

The Accomack County Department of Social Services met at its facility on Tuesday, February 16, 2016, at 9:30 A.M. Present were Mr. R. Dodd Obenshain, Chairman; Ms. Kay W. Lewis, Vice-Chairman; Mrs. Nicolette A. Hickman; Ms. Reneta Major; Mr. John Sparkman; and Mrs. Mary E. Parker, Secretary.

Mr. Obenshain called the meeting to order. Ms. Lewis gave the Invocation.

Mr. Obenshain proceeded to **Item 3 – Approve Minutes of January 19, 2016**. On motion by Ms. Major, seconded by Ms. Lewis, the Minutes of January 19, 2016 were approved as written.

Mr. Obenshain continued to **Item 4 – Fraud Update**. Ms. Lewis commented on the amount submitted for Tax Intercept and stated she was sure we would be hearing from clients when their tax refunds were intercepted.

Mr. Obenshain proceeded to **Item 5 – Director’s Update**. Regular Meetings: On January 21, 2016 Mrs. Parker attended an Eastern Shore Disaster Preparedness Coalition meeting. She further stated there would be a tabletop exercise in March which would have something to do with the schools.

On February 9, 2016 Mrs. Parker had a CPS Local Agency Conference which she had to overturn due to the worker’s failure to follow the policy guidelines.

On February 4, 2016 Mrs. Parker attended a Truancy meeting and later that afternoon attended the regular CPMT meeting.

Mr. Obenshain continued to **Item 6 – Benefit Program Specialists Appreciation Month**. Mrs. Parker stated all of the Benefit Program Specialists would be going to lunch the following day at The Island House. Two Regional consultants would be at our office for SNAP training and they have been invited to attend as well.

Mr. Obenshain continued to **Item 7 – Financial Statement – Administrative Office Manager Shirley Harmon**. Mrs. Harmon stated for the month of January our Total Expenditures were \$296,405.11. Our Year-To-Date Total Local Adjustment is \$381,593.34 and our Total Local Balance to Date is \$374,253.66. Mr. Obenshain inquired about the Title IV-E Foster Care Program. Ms. Harmon stated it was running a little low; however, she had spoken with Mrs. Parker and been informed we had recently taken three new children into foster care. She had submitted a request to BRS for an additional \$54,000.00 which was given to us.

On motion by Mr. Sparkman, seconded by Ms. Lewis, the Board went into Closed Session for the purpose of discussing Acceptance of Custody, Resignation, and Destruction of Purged CPS Cases, as permitted by Code of Virginia, Section 2.2-3712.

On motion by Ms. Hickman, seconded by Ms. Major, the Board returned to Open Session. On motion by Ms. Hickman, seconded by Mr. Sparkman, the Board confirmed the matters discussed in Closed Session (Mrs. Hickman – yes; Ms. Major – yes; Ms. Lewis – yes; Mr. Sparkman – yes).

On motion by Ms. Major, seconded by Ms. Lewis, the Board approved the following:

- I. Acceptance of Custody:
 1. Foster Care Case #001-054179002

On Motion by Mr. Sparkman, seconded by Ms. Hickman, the Board approved the following personnel action:

- II. Personnel:
 1. Resignation:
 - A. Fabiola Torres, Emergency Office Associate II, Effective 02/12/16

On motion by Ms. Major, seconded by Ms. Hickman the Board approved destruction of Purged CPS Cases.

Mr. Obenshain stated our next Regular meeting would be held on March 15 2016 at 9:30 A.M.

On motion by Ms. Major, seconded by Ms. Lewis, the meeting adjourned at 9:45 A.M.

APPROVED: **R. Dodd Obenshain**

ATTEST: **Mary E. Parker**