, 2015 at 9:00 a.m. at the Accomack County Airport Conference room.

12. ADJOURNMENT

On a motion made by, Ms. Zamora and seconded by Mr. Edwards, the Economic Development Authority voted to adjourn the meeting at 10:17 a.m.

Mr. John LeCato, Chairman