

VIRGINIA: At a Regular Monthly Meeting of the Board of Supervisors for the County of Accomack held in the Board of Supervisors Chamber in Accomac, Virginia on the 21th day of October, A.D., 2015 at 5:00 p.m.

Members Present: C. Reneta Major, Chair
Ron S. Wolff, Vice Chair
Wanda J. Thornton
Grayson Chesser
John Charles "Jack" Gray
Kay W. Lewis
Robert D. Crockett
Laura Belle Gordy
Donald L. Hart, Jr.

Others Present: Steven B. Miner, County Administrator
Michael Mason, Finance Director
Shelia West, Administrative Assistant

Call to Order

The meeting was called to order by the Chair and opened with a prayer by Bishop David Sabatino, Foundation of Faith Ministries, after which, the Pledge of Allegiance to the Flag was recited.

Adoption of the Agenda

Mr. Crockett made a motion to adopt the Agenda. Mr. Wolff seconded the motion. The motion was unanimously approved.

Public Comment

The Chair read the rules governing conduct during the public comment period.

Comments were offered by:

Kim Wright – Accomac, VA commented on the alleged theft of the Chincoteague pony "Dreamer's Faith" and read portions of a complaint letter she had written to the Accomack County Sheriff's Department Animal Control for the record.

Minutes

Mr. Hart made a motion to approve the Minutes of the September 9, 10, 16, and 23, 2015 meetings. Mr. Crockett seconded the motion. The motion was unanimously approved.

Resolutions of Commendation

Mrs. Thornton made a motion to approve the following Resolutions of Commendation. Mr. Wolff seconded the motion. The motion was unanimously approved.

Honorable Wanda J. Thornton presented Resolutions of Commendation to Frank Kern, Lee Kleckner, Bruce Sharp, Jordan West and Ray Wimbrow acknowledging their heroic actions during the near drowning at Assateague of visiting students from the Potomac School in McLean, VA.

RESOLUTION OF COMMENDATION

WHEREAS, Frank Kern, a resident and avid surfer; and

WHEREAS, on September 30, 2015, during a nor-easter, he and four other surfers, witnessed students visiting from the Potomac School in McLean, VA for a senior class trip, struggling in the waters at Assateague; and

WHEREAS, Frank Kern, because of skillful and quick response, risked his life to help save the lives of the students:

NOW, THEREFORE, BE IT RESOLVED that the Accomack County Board of Supervisors commends Frank Kern on his act of heroism; and

BE IT FURTHER RESOLVED that the Accomack County Board of Supervisors at its meeting of October 21, 2015, did order this Resolution to be prepared and presented to Mr. Kern.

RESOLUTION OF COMMENDATION

WHEREAS, Lee Kleckner, a local resident and avid surfer; and

WHEREAS, on September 30, 2015, during a nor-easter, he and four other surfers, witnessed students visiting from the Potomac School in McLean, VA for a senior class trip, struggling in the waters at Assateague; and

WHEREAS, Lee Kleckner, because of skillful and quick response, risked his life to help save the lives of the students:

NOW, THEREFORE, BE IT RESOLVED that the Accomack County Board of Supervisors commends Lee Kleckner on his act of heroism; and

BE IT FURTHER RESOLVED that the Accomack County Board of Supervisors at its meeting of October 21, 2015, did order this Resolution to be prepared and presented to Mr. Kleckner.

RESOLUTION OF COMMENDATION

WHEREAS, Bruce Sharp, a local resident and avid surfer; and

WHEREAS, on September 30, 2015, during a nor-easter, he and four other surfers, witnessed students visiting from the Potomac School in McLean, VA for a senior class trip, struggling in the waters at Assateague; and

WHEREAS, Bruce Sharp, because of skillful and quick response, risked his life to help save the lives of the students:

NOW, THEREFORE, BE IT RESOLVED that the Accomack County Board of Supervisors commends Bruce Sharp on his act of heroism; and

BE IT FURTHER RESOLVED that the Accomack County Board of Supervisors at its meeting of October 21, 2015, did order this Resolution to be prepared and presented to Mr. Sharp.

RESOLUTION OF COMMENDATION

WHEREAS, Jordan West, a local resident and avid surfer; and

WHEREAS, on September 30, 2015, during a nor-easter, he and four other surfers, witnessed students visiting from the Potomac School in McLean, VA for a senior class trip, struggling in the waters at Assateague; and

WHEREAS, Jordan West, because of skillful and quick response, risked his life to help save the lives of the students:

NOW, THEREFORE, BE IT RESOLVED that the Accomack County Board of Supervisors commends Jordan West on his act of heroism; and

BE IT FURTHER RESOLVED that the Accomack County Board of Supervisors at its meeting of October 21, 2015, did order this Resolution to be prepared and presented to Mr. West.

RESOLUTION OF COMMENDATION

WHEREAS, Ray Wimbrow, a local resident and avid surfer; and

WHEREAS, on September 30, 2015, during a nor-eastern, he and four other surfers, witnessed students visiting from the Potomac School in McLean, VA for a senior class trip, struggling in the waters at Assateague; and

WHEREAS, Ray Wimbrow, because of skillful and quick response, he risked his life to help save the lives of the students:

NOW, THEREFORE, BE IT RESOLVED that the Accomack County Board of Supervisors commends Ray Wimbrow on his act of heroism; and

BE IT FURTHER RESOLVED that the Accomack County Board of Supervisors at its meeting of October 21, 2015, did order this Resolution to be prepared and presented to Mr. Wimbrow.

Director of Public Safety Mr. Charles (C. Ray) Pruitt presented a letter of Recognition to the Chincoteague Volunteer Fire Company (Ollie Reed, Willis Dize, and Robert Laffin), the Town of Chincoteague, and the Department of EMS (Kevin Holloway, Bryan Rush, U. S. Fish and Wildlife, (Jim Fair), and Department of Public Safety Medic (Cory Pashkowitz, Steven Simpson, and Susanne Beale) for their heroic efforts on September 30, 2015.

Consent Agenda

Mr. Crockett made a motion to approve the following items under the Consent Agenda and remove 5.8 (Eastern Shore Solar Decommissioning Agreement) for discussion. Mrs. Thornton seconded the motion. The motion was unanimously approved.

5.2 Proposed Holiday Schedule as follows:

Thanksgiving: Wednesday, November 25, 2015 – closing at noon, Thursday, November 26, 2015 -closed all day, Friday November 27-closed all day.

Christmas: Thursday, December 24, 2015 closed all day and Friday, December 25, 2015 closed all day.

New Years: Friday, January 1, 2016 closed all day.

5.3 Authorized the County Administrator to sign hospital easements and adopted the following Resolution,

**RESOLUTION OF THE BOARD OF SUPERVISORS OF ACCOMACK COUNTY, VIRGINIA,
RELATIVE TO DEEDS OF EASEMENT WITH PROPERTY OWNERS
RELATIVE TO RIVERSIDE SHORE MEMORIAL HOSPITAL
ACCOMACK COUNTY, VIRGINIA**

WHEREAS, Riverside Shore Memorial Hospital has requested that Accomack County obtain waterline easements from property owners for the installation, operation, maintenance and repair of pipes and systems for the transmission or distribution of water on properties located near the new hospital; and

WHEREAS, Accomack County desires to enter into Deeds of Easement with the subject property owners for installation, operation, maintenance and repair of pipes and systems for the transmission or distribution of water on the subject properties; and

WHEREAS, Accomack County authorizes the County Administrator to sign the necessary Deeds of Easement relative to the above-described easement on behalf of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ACCOMACK COUNTY, VIRGINIA, that the County Administrator sign the Deeds of Easement between Accomack County and the subject property owners relative to conveyance of said easements for the installation, operation,

maintenance and repair of pipes and systems for the transmission or distribution of water on properties located near the new hospital and further described in said Deeds of Easement.

5.4 Requested VDOT to conduct a speed study in the vicinity of 26521 Mount Nebo Road, Onancock, VA. for the installation of “Watch for Children” signs because of unposted speed limit,

5.5 Ratified the Declaration of a Local Emergency by Director of Emergency Services, Donald L. Hart, Jr.

**LOCAL DECLARATION OF EMERGENCY
12:00 A.M. OCTOBER 2, 2015**

RESOLUTION

WHEREAS, the Director of Emergency Management of Accomack County does hereby find:

1. That due to Hurricane Joaquin, Accomack County is facing dangerous conditions;
2. That due to Hurricane Joaquin, a condition of extreme peril to life and property necessitates the proclamation of the existence of a local emergency;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that an emergency does now exist throughout Accomack County; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said emergency, the powers, functions, and duties of the Emergency Management Organization of Accomack County shall be those prescribed by State Law and the Ordinances, Resolutions, and approved plans of Accomack County in order to mitigate the effects of said emergency.

5.6 DR-4024 Elevation Project Contract for Elevation of a structure House Lifting Located at 24227 Thicket Point Lane in Onancock, VA., 13360 Cattail Road in Mears, VA., and 6238 Smith Street, Chincoteague, VA.

5.7 Award of IFB 686, North Landfill Access Road to the low bidder, Brittingham Bulldozing and Excavation, Inc. in the amount of \$51,975.

Items Removed from Consent Agenda

5.8 Eastern Shore Solar Decommissioning Agreement - Mr. Gray asked that the item to be removed from the Consent Agenda for discussion.

Planning and Economic Development Director Rich Morrison explained that the Decommissioning Plan was intended to be done if the company would default but that there were funds to remove the equipment from the property so it could revert back to farm land. He said it was an assurance by the company that they would remove the equipment if it was not being used for electric generation purposes.

Mr. Crockett made a motion to approve the Eastern Shore Solar Decommissioning Agreement. Mr. Hart seconded the motion. The motion was unanimously approved.

Report of Public Officials

Update on Activities of the Eastern Shore of Virginia Chamber of Commerce

Mr. Steve Mallette gave a brief overview of the Eastern Shore of Virginia Chamber of Commerce's activities related to promoting Economic Development and introduced Linda Glover, Jeanette Edwards, and Executive Director Jean Hungerville. Mr. Mallette responded to questions from the Board.

Committee Reports

Hunter/Landowner Advisory Committee

Mr. Chesser talked about the constraints because Virginia is a Dillon Rule State and there were only so many things the legislature would allow to be done. He said while he thought it was a good idea to allow tracking collars on dogs, he did not think the legislature would not allow this to be done. He said one thing the Hunter/Landowner Advisory Committee decided to approach Senator Lewis and Delegate Bloxom to determine if it was possible to get some way to get legislation that would allow registration of Hunt Clubs in Accomack County. He said he felt the Hunter/Landowner Advisory Committee was a very productive and that the members seemed to be on the same page and coming together to address issues.

He said the Committee wanted him to get clarification what constitutes a complaint and was told by Conservation Police Officer Steve Garvis that a complaint was when a person called the Sheriff's Department or the Department of Game and Inland Fisheries and made a formal complaint.

Mrs. Thornton suggested that Hunt Clubs obtain business licenses.

A discussion ensued concerning filing a complaint on the County Website.

Mr. Crockett recommended a complaint be filed with the Sheriff Department because they are the people trained to handle the complaints and know the questions to ask.

Mrs. Thornton stated that a solution to the problem was to write an article in the newspaper to inform the public of the procedure to follow if dogs were running loose on their land because it would be the only way to be documented so the Board of Supervisors could consider requesting the General Assembly to change or regulation prohibiting dogs running loose.

Land Use Assessments for 2015

County Assessor Brent Hurdle gave a report on the State Land Evaluation Advisory Council (SLEAC) Land Use Assessment values for the 2016 tax year and responded to questions from the Board. He apprised the Board of the per acre use values that would go into effect for use assessment purposes for the eight soil capability classes of agricultural land and for the four soil productivity classes of forest land in 2016. He provided data on the SLEAC per acre use assessment values used over a seven year period to show, as he stated, that there had been a significant amount of increase in agricultural per acre use values during the period. He said there were approximately 2015 properties in the land use program and that it appeared the 2016 use value assessments on some approximately 500 parcels would exceed their 2016 fair market assessments; and, if that did occur the property owners would pay on the fair market value which would be the lower of the two values and would not be penalized by the fact the use assessment would be higher. Mr. Hurdle talked about the land rental rates that could be used.

National Joint Powers Alliance (NJPA) Contract Purchase – Volvo Crawler Excavator

Director of Public Works Stewart Hall told the Board the National Joint Powers Alliance (NJPA) provided contracts which are competitively procured by NJPA and offered to public bodies to purchase equipment and other supplies. He commented about the need for this equipment and the source of funding for the purchase.

Mr. Wolff made a motion to approve the recommendation of Public Works Director Stewart Hall to purchase the Volvo Crawler Excavator from McClung-Logan Equipment Company, Inc. based on pricing from the NJPA Contract Number 032515-Volvo Crawler Excavator (VCE) in the amount and recommend the following funding sources: \$50,000 FY16 budget for rain cap installation, \$42,000 FY16 budget unused funds for brush grinder, \$30,000 FY16 budget for gun firing range improvements, \$47,500 FY16 landfill contingency, and \$14,633 FY16 operating budget. Mrs. Thornton seconded the motion. The motion was unanimously approved.

County Administrator's Report

Dr. Miner gave an update on the homeowners flood insurance being required for homeowners who had been removed from the flood hazard area. He said he had written a letter, as requested by the Board at the September 16, 2015, meeting and received a

response from Charlie Stanton which advised that it was a federal issue. Mr. Miner further stated the process would have to be restarted and go the National Flood Insurance Program Administration.

Board of Supervisors Comments

Mr. Hart asked the process for “Children Playing” signs. He said he had a request from citizens on Route 600 north of the new Convenience Center all the way to Oak Grove Church because of the speed limit. Mr. Hall told the Board it had to be in an area for 35 mph or less.

Speed Study – Route 600

Mr. Hart made a motion for the Board to request the Department of Transportation to complete a speed study on Route 600 from the new Grangeville Convenience Center Site to Oak Grove Church. Mr. Crockett seconded the motion. The motion was unanimously approve.

Virginia Association of Counties – Secretary/Treasurer

Mr. Hart informed the Board he was running for VACo Secretary/Treasurer and asked the Board to consider endorsing him. Mr. Crockett made a motion for the Board to endorse Mr. Hart for Secretary/Treasurer. Mrs. Lewis seconded the motion. The motion was approved with Mr. Hart abstaining.

Mrs. Gordy stated she had complaints regarding the smoldering of chicken house fire.

Mrs. Thornton said she had a meeting with the Virginia Marine Resources Commission, Park Service, Senator Lewis, Delegate Bloxom, and Dr. Miner on the issue of Tom’s Cove (aquaculture and finfish) half a mile from the refuge. She told the Board they had backed down on the aquaculture and stated she was very pleased with the Attorney General who said Virginia was not willing to relinquish any authority for a half a mile.

She commented about the dead trees on Chincoteague and said someone from the State would be at a meeting on Chincoteague the following week regarding the dead trees.

Mrs. Thornton asked when the Board would be discussing the JLUS. Mr. Morrison stated at the November Board Meeting the Board would be receiving the report

from the Planning Commission and making their recommendations to the Board. Mrs. Thornton stated she felt the public needed a full understanding of the JLUS.

War Memorial at Parksley

Mrs. Lewis stated at the last Board meeting she would be asking from a donation to the War Memorial site in Parksley and stated every soldier in Accomack County that had given their life in World War I, World War II, Korean War, and the Vietnam War. She said the Town was short of being able to purchase it but was in need of additional monies and asked the Board to donate \$3000 toward the purchase of the monument.

Mrs. Lewis made a motion to ask the Board of Supervisors to donate to the War Memorial \$3000 and the Memorial would be located in the Town of Parksley but it was for the entire County. Mr. Gray seconded the motion. Mr. Crockett amended the motion to have staff to make sure the Board could donate the money without any legal prohibition. Mrs. Lewis accepted the amendment. Mr. Gray seconded the motion. The motion, as amended, was unanimously approved.

Ms. Major thanked the Voter Registrar's Office for coming to the Painter Fire Company for a voting machine demonstration and felt it was very productive. She also thanked Painter Volunteer Fire Company for allowing the demonstration to be held there.

Mr. Hart thanked the Voter Registrar's Office for doing the demonstration.

Budget and Appropriation Items

Resolution to Amend the FY16 Adopted Budget and to Authorize a Public Hearing on the Required Budget Amendment Pertaining to the Issuance of the 2015 County Lease Revenue Bond.

Mr. Hart made a motion to adopt the following Resolution to amend the FY16 budget, appropriates the related funds and, in addition, authorizes staff to schedule a public hearing on budget amendments pertaining to the issuance of the 2015 County Lease Revenue Bond which funds approved CIP projects. Mr. Crockett seconded the motion. The motion was unanimously approved.

RESOLUTION TO AMEND THE FISCAL YEAR 2016 ACCOMACK COUNTY BUDGET

WHEREAS, it is the responsibility of the Accomack County Board of Supervisors to approve and maintain the budget for Accomack County; and

WHEREAS, on March 31, 2015, the Board of Supervisors adopted the Accomack County Fiscal Year 2016 Budget; and

WHEREAS, during the course of the fiscal year certain unanticipated events occur that compel amendments to the budget be made; and

WHEREAS, staff has reviewed the following budget amendments and recommends that they be approved; now, therefore,

BE IT RESOLVED by the Board of Supervisors of Accomack County, Virginia, that the Fiscal Year 2016 County budget be amended by the amounts listed below and the same amounts appropriated for the purposes indicated.

Requesting Department	Fund/Function	Purpose	Funding Source	Amount
Public Works	General Fund/Solid Waste	To recognize receipt of revenue for vehicle services performed by the Public Works Garage for other departments and agencies thru 8/31/15.	Miscellaneous Recoveries	\$ 43,182
Sheriff	General Fund/Law Enforcement	To accept insurance proceeds to cover the cost of vehicle repairs due to a accident.	Insurance Reimbursements	\$ 7,930
Juvenile Probation	General Fund/VJCCCA Grant	To accept insurance proceeds to cover the cost of vehicle repairs due to a accident.	Insurance Reimbursements	\$ 150
Public Works	Landfill Fund/Solid Waste	To accept insurance proceeds to cover the cost of vehicle repairs due to a accident.	Insurance Reimbursements	\$ 3,565
County Attorney's Office	General Fund/Legal Services	Reimbursement of legal fees related to the ATC litigation from VACORP.	Insurance Reimbursements	\$ 1,405
Commonwealth's Attorney	General Fund/Judicial Admin.	To reflect the award of additional grant funds from the Virginia Department of Criminal Justice Services for the Victim/Witness Program.	State Grant Funds	\$ 1,525
Finance	To Salary Set Aside	Transfer of unbudgeted State matching funds pertaining to 9/15 salary increases of state-supported local employees to be added to funds set aside to address employee salary inequity and compression problems.	Compensation Board State Funds	\$ 56,049
Total				\$ 113,806

BE IT FURTHER RESOLVED by the Board of Supervisors of Accomack County, Virginia, that a public hearing on the following requested budget amendment be scheduled and advertised in accordance with Section 15.2-2507 of the Code of Virginia which requires a public hearing on any budget amendment exceeding one percent of the County's total adopted budget.

Requesting Department / Agency	Purpose	Funding Source	Amount
Accomack County School Board	The State mandates that when new flood maps are issued, affected property owners must be notified. Additional funds are needed to cover the cost of postage associated with this notification.	2015 County Bond Issue	\$1,500,000
Health Department	To renovate the existing Health Department.	2015 County Bond Issue	\$2,000,000
Public Works	To purchase a prefabricated building to use as the new Public Works Office.	2015 County Bond Issue	\$ 500,000
Public Works	To acquire the existing Commonwealth's Attorney's Office and adjacent lot	2015 County Bond Issue	\$ 250,000
n/a	2015 Lease Revenue Bond Issuance Costs (bond council/financial advisor/bank fees etc.)	2016 County Bond Issue	\$ 100,000
Parks and Recreation	Additional facilities for Central Park	Undesignated Fund Balance	\$ 130,000
Total CIP Projects Approved For Funding			\$4,480,000

Payables

Upon certification by the County Administrator, Mr. Wolff made a motion to approve the payables. Ms. Lewis seconded the motion. The motion was unanimously approved.

Closed Meeting

Mr. Crockett made a motion that the Board go into closed meeting pursuant to Section 2.2-3711, of the Code of Virginia of 1950, as amended, for the following purposes. Mr. Wolff seconded the motion. The motion passed unanimously.

1. (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals (County Attorney Contract), and
2. A (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community where no previous announcement has been made (Economic Development Client).

Open Session

The Chair declared the meeting open to the public.

Certification of Closed Meeting

Mr. Hart made a motion and seconded by Mr. Wolff, to reconvene in Open Meeting and to Certify by roll call vote, pursuant to Section 2.2-3712 (D) of the Code of Virginia, that to the best of each member's knowledge the only matters heard, discussed, or considered during the Closed Meeting were (i) public business matters lawfully exempted from Open Meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the Closed Meeting was convened.

Ayes:	Mrs. Thornton	Mr. Wolff	Mr. Chesser	Nays: None
	Mrs. Lewis	Mr. Crockett	Mrs. Gordy	
	Mr. Hart	Ms. Major	Mr. Gray	

Public Hearing

Agricultural and Forestal Districts Review: Bell Neck, Cashville, Greenbush, New Church and Wattsville

The Chair opened the Public Hearing to afford interested persons the opportunity to be heard or to present written comments concerning the Bell Neck, Cashville, Greenbush, New Church, and Wattsville Agricultural and Forestal Districts Review.

The Chair read the rules of a Public Hearing.

Public Comments were offered by:

Winter C. Cullen, III – Painter, VA., commented on Bells Neck Agricultural and Forestal District

Ms. Kristen Tremblay, Accomack County Assistant Planner gave a brief overview of the Bell Neck, Cashville, Greenbush, New Church and Wattsville Agricultural and Forestal Districts Review. Ms. Tremblay stated recommendations were based on the parcels not being on agricultural or forestal production and were considered to be:

1. Less than five (5 acres and not contiguous to any other agricultural parcel own by the same person),
2. Subdivided after the year 2000 and intended for proposed development of a more intensive, non-agricultural or forestal use.

Ms. Tremblay told the Board it takes 5 acres of actively farmed land or 10 acres of forestal to maintain an agricultural district.

The Chair closed the Public Hearing.

Mr. Hart made a motion to continue the five (5) following Agricultural and Forestal Districts as recommended by the Agricultural and Forestal District Advisory Committee on June 24, 2015 and by the Planning Commission on August 12, 2015:

1. Bell Neck Agricultural and Forestal District with modifications, to remove tax map numbers: 119-A-101, 120-A-7, 120-A-BC, 120-A-10, 120-A-10A, 120-A-11, 120-A-15, 120-A-111;
2. Cashville Agricultural and Forestal District with no modifications;
3. Greenbush Agricultural and Forestal District with modifications, to remove tax map number: 86-A-6A;
4. New Church Agricultural and Forestal District with modifications, to remove tax map numbers: 10-A-24C, 10-A-8A, 11-A-23, 11-1-30, 11-A-37, 11-A-39, 11-A45, 11-A-45B, 11-A-50, 11-A-51B, 11-A-54, 11-A-54B, 11-A-55, 25-A-90, 25-A-91, 26-A-1, 26-A-102, 26-A-107, 26-A-114, 26-A-2, 26-A-2, 26-A-23A, 26-A-25, 26-A-4, 26-A-7, 26-A-8,26-A-80;
5. Wattsville Agricultural and Forestal District with modifications, to remove tax map numbers: 28-7-1, 28-7-2, 28-7-24, 28-7-25, 28-7-26, 28-7-27, 28-7-28, 28-7-29, 28-7-3, 28-7-30, 28-7-31, 28-7-32, 28-7-33, 28-7-57, 28-7-58, 28-7-59, 28-7-60, 28-7-61, 28-7-62, 28-7-63, 28-7-64, 28-7-65, 28-7-66, 28-7-67, 28-7-RD.

Mr. Wolff seconded the motion. The motion was unanimously approved.

Adjournment

Mr. Crockett made a motion to adjourn. Mr. Wolff seconded the motion. The motion was unanimously. The meeting adjourned at 7:56p.m.

C. Reneta Major, Chair

Date