

The Accomack County Board of Social Services met at its facility on Tuesday, August 18, 2015, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Ms. Nicolette A. Hickman; Ms. Reneta Major; Ms. Laura Belle Gordy; Mr. John Sparkman; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Lewis gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Election of Chairman and Vice-Chairman.** Ms. Parker stated this is normally done at the July meeting; however, it was overlooked the previous month. On motion by Ms. Gordy, seconded by Ms. Major, Mr. Obenshain was nominated to serve another term as Chairman of the Board. Mr. Obenshain then stated a Vice-Chairman was also needed. On motion by Ms. Major, seconded by Ms. Gordy, Ms. Lewis was nominated to serve another term as Vice-Chairman. Mr. Obenshain thanked the Board for his re-nomination as Chairman and congratulated Ms. Lewis for her re-nomination as Vice-Chairman.

Mr. Obenshain continued to **Item 4 – Approve Minutes of July 21, 2015.** On motion by Ms. Major, seconded by Ms. Hickman, the Minutes were approved as written. Ms. Lewis abstained from the motion as she was not present at the July 21, 2015 meeting.

Mr. Obenshain proceeded to **Item 5 - Fraud Update.** Mr. Obenshain stated Fraud Investigator Jack Thomas had been busy as usual. Mrs. Parker stated he had one case the previous Friday. She further stated they dropped a couple of counts against the client as we could not get a former employee who had initially reported fraud to Mr. Thomas to appear in court.

Mr. Obenshain continued to **Item 6 – Director’s Update.** Mrs. Parker stated she had not given the Board a sheet as there was only one item to report for the month. On August 6, 2015 she attended the regular CPMT meeting.

Mr. Obenshain proceeded to **Item 7 – Members Helping Members Balance Sheet.** Mr. Obenshain stated one of the things ANEC is going to do this year in order to increase the amount of money in the program is to take the message on the road. They have always tried to sign up new members at the ANEC Annual Meeting or in their office. They are going to travel around the system to different events. The first one they plan to attend is the Tangier Homecoming. They plan to take a group over for the event. Mrs. Parker stated we went longer this year with the funding. We couldn’t understand why because we thought there would be a greater need as the winter was to brutal; however, we did have more money available to spend than the previous year.

Mr. Obenshain continued to **Item 8 – Financial Statement – Administrative Office Manager Shirley Harmon.** For the month of July, the second month of our new Fiscal Year, our Total Expenditures were \$325,924.15; our Year-To-Date Total Local Adjustment was \$83,875.25; and our Total Local Balance to Date is \$670,819.75. Mr. Obenshain inquired how the budget looked and Mrs. Harmon stated everything was fine so far.

On motion by Ms. Lewis, seconded by Ms. Gordy, the Board went into Closed Session for the purpose of discussing Personnel (Employment), as permitted by the Code of Virginia Section 2.2-3712.

On motion by Ms. Gordy, seconded by Mrs. Hickman, the Board returned to Open Session. On motion by Ms. Lewis, seconded by Ms. Hickman, the Board confirmed the matters discussed in Closed Session (Mrs. Hickman – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes).

On motion by Ms. Gordy, seconded by Mrs. Hickman, the Board approved the following personnel actions: (Mrs. Hickman – yes; Ms. Major – yes; Ms. Gordy – yes; Ms. Lewis – yes; Mr. Sparkman – yes):

- I. Personnel:
 - A. Employment:
 - 1. Melanie Floyd, Fiscal Assistant II – Effective 08/04/15
 - 2. Cynthia Annis, Emergency Human Services Aide II, Effective 08/05/15
 - 3. Lynn Broadnax, Emergency Benefit Program Specialist,III, Effective 08/11/15

Mr. Obenshain stated the next regular meeting would be held on September 15, 2015 at 9:30 A.M.

On motion by Mr. Sparkman, seconded by Ms. Gordy, the meeting was adjourned at 11:35 A.M.

APPROVED: **R. Dodd Obenshain** _____

ATTEST: **Mary E. Parker** _____