

VIRGINIA: At a Regular Monthly Meeting of the Board of Supervisors for the County of Accomack held in the Board of Supervisors Chamber in Accomac, Virginia on the 15th day of February, A.D., 2017 at 5:00 p.m.

Members Present: Robert D. Crockett, Chair
Laura Belle Gordy, Vice Chair
William J. "Billy" Tarr
Grayson C. Chesser
Ron S. Wolff
Harrison W. Phillips, III
Paul E. J. Muhly
Donald L. Hart, Jr.
C. Reneta Major

Others Present: Michael Mason, Acting County Administrator
Cela J. Burge, County Attorney
Shelia West, Administrative Assistant

Call to Order

The meeting was called to order by the Chair and opened with a prayer by Ms. Major, after which the Pledge of Allegiance to the Flag was recited.

Adoption of the Agenda

Ms. Major made a motion to adopt the Agenda. Mr. Wolff seconded the motion. The motion to adopt the Agenda was unanimously approved.

Public Comment

County Attorney Cela Burge read the rules governing conduct during the public comment period.

No public comments were received.

Minutes

Mr. Hart made a motion to approve the minutes of the January 4, 2017 and January 18, 2017 meetings. Mr. Phillips seconded the motion. The motion was unanimously approved.

Staff Achievements

Ms. Kathy Carmody, Human Resources Director, informed members that staff achievements and accomplishments was being proposed to become a regular practice of being brought to the Board's attention as a means of keeping them informed of the knowledge and skills required of the workforce to continue to meet the needs and expectations of the positions and the public.

Ms. Carmody recognized the following employees:

Mr. John Lauer – Public Works Department (not present) successfully passed a rigorous course of study and exam receiving the Wastewater Worker's Operator License Class 4 issued through the Virginia Department of Professional and Occupational Regulation. He also received a Certification of Qualification from the Board for Waterworks and Waste Waterworks Operators and Onsite Sewage System Professionals.

Mr. Daniel Justice – IT – Service Desk Supervisor (present) – received the Information Technology Infrastructure Library (ITIL) Foundation Certificate in IT Service Management.

Mr. Ben Fox – IT Director – (present) received the Certified Information Security Management (CISM) Certification from the Information Systems Audit and Control Association which is a top credential for IT Managers.

The Chair recognized the employees and the Board commended them on their achievements.

Consent Agenda

Mr. Wolff made a motion to approve the following items under Consent Agenda. Mr. Phillips seconded the motion. The motion was unanimously approved.

5.2 – Authorized for a public hearing to be held regarding leasing of County owned property for farm purposes.

5.3 – Authorized re-purpose of FY16 capital funds allocation of \$4K towards the refurbishment of the fuel farm.

Report of Public Officials

John Peterman, Riverside Shore Memorial Hospital Administrator

The Chairman recognized and introduced Mr. Peterman.

Mr. John Peterman, Vice President of Riverside Health System and Riverside Shore Memorial Hospital Administrator, gave an overview on the status of the new Riverside Shore Memorial Hospital. He apprised members of the opening date of the new hospital on Saturday, February 25th at 7 a.m. He briefed members on several facets of the hospital and the number of employees that would be staffed, noting that 450 of those employees were Accomack County residents. He told members that it had been estimated that the economic impact for Riverside on the Eastern Shore was \$73 million annually in payroll and expenditures. He continued to discuss the moving process and the assistance they were receiving.

Mr. Peterman offered expressions of gratitude to Accomack County, Public Safety, Planning and Zoning and County officials for their assistance during the project process.

On behalf of the Board, Chairman Crockett also offered expressions of gratitude to the staff for its assistance and its appreciation to Riverside Health Systems for its presence on the Eastern Shore and for providing a state of the art healthcare facility.

Kerry Allison, Director, E. S. Tourism Commission

Ms. Allison gave a PowerPoint presentation of the “ Eastern Shore of Virginia Tourism - January 2017” which depicted detailed information and a summary of tourism activity, jobs, payroll, etc. She discussed the strategy for marketing and the marketing action plan. She noted that one of the main marketing tactics was Facebook, noting that 90,000 people had seen a particular post about the Eastern Shore of Virginia.

She explained the new concept of destination management that was being marketed and briefly discussed regionalism, responsive website, content marketing and market planning. She stated they were looking at attracting new investors and business partners.

Comments were offered various attractions on the Eastern Shore and quality of the presentation that was given.

Linda Thomas Glover, President, Eastern Shore Community College

Dr. Glover gave a PowerPoint presentation giving an annual update on activity and enrollment at the college. She discussed the following information:

- Mission and Vision of the College
- Fall Enrollment Trends
- Demographics of Students
 - New Students – Spring 2017
 - A significant increase of Hispanic population
 - Dual Enrollment
- Credentials Awarded May 2016
- Highlights from January – December 2016
- New Workforce Programs
 - CDL Truck Driving Program w/CDS
 - Pharmacy Technician Program
 - Hospitality Readiness Program

Dr. Glover informed members of the funding that the college had received to help offset the cost of the Hospitality Readiness Training Program because of the County’s participation in

the Bay Consortium under the Workforce Innovation and Opportunity Act while noting Item 12.1 on the Board's agenda to consider continued participation/partnership with the Bay Consortium and requested that the Board take it into consideration when making their decision.

She continued the presentation apprising members of three major objectives that were being focused on and informed members of the building campaign process for the new college campus. She stated that bids were anticipated to go out in the next four to six weeks and hope to occupy the new building in mid to late Spring of 2019.

She offered expressions of gratitude to the Board for its support of the college.

Expressions of gratitude were offered to Dr. Glover for the continued work at the college.

There was a brief discussion regarding the enrollment.

FY'18 Accomack County Public Schools - Budget Presentation

Chairman Crockett recognized the attendance of several of the School Board members, School Officials and Ms. Beth Onley, Finance Director for the School Budget presentation.

Ms. Beth Onley, with a PowerPoint presentation, gave an overview of the School Board's Funding Request for 2017-2018. She informed members that the proposed budget was based on the amended budget as proposed by Governor McAuliffe and would be adjusted accordingly following the State's budget adoption.

She explained the various line items contained in the Schools FY17-18 proposed budget request of \$49,422,652 representing a \$936,435 increase. She apprised members of the salary increases for various staff and discussed the health insurance program, noting the decrease they had in premiums.

Mr. Wolff requested a copy of the summary/additional revenue information.

Ms. Onley gave an update on the carry forward money informing members that of the

\$4.7 million, by June 30th approximately \$1.7 million had been spent and stated that the School Board would be returning to the Board of Supervisors to address the carry forward money from FY 16 and that a letter would be forthcoming regarding same.

Mr. Wolff offered clarification regarding the reduction of funding for schools in the FY 16 budget process.

Dr. Ronnie Holden – School Board Chairman

On behalf of Accomack County School Board, faculty, and students, Dr. Holden offered expressions of gratitude and stated that the budget that was presented was realistic and they had worked diligently to remain within the regular allocation from the County of 53% and would finalize the \$483,619 in expenditures after State Budget adoption.

He stated that the School Board was looking forward to the quarterly meeting with the Board of Supervisors in March.

On behalf of the Board, Chairman Crockett offered expressions of gratitude to the School Board members for their attendance.

Mr. Chris Holland, School Division Superintendent

Mr. Holland thanked the School Board members for their attendance.

Mr. Holland offered additional comments regarding the School Board's FY 2017-18 Budget as presented by Finance Director Beth Onley. He talked about the numbers of students that were enrolled, noting there was an increase of twenty (20) students from the previous year. He stated that eight of the schools were accredited and continued to discuss other school related matters including a plan for the retention of teachers. He also informed members of the plan to offer use of school facilities to the public for recreational activities and other events. He described several capital improvement projects.

He informed members of the success of the BETA Club's advancement to national competition in Florida.

Mr. Holland offered an invitation to Board members to visit the schools and, in particular, Accomac Primary School to view the cold refrigeration unit that had been purchased.

On behalf of the Board, Chairman Crockett thanked Mr. Holland.

Appointments

Quinby Boat Harbor Committee

Mr. Hart made a motion to appoint Mr. Michael Marshall to the Quinby Boat Harbor Committee to fill the unexpired term of Mr. David W. Farlow, Jr., who has resigned. The term will commence immediately and expire on June 30, 2019. Mr. Phillips seconded the motion. The motion was unanimously approved.

Bay Consortium – New Charter

Acting County Administrator Micheal Mason briefly updated members regarding the County's participation in the Bay Consortium and noted that if the County intended to remain part of the consortium, it must approve a new charter in order to meet the requirement of the Workforce Innovation and Opportunity Act (WIOA).

Ms. Major made a motion to authorize the continued participation in the Bay Consortium by the signing of a new Charter required by the Workforce Innovation & Opportunity Act. Mr. Phillips seconded the motion. The motion was unanimously approved.

FY16 Comprehensive Annual Financial Report

Mr. Mason gave a brief overview regarding the County's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016. He stated that the financial report had been audited by the independent accounting firm of Robinson, Farmer & Cox who

had expressed an unqualified or “clean” audit opinion which represented the highest form of opinion that an auditor can provide.

He told members that Robinson, Farmer & Cox would be attending the Board’s regular meeting in March.

County Administrator’s Report

North Landfill Cell 6A

Acting County Administrator Michael Mason informed members that the county had received the certificate to operate the new constructed North Landfill cell 6a from the Department of Environmental Quality (DEQ). He stated that the trash currently being transported to Bethel would shortly start being deposited in the new cell.

Refund of Local Sales Tax

Mr. Mason apprised members that after a staff review of sales and use tax collections forwarded to the County by the State Department of Taxation, it had been determined that the County had been receiving sales and use tax from a prominent internet retailer in error since October 2016. Due to the error that Accomack was credited with the entire amount of tax collected from all Virginia localities as opposed to just the portion attributable to sales within the County, approximately \$90,000 would be refunded.

Health Department Rent Increase Request

Mr. Mason briefed members regarding the request that had been submitted to the State for the Health Department rent increase because of the renovations. He told members that the Governor’s budget did not include additional money for the Health Department rent increase.

External Audit Process and Auditor’s Management Letter

Mr. Mason informed members that Mr. David Foley from the audit firm of Robinson,

Farmer and Cox would be at the March meeting to discuss the County's external financial audit and answer any questions regarding the County's Fiscal Year 2016 Comprehensive Annual Financial Report (CAFR).

NACO Prescription Drug Discount Program

In follow-up to discussion at the February 18, 2017 meeting regarding the NACO Prescription Drug Discount Program, Mr. Mason informed members about the information that staff had obtained and stated that it would be promoted a little more.

Next Budget Meeting

Following discussion, it was the consensus of the Board to hold the next budget meeting was scheduled for Monday, February 27, 2017 at 5:00 p.m.

County Attorney Report

County Attorney Cela Burge briefed the Board regarding General Assembly SB1554 which would have changed the composition of the members to the Accomack-Northampton District Commission. She told members that it did not pass over but not without comment.

She also briefed members regarding the Wireless Infrastructure Act changes that VACo was actively working on which was very controversial. She stated that it was not in the interest of localities. A discussion continued.

Attorney Burge reported that she was supporting County departments with many issues and would discuss same with members, if they desired.

There was a brief discussion regarding Senate Bill 795.

Board of Supervisors Comment Period

Supervisor Major

Ms. Major informed members that she had been approached by several of her constituents regarding derelict buildings that were in Accomack County.

Acting County Administrator Michael Mason responded and stated that staff had been discussing it and would be working on a plan/policy to address the issue and would be moving forward with it in the future.

Supervisor Wolff

Mr. Wolff informed members about the numerous comments he had received from citizens regarding the newspaper article about SB1554.

He told members that the new drone runway on Wallops Island was in operation.

Payables

Upon certification by the Acting County Administrator, Mrs. Gordy made a motion to approve the February payables. Mr. Wolff seconded the motion. The motion was unanimously approved.

Closed Meeting

Mr. Tarr made a motion that the Board go into closed meeting pursuant to Section 2.2-3711. (A) (7), of the Code of Virginia of 1950, as amended, for the following purposes. Mr. Phillips seconded the motion. The motion was unanimously approved.

1. For the purpose of consultation with legal counsel pertaining to probable litigation relating to the issues at the Wallops Research Park/EV Williams.

Open Session

The Chair declared the meeting open to the public.

Mr. Hart made a motion, seconded by Mr. Phillips to reconvene in Open Meeting and to Certify by roll call vote, pursuant to Section 2.2-3712 (D) of the Code of Virginia, that to the best of each member's knowledge the only matters heard, discussed, or

considered during the Closed Meeting were (i) public business matters lawfully exempted from Open Meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the Closed Meeting was convened.

Ayes:	Mr. Tarr	Mr. Wolff	Mr. Chesser	Nays: None
	Mr. Muhly	Mr. Phillips	Mr. Crockett	Absent: None
	Ms. Major	Mrs. Gordy	Mr. Hart	

Adjournment

Mr. Hart made a motion to adjourn the meeting to Monday, February 27th for a Budget work session. Mr. Wolff seconded the motion. The motion was unanimously approved. The meeting adjourned at 7:20 p.m.

Robert D. Crockett, Chair

Date