

The Accomack County Department of Social Services met at its facility on Tuesday, January 19, 2016, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Ms. Reneta Major; Mr. John Sparkman; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Major gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of December 15, 2015**. On motion by Ms. Major, seconded by Ms. Lewis, the Minutes of December 15, 2015 were approved as written.

Mr. Obenshain proceeded to **Item 4 – Fraud Update**. Mr. Obenshain stated the report looked good as usual.

Mr. Obenshain continued to **Item 5 – Director's Update**. Mrs. Parker stated she had not given the Board a written update as the only meeting she had attended since Christmas was the Community Partners of the Eastern Shore which dealt pretty much with the point and time count for homelessness to be conducted on January 27, 2016. Mrs. Parker informed the Board if they knew of anyone who was homeless or living with several different people or moving from place to place, McDonald's will be giving a free lunch on that day and will have people there to interview the homeless. They have found this is a good way to make contact with some people. Mrs. Parker stated this was former Director of Northampton County DSS Richard Sterrett's idea to do this several years ago and McDonalds has continued to participate. She further stated Mr. Sterrett was always good about going out in the community and getting people involved and now churches are also involved in this project.

Mr. Obenshain proceeded to **Item 6 – Medicaid Renewals**. Mrs. Parker stated she did not have a count at that time because they had until January 16, 2016 to close cases if the clients did not show up. There was a problem with VaCMS so she was unsure if staff was successful in getting everything processed.

Ms. Major stated she had seen the broadcast stating there were issues. She further stated they were trying to put the AB/LTC (Able Bodied – Long Term Care) together in VaCMS and there were issues. Mrs. Parker stated she would email the Board Members when she collected the results.

Mr. Obenshain continued to **Item 7 – Accomack Social Services Profile Report, SFY 2015**. Mrs. Parker stated she had given the Board copies of the 2014 and 2015 profiles for comparison purposes. She further stated our poverty statistics for children increased from 29%-31%. Mr. Sparkman stated he noticed our population had decreased. Mr. Obenshain noticed the amount of spending had changed from under \$1 million to over \$1 million – not a large amount. Mrs. Parker stated this is the earliest we have received this report and it was because directors wanted to use it for budget time and we never had it available until spring so it was good they were able to compile it for us now.

Mr. Obenshain proceeded to **Item 8 – Financial Statement – Administrative Office Manager Shirley Harmon**. Ms. Harmon stated for the month of December our Total Expenditures were \$377,975.75. Our Year-To-Date Total Local Adjustment is \$332,714.40 and our Total Local Balance to Date is \$423,132.60. Ms. Harmon stated everything looked good. Mr. Obenshain inquired about the Dedicated Medicaid FAMIS being over budget and whether this was a line where we could obtain money from other funds. Ms. Harmon stated this was the budget line where the State gave us additional money for Benefit Program staff to process the overdue Medicaid applications and they seem to be catching up. Mrs. Parker stated the staff had caught up; however, each month they have to keep up with the renewals. Mrs. Parker stated when the money is gone,

it is gone. Mr. Obenshain asked whether the overtime would be stopped when the money is exhausted. Mrs. Parker stated we would probably be using local funds.

Ms. Lewis inquired about the Adult Protective Services line. Ms. Harmon stated the Adult Protective Services line is one of the budget lines where we have never in previous years spent everything we had and sometimes those people in that budget line can be moved down to Adult Services. Mrs. Parker stated one thing we are now watching is companion services. If we have one person hired who serves two different individuals on the same day, we now have to pay them for travel time between the two individual homes as it is considered work. She believed we have one companion and we are looking to see if we have any others that may be linked with Northampton County DSS. It should not be a large amount of money; however, it adds a new wrinkle to the equation.

Mr. Obenshain continued to **Item 9 – New Eastern Regional Director**. Mrs. Parker stated JoAnn Wilson-Harfst will assume the position effective February 18, 2016. Mrs. Parker stated she has known Ms. Wilson-Harfst for a long time and she feels she is going to be a good addition. She is presently the Director of Mathews County DSS and managed the work of another agency while she was Director of her own agency. She is up to date on things, very bright and does not mind speaking up when necessary.

Mr. Obenshain stated there was no Closed Session for the month.

Mr. Obenshain stated the next Regular Meeting would be held on Tuesday, February 16, 2016.

On motion by Ms. Major, seconded by Ms. Lewis, the meeting was adjourned at 10:10 A.M.

APPROVED: **R. Dodd Obenshain**

ATTEST: **Mary E. Parker**