

VIRGINIA: At a Regular Monthly Meeting of the Board of Supervisors for the County of Accomack held in the Board of Supervisors Chamber in Accomac, Virginia on the 21st day of June, A.D., 2017 at 5:00 p.m.

Members Present: Robert D. Crockett, Chair
Laura Belle Gordy, Vice Chair
William J. “Billy” Tarr
Grayson C. Chesser
Harrison W. Phillips, III
Paul E. J. Muhly
Donald L. Hart, Jr.
C. Reneta Major

Members Absent: Ron S. Wolff

Others Present: Michael Mason, County Administrator
Cela J. Burge, County Attorney
Shelia West, Administrative Assistant

Call to Order

The meeting was called to order by the Chair and opened with a prayer by Mr. William “Billy” Tarr, after which the Pledge of Allegiance to the Flag was recited.

Adoption of the Agenda

Ms. Major made a motion to adopt the Agenda. Mr. Phillips seconded the motion. The motion to adopt the Agenda was approved with Mr. Wolff absent.

Public Comment

County Attorney Cela Burge read the rules governing conduct during the public comment period.

The following person spoke:

Mr. Alan Nicholson, Chief, Onley Volunteer Fire-Rescue Department spoke in favor of the Onley Volunteer Fire-Rescue Department remaining open and requested that the Board give

him six (6) months to show that he could turn the station “upside down” and do the proper thing. He submitted a list of petitions for the record containing 63 signatures (copy in record).

Minutes

Mr. Hart made a motion to approve the minutes of the May 17, 2017 and June 7, 2017 meetings. Mr. Phillips seconded the motion. The motion was unanimously approved.

Recognitions

Recognition of 2017 High School Valedictorians from Tangier Combined School, Chincoteague High School, Arcadia High School, and Nandua High School

Mr. Crockett told the Board that he had attended the Tangier Combined School graduation on June 8th and he had the honor of presenting the following Valedictorian recognition to Hallie Leah Daley of Tangier Combined School for the Class of 2017:

A RESOLUTION TO RECOGNIZE THE 2017 VALEDICTORIAN AT TANGIER COMBINED SCHOOL

WHEREAS, the Accomack County Board of Supervisors wishes to recognize academic excellence and achievement by the county’s high school students; and

WHEREAS, Hallie Leah Daley has been named the Valedictorian for the Tangier Combined School Class of 2017; and

WHEREAS, she has exemplified positive social interaction and exemplary character that sets an example for her peers to emulate; and

WHEREAS, she has been the Vice President for the Hi-Y Club, has participated in the Club’s Model General Assembly, and has worked on projects for the American Cancer Society and Wounded Warriors, and she has been involved in mission work including mission trips to Israel; and

WHEREAS, she has earned a Grade Point Average of 3.84 and will be attending Virginia Tech in the fall and wants to become a Veterinarian; now

LET IT THEREFORE BE RESOLVED that the Accomack County Board of Supervisors recognizes Hallie Leah Daley for her academic achievement and congratulates her on her selection as Valedictorian of the Tangier Combined School Class of 2017; and

BE IT FURTHER RESOLVED, that we wish her continued success in achieving her career goals.

Mr. Crockett informed members that County Administrator Michael Mason had the honor of presenting the following Resolution to Tanner Lewis Troyer, Valedictorian of Nandua High School at his home due to him having to go out of town:

RESOLUTION TO RECOGNIZE THE 2017 VALEDICTORIAN AT NANDUA HIGH SCHOOL

WHEREAS, the Accomack County Board of Supervisors wishes to recognize academic excellence and achievement by the county's high school students; and

WHEREAS, Tanner Lewis Troyer has been named the Valedictorian for the Nandua High School Class of 2017, he has been active in the National BETA Honor Society, made the Honor Roll for four years and was on the Soccer Team; and

WHEREAS, he has exemplified high academic performance, positive social interaction and exemplary character that sets an example for his peers to emulate; and Tanner has volunteered his time with the Youth Soccer Camp; and

WHEREAS, he has earned The Young Professional Scholarship, VMDAEC Scholarship, and the Julie Atwater Scholarship; and

WHEREAS, he has earned a Grade Point Average of 4.39 and will be attending North Carolina State in the fall majoring in Engineering; now

LET IT THEREFORE BE RESOLVED that the Accomack County Board of Supervisors recognizes Tanner Lewis Troyer for academic achievement and congratulates him on his selection as Valedictorian of the Nandua High School Class of 2017; and

BE IT FURTHER RESOLVED, that we wish him continued success in achieving his career goals.

Mr. Tarr read and presented the following Resolution to the mother on the behalf of Emilie Rose Hollingsworth, Valedictorian of Chincoteague High School for the Class of 2017, due to her being in Washington, D.C. working:

A RESOLUTION TO RECOGNIZE THE 2017 VALEDICTORIAN AT CHINCOTEAGUE HIGH SCHOOL

WHEREAS, the Accomack County Board of Supervisors wishes to recognize academic excellence and achievement by the county's high school students;

and

WHEREAS, Emilie Rose Hollingsworth has been named the Valedictorian for the Chincoteague High School Class of 2017, she earned the President's Volunteer Service Award, was nominated for the Scholastic Achievement Scholarship, won the Virginian-Pilot Award and the McMaster Award; and

WHEREAS, she has exemplified high academic performance, positive social interaction and exemplary character that sets an example for her peers to emulate; she is an Early College Scholar, won the VMDAEC Scholarship, the Virginia Tech Alumni Scholarship, and the Hallie Smith Scholarship; and

WHEREAS, she has participated in numerous school activities, such as Captain of the Scholastic Bowl Team, was a member of the Sr. High BETA Club, and was on the Robotics Team in Germany; and

WHEREAS, she has been actively involved in the community by serving as a volunteer for the Assateague Island National Park Service, assisted the Chincoteague Chamber of Commerce with the Seafood Festival and the Oyster Festival, and she volunteered with the Christ United Methodist Church soup kitchen; and

WHEREAS, she has earned a Grade Point Average of 4.16 and will be attending Virginia Tech in the fall majoring in Mechanical Engineering; now

LET IT THEREFORE BE RESOLVED that the Accomack County Board of Supervisors recognizes Emilie Rose Hollingsworth for academic achievement and congratulates her on her selection as Valedictorian of the Chincoteague High School Class of 2017; and

BE IT FURTHER RESOLVED, that we wish her continued success in achieving her career goals.

Mr. Phillips read and presented the following Resolution to the Valedictorian of Arcadia High School for the Class of 2017:

**A RESOLUTION TO RECOGNIZE THE 2017 VALEDICTORIAN AT
ARCADIA HIGH SCHOOL**

WHEREAS, the Accomack County Board of Supervisors wishes to recognize academic excellence and achievement by the county's high school students; and

WHEREAS, Alexis Monet Kellam has been named the Valedictorian for the Arcadia High School Class of 2017, she was Cheerleading Captain, Cheer District Champions, BETA President for 2016-2017. She is the recipient of multiple State and National BETA Convention Awards, University of Virginia Jefferson Book Award, William and Mary Leadership Award, Randolph Macon Book Award and was on the Principal's List from 2013 through 2017; and

WHEREAS, she has exemplified high academic performance, positive social interaction and exemplary character that sets an example for her peers to emulate, had an NASA Internship, volunteered at the Old fashioned Christmas for the Town of Parksley from 2015 to 2017, cleaned halfway houses with the Southern Baptist Churches Camp in 2014, and taught Vacation Bible School at Hollies Baptist Church 2014-16; and

WHEREAS, she was active in the BETA Club, Hi-Y Club, P.A.S.S.S Club, Art Club, served on the Prom Committee, and was the Senior Class Secretary, and

WHEREAS, she has earned a Grade Point Average of 4.15 and will be attending the University of Virginia in the fall, where she will major in Biology; now

LET IT THEREFORE BE RESOLVED that the Accomack County Board of Supervisors recognizes Alexis Monet Kellam for academic achievement and congratulates her on her selection as Valedictorian of the Arcadia High School Class of 2017; now

BE IT FURTHER RESOLVED, that we wish her continued success in achieving her career goals.

Consent Agenda

Chairman Crockett informed members that upon the Board's discussion of 5.1(Approval of Consent Agenda), Mr. Phillips requested to make a statement.

Mrs. Gordy made a motion to approve the following items under Consent Agenda. Mr. Phillips seconded the motion. The motion was approved with Mr. Wolff absent.

Mr. Phillips stated that he would like "to go on the record" that he had filled out a Conflict of Interest Disclosure in reference to Item 5.6 – Consider Possible Action to Modify Car Port Fees- on the Consent Agenda. He stated that his place of employment deals in retail sales of car ports, however, he is able to participate in the transaction fairly and objectively in the public interest.

5.2 - Approved the 2017 Summer Program Budget Application as submitted.

5.3 - Approved award of RFP # 291 for engineering environmental services to Kimley-Horn for a one-year term with the option to renew for three successive one-year terms.

5.4 - Approved award of RFP #295 to three firms – CHA Consulting, Inc.; Draper Aden Associates, Inc.; and Sterns Conrad and Schmidt Consulting for a one year term with options to renew for four (4) additional one-year terms based on specific areas of need to include landfill design work, groundwater monitoring, leachate analysis, and other special areas that may be required.

5.5 - Approved scheduling a Public Hearing on July 19, 2017 at 7:30 p.m. in the Board Chambers concerning a proposed 2% rate increase for the T-Hangars, car parking and tie-down rental at the Accomack County Airport.

5.6 - Approved setting the building permit for carports that exceed 256 square feet in size, but are less than 984 square feet, at the base building permit in accordance with the adopted fee schedule.

5.7 – Approved scheduling a Public Hearing on July 19, 2017 at 7:30 p.m. in the Board Chambers concerning Stuckey’s Rezoning application.

5.8 – Approved authorizing and directing Planning staff to implement the initiative for derelict building proffer.

5.9 – Approved the transfer of Election District 6 Project Funds to cover landfill tipping fees charged to the Tasley Volunteer Fire Department for the clearing of land at the intersection of Whispering Pines traffic light, which includes the removal of a house to build a new firehouse.

5.10 – Approved the transfer of Election District 4 Project Funds in the amount of \$15,000 to the Town of Saxis for drainage projects.

5.11 – Approved the transfer of Election District 4 Project Funds in the amount of \$2,000 to assist the Town of Parksley with the resurface of the Stapleton Rink.

5.12 – Approved the transfer of Election District 5 Project Funds in the amount of \$2,000 to assist the Town of Parksley with the resurface of the Stapleton Rink.

Report of Public Officials

School Superintendent Chris Holland

School Superintendent Chris Holland gave a brief report regarding the 2017 Accomack County High School graduating classes and the monetary amount of scholarships awarded. He offered expressions of gratitude regarding the work of teachers and staff. He thanked the Board for their support and extended an invitation to visit the school facilities.

Mr. Chesser offered compliments regarding the renovations being done at the former Accomack Primary School and Bailey Hall, and commented on various schools matters.

A discussion continued.

Personnel Committee Policy Revisions

Kathy Carmody, Director, Human Resources briefed members regarding the three (3) policy revisions (Business Attire & Work Area, 309.0, Personnel Files, 310.0, and Bereavement Leave, 506.0,) that had been reviewed and recommended by the Personnel Committee.

Ms. Major made a motion to approve the revisions of the following Personnel Policies as recommended by the Personnel Committee. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

SUBJECT:	
BUSINESS ATTIRE AND WORK AREA	
POLICY NUMBER:	PAGE:
309.0	1 OF 1
EFFECTIVE DATE:	REVISED DATE:
10/18/2000	06/21/2017

OVERVIEW: This policy defines the County’s policy regarding appropriate attire and work area.

SCOPE: This policy applies to all employees.

PROVISIONS:

A. Appropriate Attire:

Appropriate, professional business attire for each County employee will be determined by the Department Head in conjunction with Human Resources. County Employees will be issued a County ID badge and will be required to wear the ID badge during their scheduled work hours. Employees who are issued uniforms at the County’s expense are required to wear such uniforms, unless otherwise directed by the Department Head.

B. Work Area:

For each work area, the Department Head, in conjunction with Human Resources and/ or the County Administrator will define appropriate décor, needed equipment and supplies, and housekeeping and safety rules.

SUBJECT:	
PERSONNEL FILES	
POLICY NUMBER:	PAGE:
310.0	1 OF 1
EFFECTIVE DATE:	REVISED DATE:
10/18/2000	06/21/2017

OVERVIEW: This policy defines the County’s policy regarding employee files and the confidentiality requirements.

SCOPE: This policy applies to all employees.

PROVISIONS:

Employee Files:

The County’s Human Resources Department maintains an employment and a health file on each employee. The employee file includes such information as the job application, employment records, (date of hire, starting salary, etc.), training records, performance appraisals, salary changes, disciplinary actions, and other employment information. Health files are maintained separately and include such information as post-offer physicals, drug test results, workers compensation records, medical leave slips, etc.

Employee and health files are the property of the County. The location of the files are within the Human Resources Department and in a secured area. Access to the information in the personnel and health files is restricted. Only an employee’s supervisor, his or her Department Head, the County Administrator or others who have a legitimate reason to review information in the file are allowed to do so.

Employees who wish to review their own file should contact Human Resources. With reasonable advance notice, employees may review their own file and in the presence of the Human Resources Director, or his or her designee.

Employee files of inactive employees are also retained by the County in accordance with Library of Virginia Records Retention Schedule and are subject to the same standards of confidentiality and records management requirements.

Any questions pertaining to the release of information regarding the individual employee or group of employees requested by a citizen or by the press will be referred to the County Administrator through Human Resources to determine whether the requested information must be released according to the federal or state Freedom of Information Act.

SUBJECT:	
BEREAVEMENT LEAVE	
POLICY NUMBER:	PAGE:
506.0	1 OF 1
EFFECTIVE DATE:	REVISED DATE:
10/18/2000	06/21/2017

OVERVIEW: In order to provide an employee with sufficient time to deal with the loss of a close relative, friend or associate, the County provides bereavement leave.

SCOPE: This policy applies to all full-time regular and [limited-term](#) employees.

DEFINITIONS:

Immediate Family Member: For purposes of this policy, the County defines an Immediate Family Member as an employee’s spouse, parent, child, sibling, step child, step parent, mother-in-law, father-in-law, grandparent, grandchild, or any other individual residing in the same household.

Extended Family Member or Non-Relative: For the purposes of this policy, the County defines an extended Family Member or Non-Relative as any relative or close friend, not covered above in the Immediate Family member definition.

PROVISIONS:

The County shall provide up to five days of consecutive paid leave following the death of an immediate family member. Bereavement leave for the death of an extended family member or non-relative shall be one (1) day. This leave will not count against accumulated annual leave. Bereavement leave shall commence upon notification and approval by the Supervisor, in conjunction with the Department Head.

The County understands the deep impact that death can have on an individual or a family, therefore additional non-paid time off may be granted. Additional time off may also be granted depending on circumstances such as distance, the individual’s

responsibility for funeral arrangements, and the employee's responsibility for taking care of the estate of the deceased.

Any additional paid time off taken beyond the granted bereavement leave period must meet the notification and approval requirements for the specific type of leave requested. Individual employee circumstances may be discussed with the Department Head and Human Resources to determine whether additional considerations are needed.

Fire Services Commission Report

Chairman Crockett recognized Mr. Harry S. Thornton, Chairman of the Accomack County Fire-Rescue Commission regarding the viability of Onley Volunteer Fire & Rescue Company.

For clarification, Mr. Crockett stated that this meeting was not the time nor place for the Chief from Onley to speak because the matter will be on the Board's agenda in July for action. He further stated that tonight's item was only to receive the report and the recommendation.

Mr. Harry S. Thornton, Chairman, Accomack County Fire-Rescue Commission appeared before the Board and briefed members regarding the establishment of the Feasibility Study Committee at its May 18, 2017 meeting. He stated that the committee's task was to meet with leadership of the Onley Volunteer Fire and Rescue Department to discuss their ability to provide service in Accomack County.

Mr. Thornton reported that Accomack County Fire-Rescue Commission met after receiving the Committee's findings and passed the following motion by a 12-3 vote: "To recommend to the Board of Supervisors that the report be forwarded to the Board along with a recommendation to begin the process of dissolving Onley Fire and Rescue".

Chairman Crockett entertained comments from members of the Board and there were none. Mr. Crockett suggested that members take a month to review the report/study and place it on the agenda for action at the July meeting.

He directed the County Administrator to send a letter to the Town of Onley advising them of the steps that the Board is taking as a result of the Fire Commission's recommendation. The Board was in consensus of same. A discussion continued.

It was the consensus of the Board that the County Attorney research and study the proper legal procedures and bring options to the Board should they choose to dissolve Onley Fire and Rescue Department. A discussion continued.

Mr. Thornton stated that the recommendation would have no effect or interruption of the services because they are being covered now.

Comments expressing gratitude to the Fire Services Commission were offered.

Chairman Crockett directed County Administrator Michael Mason to place the matter on the July agenda.

Utility Scale Solar

Mr. Rich Morrison, Director of Planning & Zoning, gave a brief overview regarding the status of the Utility Scale Solar being removed from the Agricultural Zoning District. He informed members of the status of the work done on the ordinance by the Planning Commission. Per the Planning Commission's directive, he requested that the Board direct the Planning Commission to either 1) continue working on the utility scale solar ordinance or 2) stop work on the ordinance.

Mr. Chesser made a motion direct the Planning Commission to stop the work. Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Award of RFP 293 – County Recreation Park Solar Project

County Administrator Michael Mason briefed members regarding the two (2) proffers that the County had received, noting their approval of the derelict building proffer implementation and informing them of the proffer received from Eastern Shore Solar LLC in the amount of \$100,000 for another solar project. He apprised members of the plan to put a solar panel array in the Sawmill Recreational Park and its location. He shared information regarding the cost and budget savings by Public Works Director Stewart Hall to offset the cost overrun which required the Board's approval.

Mr. Phillips made a motion to approve staff's recommendation and that RFP #293 be awarded to Solar Guys, Inc. in the negotiated amount of \$105,500. Funding in the amount of \$100,000 is available for the project via the proffer from Eastern Shore Solar LLC. The remaining \$5,000 will come from savings in the Public Works operating budget.

Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Veterans Affairs Building

Mr. Mason restated the inquiry that had been received from the prior month regarding sale of the old Veterans Affairs building located next to the General District Court. He informed members of the Town of Accomac's interest in acquiring the property by gift from the Board of Supervisors to serve as their office. He stated that a formal request had been received from the town and noted that the Mayor of Accomac was present to address any questions. He informed members of the action that was needed to proceed.

Mr. Crockett made a motion to authorize a Public Hearing to be held at the July 19, 2017 meeting on the sale of the old Veterans Affairs Property located at 23367 Front Street, Accomac, Virginia. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

June Appointments

Accomack County Parks and Recreation Advisory Commission

Mr. Chesser made a motion to reappoint Lisa Cropper Johnson to the Accomack County Parks and Recreation Advisory Commission for a 4-year term. The term will commence on July 1, 2017 and expire on June 30, 2021. Ms. Major seconded the motion. The motion was approved with Mr. Wolff absent.

Mr. Phillips made a motion to reappoint Gary Miller to the Parks and Recreation Advisory Commission for a 4-year term. The term will commence on July 1, 2017 and expire on June 30, 2021. The motion was approved with Mr. Wolff absent.

Mr. Hart made to a motion to reappoint Tony Washington to the Parks and Recreation Advisory Commission for a 4-year term. The term will commence on July 1, 2017 and expire on June 30, 2021. The motion was approved with Mr. Wolff absent.

Mr. Tarr made a motion to appoint Mary Esther Leonard to the Parks and Recreation Advisory Commission to fill the unexpired term of Karen Hipple, who has resigned effective immediately. The term will commence immediately and expire on June 30, 2019. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Accomack County Wetlands Board

Mrs. Gordy made a motion to reappoint T. Lee Byrd to the Accomack County Wetlands Board for a 5-year term. The term will commence on July 1, 2017 and expire on June 30,

2022. Mr. Phillips seconded the motion. The motion was approved with Mr. Wolff absent.

Mr. Chesser made a motion to appoint David H. Elebash to the Accomack County Wetlands Board for a 5-year term to replace Jim White, who has resigned. The term will commence immediately and expire on November 30, 2020. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Mr. Phillips made a motion to reappoint Earl B. Frederick to the Accomack County Wetlands Board for a 5-year term. The term will commence on July 1, 2017 and expire on June 30, 2022. Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Accomack-Northampton Planning District Commission

Mr. Phillips made a motion to reappoint Gwendolyn Turner to the Accomack-Northampton Planning District Commission for a 1-year term. The term will commence on July 1, 2017 and expire on June 30, 2018. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Eastern Shore Community College Board

Mr. Muhly made a motion to reappoint Terry Ewell to the Eastern Shore Community College Board for a 4-year term. The term will commence on July 1, 2017 and expire on June 30, 2021. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Mr. Crockett made a motion to reappoint Ted L. Lewis to the Eastern Shore Community College Board for a 4-year term. The term will commence on July 1, 2017 and expire on June 30, 2021. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Mrs. Gordy made a motion to appoint Robie Marsh to the Eastern Shore Community College Board for a 4-year term to replace Joyce L. Falkinburg, who is ineligible for reappointment. This term will commence on July 1, 2017 and expire on June 30, 2021. Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Eastern Shore Broadband Authority

Mr. Hart made a motion to reappoint Peter Lalor to the Eastern Shore Broadband Authority for a 3-year term. The term will commence on July 1, 2017 and expire on June 30, 2020. Ms. Major seconded the motion. The motion was approved with Mr. Wolff absent.

Mr. Hart made a motion to reappoint Elaine Meil to the Eastern Shore Broadband Authority for a 3-year term. The term will commence on July 1, 2017 and expire on June 30, 2020. Ms. Major seconded the motion. The motion was approved with Mr. Wolff absent.

Eastern Shore Regional Navigable Waterways Committee

Ms. Major made a motion to reappoint Bill Burnham to the Eastern Shore Regional Navigable Waterways Committee. This term will commence on July 1, 2017 and expire on June 30, 2018. Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Ms. Major made a motion to reappoint Donald L. Hart, Jr., to the Eastern Shore Regional Navigable Waterways Committee. This term will commence on July 1, 2017 and expire on June 30, 2019. Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Ms. Major made a motion to reappoint John Joeckel to the Eastern Shore Regional Navigable Waterways Committee. This term will commence on July 1, 2017 and expire on

June 30, 2020. Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Ms. Major made a motion to reappoint Wayne Merritt to the Eastern Shore Regional Navigable Waterways Committee. This term will commence on July 1, 2017 and expire on June 30, 2020. Mr. Muhly seconded the motion. The motion was approved with Mr. Wolff absent.

Ms. Major made a motion to reappoint William “Billy” Tarr to the Eastern Shore Regional Navigable Waterways Committee. This term will commence on July 1, 2017 and expire on June 30, 2019. Mr. Muhly seconded the motion. The motion was unanimously approved.

Eastern Shore of Virginia Tourism Commission

Mrs. Gordy stated that Accomack and Northampton County adopted a resolution to add one (1) additional representative to each county for a total of four (4).

Mrs. Gordy made a motion to appoint Calvert H. Seybolt to the Eastern Shore of Virginia Tourism Commission for a 3-year term. This term will commence on July 1, 2017 and expire on June 30, 2020. Mr. Chesser seconded the motion. The motion was approved with Mr. Wolff absent.

Independence Day Holiday Schedule

Mr. Mason informed members that the Governor had granted additional holiday leave for Independence Day on Monday, July 3rd and stated that past practice has been to bring forth deviations between State holidays and County holidays for approval by the Board.

Mr. Tarr made a motion to approve and grant the additional holiday on Monday, June 3rd for the Independence Day Holiday. Ms. Major seconded the motion. The motion was approved with Mr. Wolff absent.

County's 3rd Quarter Summary Financial Report

Mr. Mason presented and briefed members on the County's 3rd Quarter Fiscal Year 2017 Summary Financial Report. He gave highlights regarding the major revenues and a new format for expenditure reporting. He told members that although the revenues for the 3rd quarter were below the prior year's revenue, the overall current year major revenues are ahead by 3.3% which is above actual collections. He stated that the primary driver of the positive revenue performance is the real estate taxes which was over 12.2% of the prior year and discussed same.

Accomack County EMS Data

Mr. C. Ray Pruitt, Public Safety Director, presented a Power Point presentation and gave a condensed overview of the Accomack County EMS Data from January – May 2017. He discussed call data and combined call data by district comparing year 2016 to 2017 and stations providing mutual aid and hospital destination by units from March 2017 – May 2017. He stated that Onley station had not had ambulance calls since March 16 because they did not have a transport unit but the services are being provided by those in that district and by Onancock. He noted that on November 5, 2016, Wachapreague placed their ambulance in Painter and on February 25, 2017. He stated the new hospital opened and noted the difference in response calls and transport destinations. He discussed data regarding Mutual Aid services from January 2017 – May 2017. He responded to an inquiry regarding the coverage in the central part of the county, noting that all standards were being met.

New Tiered Evacuation Zones

Mr. Charles Pruitt presented a Power Point presentation and gave an overview of the State's New Tiered Emergency Evacuation Maps, aka, "Know Your Zone".

Mr. Pruitt informed members that the Governor of Virginia and the Virginia Department of Emergency Management had done a year's study to look at the evacuation zones in the Commonwealth of Virginia and both counties on the Eastern Shore that are prone to flooding. He stated they had met with Emergency Services staff to get input.

With the Power Point presentation, Mr. Pruitt discussed the following:

- Old Zones
- Accomack County Evacuation Zones & Shelter Locations
- New Zones
- Know your Accomack Evacuation Zone

Mr. Hart offered comments in follow up to the information that was presented.

It was the consensus of the Board, with Mr. Wolff absent, to release the information to the public via the media and mailings.

County Administrator's Report

Lease of County Land – Verizon Wireless

Mr. Mason briefed members regarding the request he had received from Verizon Wireless about the possibility of leasing land on County property south of Mill Dam Road within the Wallops Research Park. He briefed members regarding the next steps that would be taken by Verizon and the time constraints involved. He stated that based on Verizon's response time, he would need the Board's authorization to advertise for a public hearing when Verizon provided all the necessary information to move forward.

Mr. Tarr made a motion to authorize the County Administrator to advertise for a public hearing for the lease of land on County property upon Verizon Wireless providing all the

necessary information. Ms. Major seconded the motion.

Mr. Hart pointed out that it was a “good thing” for the County to have a choice in the matter, and briefed the Board regarding the move of the Telecommunications during the last General Assembly to take the control away from the counties.

The motion was approved with Mr. Wolff absent.

County Employee Volunteer CPR Training

Mr. Mason shared a success story of a County employee, who had the CPR training, and had to put it to use to save a life.

“Keep Virginia Beautiful Grant”

Mr. Mason apprised members of the \$2,000 grant received from the “Keep Virginia Beautiful”. He stated he felt it was worthy of special recognition and informed members that the Recycling Litter Control Specialist Linda Mrozinski had come up with an initiative that is known as “Trees for Trash” and that it is being used as a model. He gave a brief description about the program and a discussion continued.

Mr. Muhly suggested that it would be a great idea that the County Administrator have Ms. Mrozinski attend the Waste Watchers meeting that is held on the 2nd Wednesday every month at 12 p.m. at the Chamber of Commerce.

Fooks Lane

Mr. Mason apprised members of the news that was received by County Attorney Cela Burge regarding Fooks Lane and recognized her to give the Board an overview of same.

County Attorney Report

Fooks Lane

County Attorney Cela Burge told members that she had some really great news! She informed members that she was delivered the deed which is the very first step to get the roadway moving forward for the Fooks Lane project. She also stated that the Property Owner's Association, who is the owner of Fooks Lane, has agreed that the County will bill them for the appropriate share. She informed members that she had prepared a Resolution for the Board to review and approve and explained how time sensitive it was to get it accomplished. She asked the Board for their approval of two (2) things:

- 1) Authorize the County Administrator Mike Mason to sign the deed accepting Fooks Lane into the county system.
- 2) Approve a Resolution that would provide for a special assessment on the Pungoteague Property Owner's Association for improvements to Fooks Lane for appropriation into the State's Secondary Highway system.

She stated that action, besides placing the assessment for their share which would be a 15-year program would also direct the County Assessor to prepare the special assessment and the Treasure to cause a bill to be sent to the landowners of the Pungoteague Property Owner's Association with the amount of the special assessment and the due date.

A discussion continued.

Ms. Major made a motion authorizing County Administrator Mike Mason to sign the deed accepting Fooks Lane in the county system. Also to approve the Resolution that would provide for a special assessment for 15 years on the Pungoteague Property Owner's Association for improvements to Fooks Lane for appropriation into the State's Secondary Highway system.

Mr. Hart seconded the motion. The motion was approved with Mr. Wolff absent.

Ms. Major recognized Ms. Denise Watson, a resident of Fooks Lane, and offered complimentary expressions for the exceptional assistance that she had contributed.

Mrs. Burge informed members that she had sent them a 6-month report with a variety of tasks and projects that she had been working on and invited them to contact her, if needed.

Board of Supervisors Comment Period

Supervisor Major

In reference to the news about the grant for housing rehabilitation that the Governor had awarded, Ms. Major requested that staff contact the Regional Housing Authority to determine the status of the Community Block Grant program and the waiting list for community rehab projects.

Mr. Mason responded that he would reach out to the Planning District Commission to find out what he can and report back at a later date.

Mr. Mason elaborated about the \$280,000 grant that the Governor had awarded which he noted had been applied for by the Regional Housing Authority and stated their staff should be commended. He stated that since it was a Regional Housing Authority grant, the funds would not only benefit Accomack County but Northampton as well. He continued to discuss same.

Supervisor Gordy

Mrs. Gordy reported that she had visited Wayne Burton, Manager, Parks and Recreation and he was in good spirits.

Supervisor Crockett

Mr. Crockett reported that he had attended and represented the Board at the “Juneteenth Celebration” at Exmore Park and presented the Resolution.

Budget and Appropriation Items

Mr. Hart made a motion to approve the Resolution to amend the Fiscal Year 2017 Budget and Appropriate Related Funds. Ms. Major seconded the motion. The motion was approved with Mr. Wolff absent.

RESOLUTION TO AMEND THE FISCAL YEAR 2017 ACCOMACK COUNTY BUDGET

WHEREAS, it is the responsibility of the Accomack County Board of Supervisors to approve and maintain the budget for Accomack County; and

WHEREAS, on May 18, 2016, the Board of Supervisors finalized the Accomack County Fiscal Year 2017 Budget; and

WHEREAS, during the course of the fiscal year certain unanticipated events occur that compel amendments to the budget be made; and

WHEREAS, staff has reviewed the following requested budget amendments and recommends that they be approved; now, therefore,

BE IT RESOLVED by the Board of Supervisors of Accomack County, Virginia, that the Fiscal Year 2017 County budget be amended by the amounts listed below and all amounts appropriated for the purposes indicated.

Requesting Department	Fund/Function	Purpose	Funding Source	Total
Airport	Airport Enterprise Fund	To recognize the award of grant funds for maintenance of the 100LL transport unloading pump.	State Funds=\$1173 Airport Capital Funds=\$577	\$1,750
Airport	Airport Enterprise Fund	To recognize the award of grant funds from the FAA for obtaining an independent fee estimate (IFE) for consultant services associated with the runway rehabilitation project.	FAA Funds=\$2016 DOAV Funds=\$179 Airport Capital Funds=\$45	\$2,240
Finance	Contributions	To disburse the Tourism Commission's share of mainland transient occupancy tax collections in excess of original estimate per ordinance.	Transient Occupancy Taxes	\$8,509
Sheriff	General Fund/Law Enforcement	To recognize the award of a grant for police vehicle replacement	Federal Funds	\$12,000
Social Services	Welfare Fund	To recognize various State-initiated budget adjustments. Approval of these adjustments is needed to bring the local Social Services' department budget in line with the State's approved budget.	State Aid Federal Aid	\$(42,205)
Finance	General Fund/Building & Zoning	To allow transfer of budget funds between Building & Zoning and Environmental pursuant to staffing reorganization plan that subsidized Environmental Services Director position.	n/a	\$(32,000)

Finance	General Fund/Environmental Services	To allow transfer of budget funds between Building & Zoning and Environmental pursuant to staffing reorganization plan that subsidized Environmental Services Director position.	From Building & Zoning Department	\$32,000
Sheriff	General Fund/Law Enforcement	To recognize receipt of funds reimbursing Sheriff's department personnel costs for staffing special events	Third Party Billing	\$36,183
Sheriff	General Fund/Corrections	To allow transfer of budget funds between Sheriff Law Enforcement and Sheriff Corrections Departments	n/a	\$(320,000)
Sheriff	General Fund/Law Enforcement	To allow transfer of budget funds between Sheriff Law Enforcement and Corrections Departments	From Sheriff Corrections Department	\$320,000
Total				\$18,477

Payables

Upon certification of the payables by the County Administrator, Ms. Major made a motion to approve the May payables. Mrs. Gordy seconded the motion. The motion was approved with Mr. Wolff absent.

Closed Session

Mr. Tarr made a motion to go into closed meeting pursuant to Virginia Code Section 2.2-3711(A.1), of the Code of Virginia of 1950, as amended for the following purpose. Mr. Phillips seconded the motion. The motion was approved with Mr. Wolff absent.

1. For the purpose of consideration of a prospective candidate for employment as the Director of Finance.

Open Session

The Chairman declared the meeting open to the public.

Mr. Hart made a motion, seconded by Ms. Major to reconvene in Open Meeting and to certify by roll call vote, pursuant to Section 2.2-3712 (D) of the Code of Virginia, and to the best of each member's knowledge the only matters heard, discussed, or considered during the Closed Meeting were (i) public business matters lawfully exempted from Open Meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the Closed Meeting was convened.

Ayes: Mr. Tarr Mrs. Gordy Mr. Chesser Mr. Hart Ms. Major Mr. Muhly Mr. Phillips Mr. Crockett Absent: Mr. Wolff Nays: None

Recess

Chairman Crockett declared the meeting in recess.

Open Session

Chairman Crockett declared the meeting open to the public.

Public Hearing

Secondary Six-Year Plan FY 2017-2018 to 2018-2023 and Improvements Priorities for FY 17-18

County Attorney Cela Burge read the rules governing conduct during Public Hearings.

County Administrator Michael Mason gave a brief overview of the action taken by the Board at its May meeting. He stated that Mr. Isdell will be giving a condensed presentation on the proposed Secondary Six-Year Plan. He stated that a Resolution had been prepared and would include wording that would address Redwood Road being a high priority should funding become available.

Mr. Chris Isdell, Accomack Residency Administrator, Virginia Department of Transportation presented Accomack County's Secondary Six Year Plan for FY 2017-2018 to 2018-2023 and 2018. He informed members that there was only one (1) change that had been made from the Power Point Presentation given at its last meeting and requested the Board's support for the Resolution for the Accomack County Secondary Six-Year Program for FY 2018–2023, as presented. He briefed members regarding the projects that were high priorities and stated that Horntown Road and Church Road projects were 99% complete. He informed members that the Accomack County portion of Cemetery Road was being considered for funding through the Smart Scale Application that was submitted by Accomack County in 2016. He

continued discussion regarding other various road projects, funding and responded to questions. He informed members that they would need to have a rural addition project before January 2018 in order to expend the money that has been set aside for numerous years to fund an unpaved rural addition. He also briefed members on the projects that were being cancelled.

Mr. Isdell responded to an inquiry regarding the safety of the guard rails at the causeway by NASA and stated that the data is still being collected and investigated and was high on their priority list.

Mr. Isdell responded to an inquiry regarding the timeframe for construction of the Fooks Lane Road being approved for inclusion into the secondary state highway system. He stated as soon as they received the legal documentation showing that the right-of-way has been dedicated free and clear and is available for them to begin operations, etc.

The Chair opened a Public Hearing to afford interested persons the opportunity to be heard or to present written comments concerning the proposed Secondary Road Six Year Plan 2017-2018 – 2019/2023 and Improvement Priorities for Fiscal Year 2017-2018 for Accomack County.

No public comments were offered.

The Chair closed the Public Hearing.

Ms. Major made a motion to adopt the following Resolution approving the Secondary Road Six Year Plan 2017/18 – 2018-2023 and Improvement Priorities for Fiscal Year 2017-2018 for Accomack County. Mr. Phillips seconded the motion. The motion was approved with Mr. Wolff absent.

VIRGINIA: At a Regular Meeting of the Board of Supervisors for the County of Accomack held in the Board Chambers of the Accomack County Board of Supervisors on the 21st day of June, 2017, the following Resolution was approved.

RESOLUTION APPROVING THE SIX-YEAR PLAN FOR SECONDARY ROAD SYSTEM CONSTRUCTION IN ACCOMACK COUNTY, VIRGINIA

WHEREAS, Section 33.2-364 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation (VDOT) in developing a Six-Year Plan for Secondary Roads; and

WHEREAS, the Board of Supervisors had previously agreed to assist in the preparation of this Plan, in accordance with VDOT policies and procedures, and participated in a public hearing on the proposed Plan as well as the Construction Priority List on June 21, 2017, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Chris Isdell, Resident Administrator with VDOT, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2017/2018 through 2022/2023) and the Construction Priority List (2017/2018) for Accomack County; and

WHEREAS, the Board of Supervisors has carefully weighed the comments of VDOT and Accomack County citizens as to the condition and importance of various secondary roads in the County.

NOW, THEREFORE, BE IT RESOLVED, on this 21st day of June 2017, that the Accomack County Board of Supervisors hereby approves the attached Six-Year Plan for Secondary Roads (2017/2018 through 2022/2023) and the Construction Priority List (2017/2018) for Accomack County.

NOW, THEREFORE, BE IT FURTHER RESOLVED, on this 21st day of June 2017, that the Accomack County Board of Supervisors, for reference purposes only, considers Route 609-Redwood Road, to be a potential high priority road project for inclusion in a future Secondary Six Year should state funding become available for it.

Secondary System
Accomack County
Construction Program
Estimated Allocations

Fund	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
CTB Formula - Unpaved State	\$14,526	\$16,709	\$16,059	\$0	\$0	\$0	\$47,29
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$104,600	\$104,600	\$104,600	\$104,600	\$104,600	\$104,600	627,600
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0

District Grant - Unpaved	\$0	\$0	\$0	\$22,548	\$12,930	\$19,432	54,910
Total	\$119,126	\$121,309	\$120,659	\$127,148	\$117,530	\$124,032	\$729,80

Public Hearing – Proposed Poultry Ordinance (Section 106-232) Amendment

Chairman Crockett reiterated that the same Public Hearing Rules read by County Attorney Burge applied.

Mr. Mason referred the matter to Planning and Zoning Director, Rich Morrison.

Mr. Morrison briefed members regarding the Planning Commission’s meeting on March 8, 2017 and its review and recommendation to the Board to approve the proposed zoning ordinance text amendments. He stated that the amendment would remove consideration of Special Use Permits in Residential and General Business Zoning districts for confined poultry operations.

The Chair opened a Public Hearing to afford interested persons the opportunity to be heard or to present written comments concerning the proposed Poultry Ordinance (Section 106-232) Amendment.

The following public comments were received:

Miriam Riggs – 14451 Broadway Road, Onancock, VA – spoke in favor of the Ordinance amendment and submitted a copy of her commentary.

Carl Mayer – 20071 Warwick Lane, Quinby, VA – spoke in favor of the Ordinance amendment and urged the Board to consider additional steps to place more regulations on poultry operations.

The Chair closed the Public Hearing.

Mr. Hart made a motion to approve the amendment to Article X. General Provisions, Section 106-232, Poultry, of the Accomack County Zoning Ordinance, as recommended by the Planning Commission on March 8, 2017. Ms. Major seconded the motion. The motion was approved with Mr. Wolff absent.

Closed Session

Mr. Tarr made a motion to go into closed meeting pursuant to Virginia Code Section 2.2-3711(A.3), (A.5), of the Code of Virginia of 1950, as amended, for the following purposes. Mr. Phillips seconded the motion. The motion was approved with Mr. Wolff absent.

1. For the purpose of acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining or negotiating strategy of the public body, and
2. For the purpose of discussing prospective business opportunities for the Wallops Research Park.

Open Session

The Chairman declared the meeting open to the public.

Mr. Hart made a motion, seconded by Mr. Phillips to reconvene in Open Meeting and to certify by roll call vote, pursuant to Section 2.2-3712 (D) of the Code of Virginia, and to the best of each member’s knowledge the only matters heard, discussed, or considered during the Closed Meeting were (i) public business matters lawfully exempted from Open Meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the Closed Meeting was convene.

Ayes: Mr. Tarr Mrs. Gordy Mr. Chesser Mr. Hart Ms. Major Mr. Muhly Mr. Phillips

Mr. Crockett Absent: Mr. Wolff Nays: None

Adjournment

Ms. Major made a motion to adjourn the meeting. Mrs. Gordy seconded the motion. The motion was approved with Mr. Wolff absent. The meeting adjourned at 8:43 p.m.

Robert D. Crockett, Chair

Date