

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JANUARY 17, 2017

At a meeting of the Economic Development Authority held on the 17th day January 2017, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman
Mr. Calvert Seybolt, Vice Chairman
Mr. Wesley Edwards, Treasurer
Mr. C. Ray Davis
Ms. Stella Rohde

Members Absent:

Mr. Robert Bloxom
Ms. Ira Ashby-Hope

Others Present:

Ms. Kristen Tremblay, Assistant Planner
Mr. Harrison Phillips, Board of Supervisors' Liaison, District 5
Ms. Cela Burge, County Attorney

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:05 a.m.

2. PUBLIC COMMENT PERIOD

Chairman LeCato opened the floor for the public comment period.

No one signed up or requested to speak.

3. MINUTES

A. December 13, 2016

On a motion made by Mr. Edwards and seconded by Ms. Rohde, the Economic Development Authority voted to approve the December 13, 2016 minutes.

4. TREASURER'S REPORT

Mr. Edwards reported that as of January 17, 2017, the balance of the EDA account is \$69,470.92, the large balance increase was from land sale.

Chairman LeCato reported that he had received a bill from Circuit Court for fees to have copies made.

On a motion made by Mr. Davis and seconded by Ms. Rohde, the Economic Development Authority voted to approve the Treasurer's Report.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JANUARY 17, 2017

5. INFORMATIONAL REPORT FROM CHAIRMAN AND MEMBERS

A. Ms. Rohde

Ms. Rohde had nothing to report.

B. Mr. Edwards

Mr. Edwards had nothing to report

C. Mr. Davis

Mr. Davis had nothing to report.

D. Mr. Seybolt

Mr. Seybolt had nothing to report.

E. Chairman LeCato

Chairman LeCato informed the EDA that they had received an email from the Chamber of Commerce to attend and event at the community college to hear from August Wallmeyer - The Extremes of Virginia, on Monday, February 13, 2017. Discussion ensued in regard to attendance.

Chairman LeCato worked with Ms. Tremblay and Ms. Burge finding documents pertaining to land sold in the Industrial Park, checking deed books back to 1974. Chairman LeCato turned the discussion of this item to Ms. Burge under agenda item 8. A. Wetlands Restrictions.

6. STAFF REPORT

There was no Staff Report.

7. MARKETING STRATEGIES

Mr. Edwards reported that he had been working on the webpage and expects to make the change over in June 2017.

Ms. Rohde believes there should be a commercial sign to entice people to come into the Industrial Park, to include an image of plat and contact information. Create a packet to distribute with EDA and Industrial Park information. Chairman LeCato reported that the EDA does have folders with information.

On a motion made by Mr. Edwards and seconded by Mr. Davis, the Economic Development Authority voted to have Ms. Rohde work to design a commercial sign and have a proposal written to present.

The EDA discussed having a survey done of its property and they agreed they would like to revisit the idea of having a survey done at its next meeting as not having one have proven to be an issue at each meeting when discussing property.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF JANUARY 17, 2017

8. OTHER BUSINESS

A. Wetlands Restrictions

Ms. Cela Burge provided the EDA with the following information related to the Industrial Park property and deed restrictions, also reviewing maps presented:

- 1997 the Airport applied for a DEQ permit 1.96 acres to construct an airport taxiway. In order to receive the DEQ permit there was an agreement to put deed restrictions on 57.95 acres of property within the Industrial Park. However, the Airport is not an entity so the permit was granted to the County.

Discussion ensued related to the transfer of ownership of land within the Industrial Park.

- For any work to be done on property in the Industrial Park that the County or IDA owns (see conceptual map), the Joint Permit Application (JPA) process must be completed through DEQ and Army Corp. The DEQ, IDA, and County decided to restrict Wetlands areas. Anything outside of that, the DEQ would be the authority to allow further development.

Ms. Tremblay will schedule for engineers, Rich Morrison (Director of Planning and Community Development), and Supervisors Muhly and Phillips to attend the February 2017 meeting.

9. CLOSED SESSION

No Closed Session was held.

10. NEXT MEETING

The next regular Economic Development Authority meeting is scheduled for Tuesday, February 14, 2017 at 9:00 a.m. at the Accomack County Airport Conference Room, in Melfa, Virginia.

11. ADJOURNMENT

On a motion made by Ms. Rohde and seconded by Mr. Seybolt, the Economic Development Authority voted to adjourn the meeting at 10:58 a.m.

Mr. John LeCato, Chairman

Jessica L. Taylor, Recording Secretary