

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JANUARY 19, 2016

At a meeting of the Economic Development Authority held on the 19th day January 2016, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman

Mr. Wesley Edwards

Ms. Shirley Zamora

Mr. Calvert Seybolt

Mr. C. Ray Davis

Ms. Ira Ashby-Hope

Economic Development Authority Members Absent:

Mr. Robert Bloxom, Vice Chairman

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development

Ms. Kristen Tremblay, Assistant Planner

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:00 a.m.

2. PUBLIC COMMENT PERIOD

The floor was opened for the public comment period. No one signed up or requested to speak.

3. MINUTES

A. December 8, 2015

The draft minutes of the December 8, 2015 meeting are attached for your review and approval.

On a motion made by Mr. Edwards and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve the minutes December 8, 2015 as presented.

4. TREASURER'S REPORT

Treasurer reported that a deposit has been made in the amount of \$3,750 bringing the balance to \$30,605, before interest. With interest, the current balance is \$30,606.47.

All bills that have been submitted are paid to date. Treasurer reminded the EDA that when he signs, the County pays and then quarterly the EDA must reimburse the County; the next period being March 2016.

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5. INFORMATIONAL REPORTS FROM CHAIRMAN AND MEMBERS

A. Ms. Zamora

Ms. Zamora has nothing to report at this time.

B. Mr. Edwards

Mr. Edwards has nothing to report at this time.

C. Mr. Seybolt

Mr. Seybolt reported that the Chincoteague movie theater has paid off its mortgage.

D. Mr. Davis

Mr. Davis has nothing to report at this time.

E. Ms. Ashby-Hope

Ms. Ashby-Hope has nothing to report at this time.

F. Chairman LeCato

Chairman LeCato reported that the Eastern Shore Public Library has submitted a letter (included at the end of the EDA packet) thanking the EDA for its support in getting the old Fresh Pride building in Parksley for their new library.

Discussion ensued in regard to the status of the 90-day deposit that the town of Parksley put down on the old Fresh Pride building to allow the Library Committee time to gather funds to secure and purchase the building. It was also reported that Dollar General has withdrawn their offer to purchase the building.

Truss Tech has contacted Chairman LeCato to inform the EDA that they have petitioned the State for a new entrance, on the land purchased from the EDA, as part of their expansion. Chairman LeCato provided an image of the property for members to review and ask questions.

On a motion made by Mr. Edwards and seconded by Ms. Zamora, the Economic Development Authority voted to approve the new entrance to Truss Tech. All Ayes.

Chairman LeCato has received documents related to the Eastern Shore Community Authority of Accomac and Young Men's Christian Business Association of Southampton Roads. Chairman LeCato also presented the Treasurer with a check in the amount of \$4,554.03, from the YMCA, for the Revenue Bond along with documentation showing where they are on paying off their debt.

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It was reported that Northampton County currently has a deal on the table, an outside source has asked them to put up an amount of money. Discussion ensued between members of whether or not the EDA should explore this opportunity and consider offering their assistance.

Mr. Morrison relayed that he has provided the EDA with a copy of the letter from Somerset, but has no other information.

Mr. Morrison informed the EDA that he has communicated with Dominion in regard to the gas topic. Mr. Morrison reported that he has had contact with Dominion power and brief with Dominion gas, but has no further information to report at this time.

6. BUDGET DISCUSSION

In the past two (2) years, the EDA has requested a ~~maintenance~~ budget of \$7,500. Chairman LeCato has reviewed the potential for transfer of landscaping maintenance from the EDA to the County with Steve Miner; Mr. Miner is discussing this matter with Stewart Hall, Director of Public works. Chairman LeCato stated that the grass cutting maintenance will have minimal effect on the budget, so if all members are in agreeance, they may move forward.

On a motion made by Ms. Ashby-Hope and seconded by Ms. Zamora, the Economic Development Authority voted to request the same budget from the County has last year. All Ayes.

7. KMX CHEMICAL CORPORATION PERFORMANCE AGREEMENT

Chairman LeCato informed members that KMX Chemical Corporation has requested that the EDA be a conduit for a \$40,000 bond from the State. The State is no longer allowed to give the grant to the company directly, but the EDA is able to receive the grant from the State and then provide it to the company (KMX Chemical Corporation). Chairman LeCato noted that the EDA will receive no revenue from this grant. Mr. Morrison informed the EDA that if the EDA should choose not to do this, the Board of Supervisors would be asked. The EDA has not liability as long as they provide the grant money to KMX Chemical Corporation once it is received from the State. Mr. Morrison reported that Ms. Burge, the County Attorney is reviewing the documentation.

On a motion made by Mr. Edwards and seconded by Ms. Zamora, the Economic Development Authority voted to proceed as a conduit between the State and KMX Chemical Corporation for a \$40,000 grant, with the County Attorney's blessing. All Ayes.

8. STAFF REPORT

Chairman LeCato reported that he had no update from the Airport on a new employee to cover grass maintenance.

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9. MARKETING STRATEGIES

Discussion ensued between members in regard to discussion of Marketing at the last joint meeting.

The EDA agreed to discuss the *Marketing Strategies* agenda item at the joint Economic Development Authority (EDA) and Northampton Joint Industrial Development Authority that afternoon.

Chairman LeCato requested a count of members that would be able to attend the 4 p.m. joint meeting later in the afternoon. It was determined that there would be a quorum. Mr. Morrison reviewed the procedure for joint meetings.

10. OTHER BUSINESS

Chairman LeCato addressed the issue of communication between staff and members. He has requested that members please respond in a timely manner.

Discussion ensued in regard to absentee reports and meeting cancellations.

Mr. Morrison has no update on chicken litter project in the park. Discussion ensued between members and Mr. Morrison in regard to the project.

Chairman Lumgair informed the EDA that they would take a two (2) minute break and return and enter into closed session upon their return.

11. CLOSED SESSION

Chairman LeCato read a proposed motion to go into closed session pursuant to Section 2.2-3711.5 of the Code of Virginia. Ms. Ashby-Hope moved the motion and Mr. Davis seconded it. The motion passed unanimously.

At the conclusion of the closed session, the door was opened and Chairman LeCato asked for a roll call vote to go back into public session. All Ayes.

12. NEXT MEETING

The next joint meeting between the Economic Development Authority and Northampton Joint Industrial Development Authority is scheduled for Tuesday January 19, 2016 at 4:00 p.m. on the 2nd floor of the Northampton Administration Building, 16404 Courthouse Rd. Eastville, VA.

The next meeting is scheduled for Tuesday, February 9, 2016 at 9:00 a.m. at the Accomack County Airport Conference room.

13. ADJOURNMENT

On a motion made by Ms. Zamora and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to adjourn the meeting at 10:45 a.m.

Mr. John LeCato, Chairman